

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD  
IN THE W. I. HALL, LONGDON, ON TUESDAY, JUNE 12<sup>TH</sup>, 2007.

Present: Cllr. R. C. Hemmingsley (Chairman); Cllr. The Rev. J. R. Andrews;  
Cllr. A. J. Juxon; Cllr. Mrs. H. A. Meere; and Cllr. M. A. W. Parsons.  
Also present were the Clerk; Cllr. N. J. Roberts, Lichfield District Council;  
and three parishioners – Mrs. Gina Duckett, Mrs. Tracy Fellows  
and Mrs. Jane Russell, Village Correspondent of “The Lichfield Mercury”..

1. APOLOGIES

Cllr. N. J. Bird; Cllr. B. J. Butler; Cllr. N. Stanfield; Cllr. S. K. Welch;  
and County Councillor F. W. Lewis, M. B. E..

2. RESIGNATION OF CLLR. MICHEL PARSONS

The Chairman reported that he had received a letter of resignation from Cllr. Michel Parsons giving an increased workload as the reason for his decision.

On a motion proposed by Cllr. Andrews and seconded by Cllr. Juxon, Cllr. Parsons' resignation was accepted and a vacancy declared.

3. ELECTION BY CO-OPTION OF TWO COUNCILLORS FOR THE LONGDON WARD

The Chairman then pointed out that, as the result of Cllr. Parsons' resignation, there were now two vacancies and two applicants to consider for co-option.

On a motion proposed by Cllr. Andrews and seconded by Cllr. Mrs. Meere, these two applicants, Mrs. Gina Duckett and Mrs. Jane Russell, were co-opted as Councillors for the Longdon Ward.

Mrs. Duckett and Mrs. Russell both signed Declarations of Acceptance of Office and took their place on the Council.

4. MINUTES OF THE PREVIOUS MEETING

On a motion proposed by Cllr. Juxon and seconded by Cllr. Andrews, the minutes of the previous meeting, held in the W. I. Hall, Longdon, on Tuesday, May 8<sup>th</sup>, 2007, were approved and signed.

5. PARISHIONERS' QUESTIONS AND COMMENTS

Mrs. Fellows drew the attention of the Council to the state of the footpath running at the side of “The Swan with Two Necks”, where access was impeded by brambles and nettles.

The Clerk said that he had begun clearing the footpath as far as the kissing-gate and hoped to complete the task shortly.

He was instructed to write to Miss Sue Boston and Mr. Paul Boston, across whose land the footpath thereafter ran, asking them to cut back the vegetation which was impeding it.

Cllr. Juxon added that the footpath crossing the fields behind Longdon Hall also needed clearing, and the Clerk was instructed to write to the owners, Ocean View Properties.

Mrs. Fellows also informed the Council that she had suspended fund-raising for the renovation of the front of Longdon Memorial Hall while the Longdon Club and Institute Management Committee was exploring the question of ownership, on which it was seeking legal advice.

Cllr. Mrs. Duckett was of the opinion that any bid to acquire ownership on grounds of adverse possession would fail, since the Club traded at the premises with the consent of the existing owners, that is, the legally-established Management Committee of Longdon Memorial Hall, acting on behalf of the community, the ultimate owners.

The Clerk reported that he had received from Mrs. Glenys Beveridge, Secretary of the Longdon Club and Institute, a letter dated 11<sup>th</sup> June 2007, emphasising the fact that the Longdon Memorial Hall Restoration Fund was an independent money-raising fund dedicated to the repair of the front of the Hall and had no connection with the Club and Institute, which had never appealed to the Council for a grant.

It was agreed that no action should be taken by the Council unless and until there is a defined and appropriate issue to discuss.

## 6. MATTERS ARISING FROM THE MINUTES

### (i) County Air Ambulance Charity

The Clerk reported that the Council's donation to the above Charity had been acknowledged with thanks.

### (ii) Lichfield and Cannock Cruse Bereavement Care

The Clerk reported that the Council's donation to the above Charity had been acknowledged with thanks.

### (iii) Play Area at Upper Longdon

The Clerk reported that Cllr. Butler had identified the landowner prepared to sell land at Upper Longdon for use as a play area as a Mr. Daws.

