

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD
IN THE MEETING ROOM OF CHRIST CHURCH, GENTLESHAW, ON
TUESDAY, NOVEMBER 11TH, 2008

Present: Cllr. Hemmingsley (Chairman); Cllr. The Rev. J. R. Andrews;
Cllr. N. J. Bird; Cllr. B. J. Butler; Cllr. Mrs. G. D. Duckett;
Cllr. A. J. Juxon; Cllr. N. Stanfield; and Cllr. S. K. Welch.

Also present was the Clerk.

1. APOLOGIES

Cllr. Mrs. H. A. Meere; Cllr. M. A. W. Parsons; Cllr. Mrs. J. A. Russell;
Cllr. N. J. Roberts, of Lichfield District Council; and County Councillor
F. W. Lewis, MBE.

The Clerk reported that he had received from Cllr. Parsons a letter dated 9th November 2008 in which he had sent his apologies for both the November and December meetings.

Cllr. Parsons had also asked why the agenda for the November meeting had begun with the words "You are summoned to a meeting". The Chairman explained that the agenda was a statutory summons to attend a Council meeting and that only valid apologies should be accepted for absence, namely, illness and work commitments.

The Clerk said that this form of words was used by other Parish Councils, including Burntwood Town Council and Whittington Parish Council; Cllr. Stanfield added that this was the formula used by Ennerdale Parish Council.

2. MINUTES OF THE PREVIOUS MEETING

On a motion proposed by Cllr. Juxon and seconded by Cllr. Mrs. Duckett, the minutes of the previous meeting, held in the W. I. Hall, Longdon, on Tuesday, October 14th, 2008, were approved and signed.

3. PUBLIC PARTICIPATION

No parishioners were present.

4. MATTERS ARISING FROM THE MINUTES

(i) Buildings of Local Interest

Cllr. Stanfield said that it would not be enough just to list buildings of local interest; it would also be necessary to say why they were interesting.

It was agreed that Cllr. Mrs. Russell should be asked to research and compile this list and that Mrs. Maureen Piper should be invited to contribute.

(ii) Appeal by Mr. T. Cox

Cllr. Stanfield reported that the Parish Council's observations had not been received by the Planning Inspectorate in time, but the Council would have the opportunity to be represented at the hearing.

It was agreed that a representative should be appointed at the next meeting, when the date of the hearing should be known.

(iii) Report on meeting of Lichfield District Parish Forum held on 11th September 2008

Cllr. Stanfield gave a report on the above meeting, which absence from the last meeting of the Council had prevented him from presenting earlier.

Topics under discussion had included measures taken by the District Council to counter dog-fouling; potential sources of funding for parish councils, including the Landfill Tax and the Coalfield Regeneration Fund; a community transport scheme; and maintenance of the Lichfield District Council garden at the National Arboretum.

In Cllr. Stanfield's view, it had been one of the best meetings of the Forum which he had attended, in large measure due to the excellence of the Chairman.

5. PLANNING

(i) Report of Working Group

08/01032/FUL: Mr. and Mrs. K. Phillips: Refurbishment and single- and two-storey front extensions and alterations to form kitchen, utility, billiard room, gymnasium, bedroom with en suite, plus detached garage with accommodation above, stables/kennels, re-location of swimming-pool and re-instatement of gates: Grand Lodge, Horsey Lane, Longdon

The Parish Council was vehemently opposed to this planned development for the following reasons:

1. It was contrary to Policy DC5, NA1 and C1(6) of the Lichfield District Local Plan, the advice from English Heritage contained in their policy statement "Enabling Development and the Conservation of Heritage Assets", and PPG15:"Planning and the Historic Environment".

2. The Parish Council considered that the proposed extensions to the building were totally inappropriate in terms of scale and design and would change what had been formerly a simple gatehouse to Beaudesert Hall to a substantial dwelling, thereby resulting in the loss of its historic importance in the landscape.

3. The proposed wooden stables, summer house, garage, and entrance gates would clearly detract from the setting of the building, the openness of the Green Belt and the Cannock Chase Area of Outstanding Natural Beauty in which the property was situated and would destroy a familiar and cherished local scene.

4. The Parish Council did not consider that there was any justification in Historic Building terms for allowing this development and saw this as a proposal to convert a modest building into a very substantial new dwelling, which was contrary to national and local planning policies.

5. The applicants' agents argued that the development should be allowed, given the alleged substantial costs involved in restoring the building, but no detailed costings had been provided. The external works appeared to be now substantially complete so that the photographs that had been submitted were no longer relevant. In terms of the internal condition of the building, there did not appear to be any architectural features that required restoration, and therefore the cost should not be any greater than the restoration of a similar non-listed building in this condition.

6. The applicants' implied caveat that deterioration might result if refused should be considered against the owners' statutory duty to maintain and conserve the condition of a listed building, whether or not consent was given.

Consideration should be given *inter alia* to the Listed Building and Conservation Areas Act 1990 and PPG15: "Planning and the Historic Environment" (September 1994) (Amended by Environmental Circular 14/97).

7. There had never been a separate dwelling within the curtilage. The Lodge had been the principal entrance to Beaudesert Hall, which had been demolished in the late 1930s. The Lodge had at that time been divided into two dwellings, with the Gamekeeper, Mr. C. Adie, living in one of the units. A parishioner who had delivered coal to the Lodge in the early 1940s could recall two families living there, one on either side of the entrance gate. Parish Councillors who had known the area over fifty years had stated that there had never been a separate unit of accommodation within the grounds.

8. In terms of the history of ownership, the Parish Council disputed the assertion that there had been five owners since 2007, and if this was considered to be a material planning consideration then the applicants should be required to provide evidence of their statement. As far as the Parish Council was aware, from about 1970 the property was owned by a Mr. Stoddard, who had carried out extensive repairs and converted the building into one dwelling by enclosing the former entrance. In 1987 it was purchased by a Mr. Rigby, who had resided there until 2007, when it had been purchased by a Mr. S. Hughes, of Maple Properties Limited, who had then sold it to the applicants.

9. No notice of the planning application was being prominently displayed at the entrance to the premises, as statutorily required.

Finally, the Parish Council believed very strongly that, given the importance of this building and its setting, the application should be considered by the District Council's full Planning Committee and not dealt with under delegated powers.

(ii) For Consideration

There were no other planning applications for the Council to consider.

(iii) Approved by Lichfield District Council

The Clerk reported that the following planning application had been approved by Lichfield District Council:

08/00978/FUL: Mr. J. N. Tipper: Single- and two-storey rear extension to form sitting-room, dining-room and bedroom with an extension to detached garage to form garden store: Byegate, Lower Way, Upper Longdon

(iv) Refused by Lichfield District Council

The Clerk reported that Lichfield District Council had, since the last meeting, issued no Notice of Refusal of Planning Permission relating to Longdon.

(v) Other Planning Matters

(a) Land adjacent to Hay Lane/Stoneywell Lane, Longdon Green

The Clerk reported that he had received a copy of an email sent by Rosamund Robb, Principal Planning Officer, Democratic, Democratic and Legal Services, Lichfield District Council, to Cllr. Neil Roberts, Portfolio Holder, dated 27th October 2008, informing him that her Department had received a pre-application for a new farmstead to include a temporary mobile home, plus several agricultural buildings associated with the keeping of livestock, on land adjacent to Hay Lane and Stoneywell Lane, Longdon Green.

Cllr. Stanfield said that he had sent an email to Cllr. Roberts reminding him that the applicant could not just purchase seventy acres of land and then claim Permitted Rights under Agricultural Determination; the purchaser would have to be in the agricultural business already.

He would also need to provide a commercial business plan which would have to be looked at by an outside assessor.

Councillors concluded that they could only wait for further developments.