Cllr. Butler had agreed to ascertain the extent of the demand for a play area in Upper Longdon before asking the Council to proceed with negotiations.

## 7. PLANNING

### (i) Report of Working Group

The Chairman reported that, since the last meeting, the Working Group had dealt with following planning applications:

07/00368/FUL: Mr. & Mrs. R. Bate: Proposed detached bungalow: Land adjacent to "Pine Ridge", Brereton Hill Lane, Upper Longdon

The Chairman reminded the Council that this application had initially been refused by the District Council, but the subsequent appeal had been allowed.

While the Council remained concerned regarding the principle of development on this site, it noted that outline planning permission had now been given, and the proposals appeared to conform with that permission.

However, it was concerned that the provision of the access as shown could result in the loss of an existing tree and had requested that this point be addressed.

The Council believed that, if this tree was damaged during construction work, it should be replaced.

07/00427/FUL: Mr. & Mrs. Murphy: Conservatory: 43 Upper Way, Upper Longdon

There had been no objection to this application.

07/00498/FUL: Mr. D. Harrison: Erection of four-bedroom detached dwelling:  
43 Upper Way, Upper Longdon

There had been no objection in principle to this application provided no more trees were removed in connection with this development other than those authorised for removal under Planning Application No. 05/00473/FUL.

(ii) For Consideration

The Chairman then invited the Council to consider the following planning applications:

07/00488/FUL: Miss R. Patterson: Conservatory to rear: 1 The Grange, Upper Longdon

The Council had no objections to this application.

07/00555/FUL: Mr. R. Boston: Erection of seven-bay steel portal frame building for machinery storage: Hawcroft Grange Farm, Hood Lane, Longdon

The Council was doubtful whether this application could be justified; there was already storage space used for caravans, and a number of other buildings on site as well.

It was noted, too, that the applicant had made a similar application (02/00027/ABN) in January 2002.

(iii) Approved by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notices of Approval of Planning Permission:

0700087/FUL: Nigel Massey: Two-storey and first-floor extensions with various alterations to form snug, utility, inglenook fireplace, bedrooms with en suite and dormer windows: High Meadow, Hill Top, Longdon Green

07/00344/COU: Mr. P. Wilmore: Change of use of byre to stables and extension: Byre adjacent to The Cottage, Goosemoor Green

(iv) Refused by Lichfield District Council

07/00154/FUL: Lichfield Cathedral School: Two-storey and single-storey extensions to form visitors and delivery entrance, classrooms, stores and dining/assembly area: St. John's Preparatory School, Longdon Hall, Longdon

(v) Other Planning Matters

(a) The Bungalow, Dark Lane, Longdon

The Clerk reported that Lichfield District Council had issued a Certificate of Lawful Use or Development in respect of the above property, having been satisfied on the grounds of probability that the dwelling had not been occupied by an agricultural or forestry worker in excess of the last ten years and that, as such, the occupation of the dwelling in non-compliance with condition 2 of application ELR 7858 was lawful.

He further reported that he had received from Jeff Upton, Development Control Manager, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 5<sup>th</sup> June 2007, stating that there was no register for properties which were subject to agricultural occupancy conditions and that, where a concern was raised with regard to the occupation of any particular property, this was investigated and appropriate action pursued.

(b) Appeal Decision

The Clerk reported that he had received a copy of an appeal decision made in respect of 73 Upper Way, Upper Longdon, whose owners, Mr. and Mrs. D. Roe, had been refused planning permission by Lichfield District Council for a proposed first-floor domestic extension.

The Planning Inspector had considered that, because of its scale and bulk in such a prominent position, the appearance of the extended house would not be complementary to the landscape characteristics of the Area of Outstanding Beauty and had consequently refused the appeal.

(c) Unauthorised Parking of Caravans at Gentleshaw

The Clerk reported that he had received a letter from Beth Harries, Solicitor, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 5<sup>th</sup> June 2007, informing the Council that she had now issued an ultimatum to the owner making it clear that, if he did not remove the caravans, the Council would take immediate action, either through issuing a court summons or by taking direct action by removing the caravans.

It was agreed that the Parish Council should continue to monitor the situation.

(d) High Meadow, Hill Top

The Clerk reported that he had received from Ros. Robb, Principal Planning Officer (North), Democratic, Development and Legal Services, Lichfield District Council, a letter dated 6<sup>th</sup> June 2007, concerning the extent of the demolition which had taken place at the above site, copies of which had been distributed to Councillors prior to the meeting

In it, she conceded that it did not clarify with the applicant the exact extent of the demolition, but added that the matter had now been raised with the enforcement team, who would investigate accordingly.

Other points made in the letter were that, aside from the demolition, the development was, as far as the Council was aware, in accordance with the plans approved under 07/000787/FUL, that the applicant did not provide any information to demonstrate that the existing property was not worthy of retention because an application was not submitted for a replacement dwelling, and that, as the property was outside the Conservation Area, no consent was required for demolition.

It did, however, appear that an agricultural occupancy tenancy was imposed on outline planning permission granted in 1963, although this did not restrict the extension of the property. Consequently, the applicant would be asked to demonstrate how he could comply with this condition, though, in practice, Mrs. Robb expected that he would submit an application for a certificate for existing lawfulness relating to the dwelling's use as one not occupied in agriculture for at least ten years.

The subsequent amendments approved by the District Council were done so as to ensure that the property did not exceed thirty per cent of its original volume, and the approved dwelling's overall volume was actually reduced from what was originally proposed.

(e) Local Development Framework – Indoor Sports and Community Facilities Questionnaire

The Clerk reported that he had received from Neil Cox, Senior Planning Officer, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 6<sup>th</sup> June 2007, enclosing a copy of a Community Facilities Questionnaire, which he would endeavour to complete and return by the deadline give,

## 8. REPORTS OF MEETINGS

(i) Annual General Meeting, Management Committee, Beaudesert Sports Field and Recreation Ground Trust

The Clerk presented a written report on the Annual General Meeting of the Management Committee of the Beaudesert Sports Field and Recreation Trust, which had taken place in the Conservatory of The Park Gate Inn, Cannock Wood, on Monday, June 4<sup>th</sup>, 2007.

A financial statement for the twelve months ending February 2007 presented by the

Treasurer showed income of £3671. 35, of which £2325. 81 had been carried over from the previous year, and expenditure £1734. 21.

In the election of officers, the three present incumbents were returned to office, namely, Cllr. Mrs. Pat Ansell as Chairman, John Tonks as Treasurer and Mrs. Sue Holliday as Secretary.

The major forthcoming event was the Country Fayre, which was taking place on September 15<sup>th</sup>, and future projects included the provision of a baby-swing. The proposal to provide a 'teen shelter had been abandoned, since no interest in the project had been discerned.

The possibility of providing a five-a-side football pitch within the area of the netball court would be investigated.

The Treasurer had regretted a lack of local support in managing the facility, and the Clerk concluded his report to the Council by paying tribute to the industry of the small band of volunteers committed to ensuring that the community continued to enjoy the amenities which the field provided.

The next meeting of the Committee had been arranged for August 22<sup>nd</sup>, 2007, when Cllr. Mrs. Meere hoped to attend.

#### 9. NOTICE OF MEETINGS

The Clerk reported that he had received notice of the following meetings:

(i) SPCA Lichfield Area Committee: Monday, June 18<sup>th</sup>, 2007, in the Council Chamber, District Council House, Frog Lane, Lichfield, commencing at 7. 00 p.m., when the main item on the agenda would be a presentation on the District Council's enforcement policy and procedures by a member of the Planning Department.

Both the Chairman and the Clerk hoped to attend.

(ii) Public Meeting: Friday, June 22<sup>nd</sup>, 2007, at the Longdon Memorial Hall, commencing at 8. 00 p.m.

This meeting, which had been called to discuss the repair and restoration of the front of the Hall, had been postponed indefinitely while the question of ownership was being resolved.

(iii) KOMPLAN Play Seminar: Wednesday, June 27<sup>th</sup>, 2007, at the Best Western George Hotel, Lichfield, from 9. 30 a.m. till 3. 30 p.m.