6. REPORTS OF MEETINGS

(i) Staffordshire Playing Fields Association AGM: October 16th

The Clerk reported that he had attended the Annual General Meeting of the Staffordshire Playing Fields Association, which had been held in the Council Chamber of Cannock Chase District Council, Beecroft Road, Cannock, on Thursday, October 16th, 2008.

The business of the meeting had been largely taken up with the presentation of annual reports and had been followed by a meeting of the Executive Committee, of which he was not a member.

(ii) Governors' Meeting, Gentleshaw Primary School: November 6th

Cllr. Andrews, who was also Chairman of the Governors of Gentleshaw County Primary School, gave a report on a meeting of the Governors which had taken place the previous Thursday, November 6th, 2008.

There had been delay in the proposed internal improvements – for which, it was found, planning permission had not yet been applied – because of complicated inter-related funding issues.

The flower tubs opposite the school were still being maintained, but there was disappointment that no progress had been made in implementing a management scheme for the area beyond.

It had been agreed that the Parish Council would fund the cost of the plants for the flower tubs.

Half the Governors would be completing their terms of office within the next year; Cllr. Hemmingsley informed the meeting that he was one of those retiring Governors and would not be seeking re-election.

The Clerk added that he had received notification of the expiration of

Cllr. Hemmingsley's term of office in February 2009, together with a nomination form, which was due to be returned by December 1st.

Any Councillors wishing to be nominated should put his or her name forward by that date if he or she wished to be nominated.

7. NOTICE OF MEETING AND EVENTS

The Clerk reported that, since the last meeting of the Council, he had received notice of the following meetings and events:

(i) World Premiere – “Four Winters at War”, a brand new musical play about the First World War Military Camps on Cannock Chase 1915-1918 presented by The Tower Players: Thursday 6th, Friday 7th and Saturday 8th November 2008 at The Blake Valley Technical College, Marston Road, Hednesford, commencing at 7. 30 p.m. Tickets cost £6. 00 (concessions £5. 00).

This show was not suitable for children under twelve.

(ii) “Celebrating Skills for Life within the Voluntary Sector in Staffordshire”: Tuesday, November 11th, 2008, at Pendrell Hall Adult College, Codsall Wood, near Wolverhampton, from 10. 00 a.m. to 4. 00 p.m.

(iii) Staffordshire Parish Councils' Association - 69th Annual General Meeting and Conference: Saturday, 15th November 2008, in the Council Chamber, County Buildings, Martin Street, Stafford from 10. 30 a.m. to 3. 30 p.m.

Cllr. Stanfield had already sent his apologies, and it was unlikely that any other member of the Council would be attending.

8. HIGHWAYS AND FOOTPATHS

(i) Surfacing of footpath across Glebe Field at Longdon

The Clerk reported that he had received from Mrs. Val. Shand, PCC Secretary, St. James Church, Longdon, a letter dated 20th October 2008, thanking the Parish Council for upgrading the footpath from Church Way to St. James Church.

She had added that many members of the congregation had expressed their appreciation at having a link with the village and being able to avoid walking alongside the A51.

The Clerk said that he had now received the invoice for the work from McCarthy Brothers, which he would be presenting for payment later in the meeting.

Cllr. Stanford said that he would check with Paul Rochfort, the County Council's Principal Rights of Way Officer, to see when the path between Nos. 31 and 33 Church Way would be re-surfaced.

(ii) Footpath Survey

The Clerk reported that he had received from Dawn Plant, Rights of Way Officer – Maintenance and Enforcement (North), Development Services Directorate, Staffordshire County Council, a letter dated 16th October 2008, informing the Council that, in response to the Parish Council's latest reports, the County Ranger Service would inspect Footpaths 10, 11 and 21 and that she would report on the findings.

(iii) Footpath No. 73

The Clerk reported that he had received from Will Rose, Co-ordinator of the Parish Footpath Survey, an email dated 5th November 2008, in which he reported that this footpath was once again flooded and impassable and enclosing a second complaint form which he asked the Council to forward to Development Services at Stafford.