Guest speakers would be Professor David Ball and Jeanette Fich Jespersen, and admission was free.

(iv) Lichfield and Cannock Cruse Bereavement Care AGM: Thursday, July 12<sup>th</sup>, 2007, at St. Mary's Centre, Lichfield, commencing at 7. 30 p.m.

#### 10. DATES OF MEETINGS OF COMMITTEES AND WORKING GROUPS

The Chairman reminded Councillors of their commitment to hold regular meetings of the Council's various Committees and Working Groups and urged convenors to arrange a first meeting before the summer recess.

He believed that meetings should take place at least three times a year and should never be cancelled because of an apparent lack of business, since he thought that there would always be some business to be transacted.

## 11. HIGHWAYS AND FOOTPATHS

### (i) Public Footpath No. 36

The Clerk reported that he had received from Paul Rochfort, Principal Rights of Way Officer, Development Services Directorate, Staffordshire County Council, a letter dated 11<sup>th</sup> May 2007, concerning the request of the Parish Council to re-locate the kissing-gate at present at The Croft to the St. James Church car park.

In it, Mr. Rochfort had explained the problem of attempting to do this: the kissing-gate was old and wooden and might not be able to be removed and installed without being damaged; and the installation of a gate in the gap might obstruct access for wheelchair and pushchair users.

On the other hand, the County Council would be prepared to carry out repairs on the broken post to make the footpath accessible.

However, Councillors agreed that a latched gate would be preferable.

### (ii) Re-surfacing of Village Pavements

The Clerk reported that he had received from Royston Simms, of Church Way, Longdon, a letter 21<sup>st</sup> May 2007, in which he had asked when re-surfacing the pavements in Brook End would be completed.

Mr. Simms had sent a copy of his letter to Lichfield Highways, and the Clerk had himself contacted the Depot and awaited a reply.

### (iii) Footpath between Nos. 31 and 33 Church Way, Longdon

The Clerk further reported that, in the same letter, Mr. Simms had complained about the state of the footpath running at the side of his property, where the surface was breaking up.

This complaint was referred for action to the Highways and Footpaths Working Group.

### (iv) Roadside Advertising by Lichfield Cathedral School

It was noted that Lichfield Cathedral School had been advertising its Open Day on June 15<sup>th</sup> by posters staked out on the highway verge along the A51 and pointed out that, without the prior permission of the Lichfield District Council's Planning Department and the consent of the Highway Authorities, this was illegal.

Moreover, at best, they were ineffective, being too small to be read from fast-moving vehicles, and, at worst, dangerous, if it distracted motorists or encouraged them to slow down.

The Clerk was instructed to write to the Headmaster, asking him to refrain from advertising future events at the School in this manner.

Cllr. Parsons expressed concern about traffic congestion in the vicinity of the school at the beginning of each day; in response, the Chairman reported that both he and the Clerk had, on different days, monitored the situation, but neither had seen a queue of vehicles stretching as far as the main road, though the narrowness of the gateways, which did not allow two vehicles to pass through at the same time, had caused queues in Church Hill.

However, he agreed that the situation should continue to be monitored.

### (v) Notice-Board at Brook End

The Clerk reported that he had received from Miss L. M. Partridge, Highway Administrator Co-ordinator, Development Services Directorate, Staffordshire County Council, a letter dated 5<sup>th</sup> June 2007, confirming that the County Council, as Highway Authority, had no objection to the Parish Council's proposal to site a notice-board next to the bus shelter at Brook End provided certain conditions were met. These were: that any requirements of Lichfield District Council, as Planning Authority, were met; that the Parish Council met full responsibility for the future maintenance of the notice-board; that the County Council incurred no responsibility for any damage to the notice-board and that the Parish Council indemnified the County Council against any third party claim for damage and agreed to remove the notice-board, if reasonably requested to do so, at no cost to the County Council;

and that, before erecting the notice-board, the Parish Council agreed the exact location with the Divisional Highway Manager.

The Clerk reminded the Council that the first and last of these conditions had already been met; however, when, as instructed, he had asked Alan Johnson to carry out the work of erecting the notice-board, Mr. Johnson had pointed out that, under the terms of his insurance policy, he was forbidden to dig holes in close proximity to any services, and he had asked the Clerk to confirm with the Divisional Highway Manager that the site chosen was not too close to the nearby telegraph pole.

The Clerk added that he was trying to set up a site meeting with Mr. Johnson and Ken Owen or his Superintendent.

## 12. GREENS AND OPEN SPACES

### (i) Beaudesert Park - Conservation Management Plan

The Clerk reported that he had received from Michael Street, Chairman of The Beaudesert Trust a letter dated 19<sup>th</sup> May 2007, enclosing a copy of a management plan for Beaudesert Park, together with a number of copies of a consultation questionnaire which he had distributed to Councillors prior to the meeting to enable them to make individual responses.

Both Cllr. Hemmingsley and Cllr. Juxon had completed and submitted their forms.

### (ii) Mowing of Greens and Verges

The Clerk reported that he had received from Graham McCulloch, the Council's mowing contractor, a second report, dated 20<sup>th</sup> May 2007, informing the Council that the second cut of the season had been completed the previous Friday, May 18<sup>th</sup>, and that no problems had been met.

### (iii) Mowing of Grass Verges – Commonside, Gentleshaw

The Clerk reported that, following complaints about the unsatisfactory manner in which the verges alongside Commonside had been cut - and, in particular, the grass triangle at its junction with Shaw Bank - , he had written to the Divisional Highway Manager, asking him to instruct the contractor to complete the task.

Subsequently, he had received a letter from Richard Harris, Assistant Divisional Highway Manager, dated 7<sup>th</sup> June 2007, in which he had informed the Council that he had passed the complaint to the contractor for remedial work to be carried out.

The Chairman reported that this work had now been done.

### (iv) Cannock Chase AONB Unit - Appointment of Assistant Officer

The Clerk reported that he had received from Emma Beaman, newly-appointed Assistant Officer at the Cannock Chase Area of Outstanding Natural Beauty Unit, a letter dated 7<sup>th</sup> June 2007, introducing herself and explaining that part of her current role was working with community groups helping them to access funding, conduct community projects and create parish plans.

In fulfilment of that role, she was prepared to attend meetings of parish councils in the AONB, for whom she was arranging an all-day event in the autumn with talks on funding, parish plans, an update on the AONB Management Plan, and how parish councils could get involved in monitoring the AONB.

### (v) Longdon Green

The Clerk reported that he had been in touch with Pest Control Services Limited, of Borrowash, Derbyshire, concerning the mole-hills on Longdon Green and been informed that the company would remove the moles at a minimum charge of £75. 00, plus VAT, depending on the number of traps which had to be set.

On a motion proposed by Cllr. Juxon and seconded by Cllr. Mrs. Duckett, it was agreed that the Clerk should write to the company asking them to carry out this work.

Cllr. Juxon also asked for a dead tree to be removed from the Green.

(vi) Gentleshaw Common

The Clerk reported that he had not heard from Tamara Kabat, the District Council's Countryside Officer, regarding the proposals for the management of the grassed area opposite Gentleshaw School.

He was also concerned that Japanese Knotweed was establishing itself on a part of the Common adjacent to his house

13. COMMUNITY HALLS

(i) Longdon Village Hall

The Clerk reported that he had been lent a catalogue of office supplies by Hugh Reynolds from which Mr. Reynolds had invited the Council to choose a free-standing literature holder for locating in the foyer of Longdon Village, which he would order on behalf of the Council.

The Council then chose a fourteen-compartment curved display made of polystyrol, and the Clerk was instructed to make this choice known to Mr. Reynolds.

*(Cllr. Mrs. Duckett declared an interest as Chairman of the Village Hall Management Group and took no part in the discussion)*

14. AMENDMENTS TO STANDING ORDERS

It was agreed that the Council should defer discussion on these proposed amendments until the next meeting, when more time would be available.

15. BEST KEPT VILLAGE COMPETITION 2007

The Clerk reported that the second visit of judges had taken place the previous Thursday, June 7<sup>th</sup>.

He had not received any posters from St. James School this year and had drawn on a stock of children's posters from previous years.