Cllr. Welch said that he had heard that the County Council would be dredging this part of the Shropshire Brook shortly; Cllr. Stanfield offered to check this report when he spoke to Paul Rochfort.

(iv) Highway Bank at side of Grange Hill, Upper Longdon

The Clerk reported that he had received from R. J. Harris, Assistant Divisional Highway Manager, Lichfield Depot, Development Services Department, Staffordshire County Council, a letter dated 3rd November 2008, in which he confirmed that no further negotiations had taken place with the landowner regarding the stability of the embankment.

He had offered to kerb the road in an effort to stabilise the embankment but was still awaiting confirmation from the landowner of his own proposals before proceeding.

In the meantime, his Highways Inspector was monitoring the area, and action would be taken, should further work be required.

It was agreed that the Clerk should write to the landowner in question, asking him what his proposals were.

9. GREENS AND OPEN SPACES

(i) Report of meeting of Greens and Open Spaces Committee

Cllr. Welch presented a written report on a meeting of the Greens and Open Spaces Committee which had taken place on Tuesday, October 28th, 2008 (*Appendix A*), at which the following topics had been discussed:

Play Area

The meeting had been attended by eight members of the public and, after it had been agreed that the Parish Council's efforts to secure a play area for local children would be strengthened if they were supported by a petition, Mrs. Jennifer Vyse agreed to accept the responsibility of organising such a petition.

However, after the existence of a previous petition, drawn up last year, was later discovered, Mrs. Vyse was asked not to continue with her efforts.

It had been recommended that the Parish Council should now instruct the Clerk to write to the Governors of St. James School and to the Management Committee of the Longdon Club and Institute, inviting them to take part in a working group tasked with exploring the possibility of using land within their ownership for limited recreational activity, a recommendation which the Council then adopted.

The Clerk added that, in reply to his enquiries, he had established that there were fifty-three local children attending St. James School and sixty-six of secondary school age attending The Friary School, in Lichfield.

In addition, twenty-eight children currently attended Longdon Pre-School, of whom twenty lived locally.

In his letter, Mr. Davies, the Head Teacher of St. James School, had said that the need for a suitable and safe play area had been highlighted recently when a number of youths, former pupils of the school, had been seen on the roof of the building and littering the premises.

Shropshire Brook

It had been agreed that, when the brook had been dredged, a maintenance plan encompassing stream and banks should be drawn up.

Spinney off Lysways Lane, Longdon Green

It had been agreed that Phase 2 of the management scheme drawn up by Rodney Helliwell should now be implemented and that A. Dunford & Son, the Hednesford firm that had carried out Phase 1, should be employed.

Installation of Roadside Benches

A quotation from Alan Johnson, of Aqua Jet Services, had been accepted.

Management of Land opposite Gentleshaw School

It had been agreed that, while a reply to the Chairman's letter to the Chief Executive of Lichfield District Council was awaited, the draft of a management scheme should be prepared to which Gentleshaw School should be invited to contribute.

It was argued that this would reduce delay when permission to manage the area had finally been granted.

Dates of Meetings in 2009

These were confirmed, though the original choice of April 21st had to be changed to April 28th so as not to clash with the Annual Meeting.

(ii) Neglected State of Glebe Field

The Clerk reported that he had received from Steve Barwell, of 33 Church Way, Longdon, an undated letter in which he complained about the neglected state of the Glebe Field, which lay behind his house, and asked whether the Parish Council would intercede with the church authorities.

However, the Council concluded that, since this field was in private ownership, it should not become involved, not least because the state of the field, neglected or not, did not impede the use of a public amenity, that is, the footpath.

In addition, the Clerk thought, following a visit to the field, that the offending vegetation may have recently been cut down, a view shared by Cllr. Mrs. Duckett.

(iii) Mowing Contractor's Report

The Clerk reported that he had received from Graham McCulloch, the Council's mowing contractor, a report dated 21st October 2008, in which he had recommended cutting back the elders and hollies which were encroaching on Brook End Green, work he was offering to carry out for £180. 00,

It was agreed that Mr. McCulloch should be instructed to carry out this work, for which Cllr. Welch should prepare an order form.