In addition, Longdon Pre-School had provided posters for the Competition for the first time this year, and he reminded the Council that it had agreed to make a donation of £50. 00 the Pre-School in lieu of competition prizes, which were considered inappropriate for children so young.

16. PARISH WEBSITE

Discussion on the inclusion of a Neighbourhood Watch page on the Parish Website was deferred until the next meeting.

17. RECEPTION TO MARK THE RETIREMENT OF CLLR. MRS. GWYNNETH NICHOLS

It was agreed that this should be held in the W. I. Hall, Longdon, on Monday, July 9<sup>th</sup>, from 7. 45 p.m. and that past members of the Council should be included, as well representatives of the village organisations in which Mrs. Nichols had been and still was active.

Cllr. Juxon suggested that Mabel's Tearoom, at the Curborough Craft Centre, should be invited to provide the buffet.

The cost of the reception would be met from the Chairman's Allowance.



## 18. FINANCIAL MATTERS

### (i) Accounts for Payment

On a motion proposed by Cllr. Juxon and seconded by Cllr. Andrews, payment of the following accounts was approved:

*Graham McCulloch	Mowing – May	£205. 00
*Lichfield District Council	Hire/Collection/Disposal of Eurobin – Longdon Churchyard	£172. 77
Longdon W. I.	Hire of Hall	£ 12. 00
W. B. Sullivan	Clerk’s Salary: £300. 00 Photocopying: £91. 88 Printing (Annual Assembly Reports): £42. 30 Postage: £33. 45	£467. 63
Lichfield District Council	Hire/Collection/Disposal of Eurobin – Gentleshaw Churchyard	£237. 82
≠Longdon Pre-School	Donation	£ 50. 00

(\*Confirmation ≠Payment made under Section 137 of the 1972 Local Government Act)

### (ii) Payments Received

The Clerk reported that no payments had been received during the past month.

### (iii) Current Balances

The Clerk reported that, at 4<sup>th</sup> June 2007, the Council’s balances stood as follows:

NatWest c/a: £1324. 07	The Halifax d/a: £22062. 52
(less uncleared cheques: £738. 77)	

### (iv) Appeals for Grant Aid

#### (a) Cannock Wood and Gentleshaw Gardening Club

The Clerk reported that he had received from Mrs. Avril Green, Treasurer of the newly-formed Cannock Wood and Gentleshaw Gardening Club, a letter dated 7<sup>th</sup> June 2007, applying for a grant to help with the cost of running the club.

This application had now been supported with a completed Grant Application Form and a copy of the Club’s constitution.

On a motion proposed by Cllr. Mrs. Duckett and seconded by Cllr. Mrs. Russell, it was agreed to make a donation of £120. 00, this being the cost of hiring a room in the Cannock Wood and Gentleshaw Village Hall for the next twelve months.

*(The Chairman declared an interest as the husband of one of the members and took no part in the discussion)*

#### (b) Longdon Cricket Club

The Clerk reported that he had received from David La Trobe, Honorary Secretary of Longdon Cricket Club, a letter dated 5<sup>th</sup> June 2007, in which he asked if the Council would be willing to make a grant towards the cost of improvements to the Club’s pavilion designed to improve security following the purchase of a chain mower.

On a motion proposed by Cllr. Juxon and seconded by Cllr. Parsons, it was agreed to make a grant of £150. 00.

*(Cllr. Mrs. Duckett declared an interest as Joint Secretary of the Club and took no part in the discussion)*

(v) External Audit

On a motion proposed by Cllr. Andrews and seconded by Cllr. Juxon, the Chairman signed the Statement of Accounts and the Statement of Assurance, copies of which had been distributed to Councillors prior to the meeting.

(vi) Date of Second and Final Independent Internal Audit

The Clerk reported that this would take place at his home on Wednesday, June 13<sup>th</sup>.

19. CORRESPONDENCE SINCE LAST MEETING

(i) The Clerk reported that he had received from Beth Harries, Solicitor, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 23<sup>rd</sup> May 2007, reminding the Council that it was its duty to adopt the Revised Code of Conduct issued by the Standards Board by 1<sup>st</sup> October 2007.

It was agreed to defer this decision until the next meeting.

(ii) The Clerk reported that he had received from Neil Cox, Senior Planning Officer, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 10<sup>th</sup> May 2007, informing the Council that Lichfield District Council had prepared a draft interim policy for managing housing supply within the District, and the Interim Policy Document was available with Background Paper and Strategic Environment Assessment at [www.lichfielddc.gov.uk](http://www.lichfielddc.gov.uk).

The District Council was seeking views on the interim policy, and written comments should be submitted by June 21<sup>st</sup>, 2007.

(iii) The Clerk reported that he had received from Marian Kennedy, Chief Executive, Staffordshire Parish Councils' Association, a letter dated 23<sup>rd</sup> May 2007, announcing a vacancy on the Association's Executive Committee in the Lichfield District to serve up to the 2008 Annual General Meeting.

However, Cllr. Stanfield was already a member of the Executive Committee, and the Constitution of the Association did not allow two members of the same parish council to serve on the Committee except in essential circumstances.

(iv) The Clerk reported that he had received from Wendy Hamnett, Community Council of Staffordshire, an email dated 4<sup>th</sup> June 2007, asking the Council if it would be willing to be included on the Community Council's Update of Local Contacts.

No objection was raised.

20. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above, the following communications had also been received:

- (i) From Beth Harries, Solicitor, Democratic, Development and Legal Services,  
Lichfield District Council:

Executive Arrangements – Forward Plan 2006/07 – May – Version 1

- (ii) From Heather Gibbons, Democratic, Development and Legal Services,  
Lichfield District Council:

Calendar of Meetings, fortnight ending 10<sup>th</sup> June 2007;

Calendar of Meetings, fortnight ending 24<sup>th</sup> June 2007.

(iii) From The Licensing Officer, Democratic, Development and Legal Services, Lichfield District Council:

Licensing Act Applications registered during w/e 18<sup>th</sup> May 2007;  
Licensing Act Applications registered during w/e 25<sup>th</sup> May 2007;  
Licensing Act Applications registered during w/e 8<sup>th</sup> June 2007.

(iv) From The Electoral Registration Officer, Lichfield District Council:

Monthly Applications for 1<sup>st</sup> May 2007;  
Monthly Applications for 1<sup>st</sup> June 2007.

(v) From The Staffordshire Parish Councils' Association:

NALC Legal Briefing L08-07: The Local Authorities (Model Code of Conduct Order 2007 – (SL2007/1159) (“The Revised Code”).

(vi) From Staffordshire Police:

“saferstaffs” (Chase Edition): Summer 2007.

(vii) From The Principal Planning Officer – Development Plans and Policy, Cannock Chase Council:

Cannock Chase Local Development Framework: Core Strategy Development Plan Document – Issues and Options Additional Consultations;  
Site Allocations Development Plan Document – Issues and Options Consultations;  
Development Control Policies Development Plan Document – Issues and Options Consultations.

*(Any comments should be returned to the Planning Services Manager, Cannock Chase District Council, by Monday 30<sup>th</sup> July 2007)*

(viii) From The Deputy Corporate Director, Staffordshire County Council:

Strategic Plan 2007-2010: “What does it mean to you?”

*(The full version and summary version could be found on the Staffordshire County Council's website <http://staffordshire.gov.uk/yourcouncil/staffordshire2012/>.....)*

(ix) From Anne Walker, Office Manager, Cannock Chase AONB Unit:

Cannock Chase AONB 2007 Conference Programme.

(x) From SMP Playgrounds:

Leaflet: Summer 07 Special Offers.

## 21. ANY OTHER URGENT BUSINESS

(i) Cllr. Roberts informed the Council that Lichfield District Council had recently purchased a new community bus for use in rural areas and that the co-ordinator would be getting in touch with the Parish Council shortly to ask it to nominate someone with whom he could liaise.

- (ii) Cllr. Juxon reminded the Council that the next issue of "Longdon Life" was due to appear in July and advised that the deadline for receiving material would be July 12<sup>th</sup>.

22. DATE OF NEXT MEETING

Tuesday, 10<sup>th</sup> July 2007, in the Meeting Room, Christ Church, Gentleshaw, commencing at 7.30 p.m.