(iv) Application of Mr. T. Cox to de-register part of Gentleshaw Common

Cllr. Stanfield reported that he had identified a number of inaccuracies in Mr. Cox's application to de-register the part of Gentleshaw Common which he had purchased from Lichfield District Council, including his failure to record that a swimming-pool had already been built on the land and to produce irrefutable documentary evidence that he owned the land which he was offering in exchange.

The Council approved the observations which Cllr. Stanfield had made on its behalf and agreed that he should represent the Council at the expected hearing.

10. FUTURE OF RURAL POST OFFICES

The Clerk drew that attention of Councillors to an article taken from "The Times" of Monday, November 3rd, 2008, which warned of the damaging effect on rural post offices if, as feared, the Government were not to re-new the Post Office Card Account.

However, the Council decided that it was already too late to influence the Government's decision, which had, by all reports, been taken already.

11. LAW AND ORDER

The Chairman reported that the parish had not featured in the Neighbourhood Watch Crime Log for October.

The nearest crime had occurred in Chorley, where a BMW coupé had been taken.

12. BEST KEPT VILLAGE COMPETITION 2009

The Clerk reported that he had now received the judges' comments for both Longdon & Longdon Green and Upper Longdon.

Longdon & Longdon Green had been praised for the excellence of its publicity and children's posters and for their newly-constructed and up-to-date notice-boards.

The W. I. Hall was considered to be greatly improved and deserving of commendation. Bus shelters were also excellent, and the public open space had been particularly good at Brook End, while the cricket ground had been judged as excellent.

However, the judges had been critical of the map and had advised that it should be updated. They had also suggested that, while the village had no play areas, permission might be sought from the owners of the pub and Memorial Hall to include these in next year's entry.

Upper Longdon had been praised for the range of notices displayed on its notice-board, though the lack of BKV posters, a result, in part, of the Parish Council's policy of not displaying them on the highway verge, was criticised by the judges, who thought that some could have been displayed in the windows of private houses.

The judges had found the public house surrounds and car park vastly improved from the previous year and the telephone kiosk tidy and well used.

Once again, the map had been criticised and a complete re-draw advised.

The Clerk pointed out that both maps, though basically the original maps prepared for the Competition in 1993, had been regularly updated, but he acknowledged that it might be time to find someone prepared to re-draft them in a different format.

13. GENERAL ADMINISTRATION

Model Publication Scheme

The Clerk reported that he had received a copy of a model publication scheme setting out the Parish Council's statutory obligations under the Freedom of Information Act.

It was agreed that this documents should be considered at the next meeting of the Finance and General purposes Committee.

14. FINANCIAL MATTERS

(i) Accounts for Payment

On a motion proposed by Cllr. Stanfield and seconded by Cllr. Juxon, payment of the following accounts, received since the last meeting, were approved:

*G. C. McCulloch	Mowing – October	£ 215. 00
Longdon W. I.	Hire of Hall – October 28 th	£ 12. 00
Christ Church, Gentleshaw	Hire of Room – November 11 th	£ 10. 00
D. McCarthy Bros	Surfacing works carried out to footpath at Church Way	£3783. 50

(ii) Payments received

The Clerk reported that, since the last meeting, the following payments had been received:

Aqua Jet Services	Advertisement: "Longdon Life"	£ 6. 50
Olwyn Bennet	Advertisements: "Longdon Life"	£ 24. 00

(iii) Current Balances

The Clerk reported that, currently, the Council's balances stood as follows:

NatWest c/a:	£2512. 00	The Halifax s/a: £19009. 98
(less uncleared cheques:		
	1424: £ 24. 00	
	1425: <u>£ 215. 00</u>	
	£2273. 00	

(iv) Appeals for Grant Aid

(a) Open Spaces Society

The Clerk reported that he had received from Robert Peel, Treasurer of the Open Spaces Society, a letter dated November 2008, asking the Council if it would contribute towards the cost of funding legal action undertaken by individuals and groups to defend open spaces and rights of way.

However, the Council decided that the appeal was insufficiently local to justify its use of its funds in this way.

(b) The Staffordshire Wildlife Trust

The Clerk reported that he had received from Rachel Evans, Doxey Marshes Project Officer of The Staffordshire Wildlife Trust, a letter dated October 2008, in which she asked the Council to make a donation to the Doxey Marshes Future Fund

However, the Council decided that the appeal was insufficiently local to justify its use of its funds in this way.

(c) St. Giles Hospice, Whittington

The Clerk reported that he had received from Peter Holliday, Group Chief Executive, St. Giles Hospice, Whittington, a letter dated November 2008, asking if the Council would consider making a grant towards the Hospice's funds.

On a motion proposed by Cllr. Welch and seconded by Cllr. Juxon, it was agreed that the Council should make a donation of £150. 00.

However, the Clerk was instructed to request the completion of one of the Council's Grant Application forms.

(d) The Batty Charitable Trust (UK)

The Clerk reported that he had received from Asmita Kasrani, Planning Obligations Monitoring and Implementation, Democratic, Development and Legal Services, Lichfield District Council, an email dated 6th November 2008, informing the Council that charities, in particular, smaller charities, could apply for funding through the Batty Charitable Trust, from whom grants of between £1,000 and £10,000 were available to support community and grassroots projects.

Cllr. Hemmingsley added that he believed that the Cannock Wood and Gentleshaw Village Hall Management Committee had applied for a grant.

15. CORRESPONDENCE SINCE LAST MEETING

(i) The Clerk reported that he had received from Michael Griffin – Team Leader, Development Services Directorate, Staffordshire County Council, a letter dated 8th October 2008 inviting the Council to respond to consultations on Issues and Options for the Staffordshire & Stoke-on-Trent Waste Core Strategy and the Staffordshire Mineral Core Strategy.

The consultation documents were available online via the County Council's website or by visiting a local public library or the County Council's offices in Stafford.

The deadline for submitting responses was November 24th.

He had received a further letter from Mr. Griffin, dated 10th October 2008, enclosing copies of leaflets for display on the parish notice-boards.

(ii) The Clerk reported that he had received from Paul Rowsell, Deputy Director, Local Democracy, Communities and Local Government, Bressenden Place, London, a letter dated 9th October 2008, drawing the Council's attention to a consultation paper entitled "Communities in control" published on the Communities and Local Government website on October 1st and enclosing a paper copy for the Council's consideration.

The paper invited views on proposals for revising the Local Authorities (Model Code of Conduct) Order 2007 and the Relevant Authorities (General Principles) Order 2001.

It was also seeking the views on the proposed introduction of a model code of conduct for local government employees.

The deadline for responses was Wednesday, December 24th, 2008.

(iii) The Clerk reported that he had received from Lisa Dyke, of Cannock Library, a letter dated 14th October 2008, informing the Council of the sale of a 2009 calendar featuring over sixty original photographs illustrating the history, landscape and wildlife of the Cannock area.

The calendar was on sale in local libraries for £6. 00 each.

(iv) The Clerk reported that he had received from Chris Thompson, Development Officer, National Children's Bureau, London, an email dated 23rd October 2008, giving details of a project – "Supportive and Administrative Clerical Staff to Support Children and Young People in Formal Meetings" – that he was working on at the National Children's Bureau and inviting the Council's involvement.

However, the Council took no decision on whether to respond to the invitation.

(v) The Clerk reported that he had received from David Benge, Staffordshire Third Sector Network Development Manager, Lichfield and District CVS, an email dated 24th October 2008, giving details of an event which the Third Sector Network was hosting at Rising Brook Baptist Church, Stafford, on 7th November 2008 from 1. 00 p.m. to 4. 00 p.m. which would allow sector groups access to the Leads of seven of the priority thirty-five indicators in the 2008-2011 Staffordshire LAA (Local Area Agreement).

(vi) The Clerk reported that he had received from Marcus Beale, Assistant Chief Constable, Staffordshire Police, an email dated 24th October 2008, to which was attached a briefing document detailing the National CONTEST strategy put in place by the Government to reduce the risk from terrorism and extremism.

(vii) The Clerk reported that he had received from Val. Heseltine, Honorary Secretary of the Longdon Produce and Flower Show Committee, a letter dated 29th October 2008 in which she thanked the Council for its grant of £160. 00 to cover the cost of hiring the Village Hall and the W. I. Hall for the recent Produce and Flower Show.

(viii) The Clerk reported that he had received from John Blount, the Council's Independent Internal Auditor, a letter dated 1st November 2008, in which he had attributed the confusion resulting from his remarks to a re-numbering of the relevant Legal Topic Notes and had enclosed copies of LTN04: "Delegation of Decision-Making to Chairman or Committee" and LTN1: "Councils' Powers to Discharge Their Functions".

It was agreed that these two documents should be considered in detail by the Finance and General Purposes Committee at its meeting on December 2nd.

(ix) The Clerk reported that he had received from John Brown, Land and Property Manager, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 6th November 2008, acknowledging his letter of 4th November 2008

regarding unauthorised parking on that part of Genetleshaw Common adjacent to Hollows Lodge, which he had forwarded to Kevin Yates, the District Council's Parks Manager.

The Chairman reported that, during a telephone conversation with Christine Hibbs, one of the District Council's Enforcement Officers, she had suggested that the only way this parking could be prevented was by erecting posts along the periphery, but he had pointed out that this would obstruct the farmer's right of access to the field beyond.

The Chairman thought that the only effective way of discouraging this abuse of the Common was by serving an injunction.

(x) The Clerk reported that he had received from Tamara Kabat, Biodiversity Officer, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 7th November 2008 advising the Council that shrub clearance would taking place on Gentleshaw Common between November 14th and the end of December.

16. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above correspondence, he had received the following communications:

- (i) From Heather Gibbons, Democratic, Development and Legal Services, Lichfield District Council:

Forward Plan - Version 1 – Issued 17. 10. 08 – effective for period 01. 11. 08 – 28. 02. 09.

- (ii) From The Licensing Officer, Democratic, Development and Legal Services Lichfield District Council:

Licensing Act Applications registered during w/e 10th October 2008;
Licensing Act Applications registered during w/e 17th October 2008;
Licensing Act Applications registered during w.e 24th October 2008;
Licensing Act Applications registered during w/e 31st October 2008;
Licensing Act Applications registered during w/e 7th November 2008.

- (iii) From The National Association of Local Councils;

“LCR”: Volume 60, Number 4 – November 2008.

- (iv) From The Staffordshire County Ranger Service:

Countryside Events – November 2008.

- (v) From Holly Tunley, S3SN Admin. Assistant, Lichfield & District CVS:

E Bulletin - Issue No. 58, 9th October 2008;
E Bulletin - Issue No. 59, 16th October 2008;
E Bulletin - Issue No. 60, 30th October 2008;
E Bulletin – Issue No. 61, 6th November 2008.

(vi) From The Open Space Society:

“Open Space”: Autumn 2008, Volume 29, No. 3.

(vii) From St. Giles Hospice, Whittington:

Annual Review for the year ended 31st March 2008;
Annual Report & Accounts for the year ended 31st March 2008.

(viii) From The Cannock Chase Area of Outstanding Natural Beauty Partnership:

AONB News: Autumn 2008.

17. ANY OTHER BUSINESS

(i) Cllr. Juxon informed the Council that he was preparing the Christmas issue of “Longdon Life” and would welcome contributions.

18. DATE OF NEXT MEETING

Tuesday, December 9th, 2008, in the W. I. Hall, Longdon, commencing at 7. 30 p.m.