

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD IN THE W. I. HALL,
LONGDON, ON TUESDAY, DECEMBER 8TH, 2009

Present: Cllr. R. C. Hemmingsley (Chairman); Cllr. The Rev. J. R. Andrews;
Cllr. B. J. Butler; Cllr. R. A. G. Clarke; Cllr. Mrs. G. D. Duckett;
Cllr. A. J. Juxon; Cllr. Mrs. H. A. Meere; Cllr. K. C. Taylor;
and Cllr. S. K. Welch.

Also present were the Clerk and County Councillor F. W. Lewis, MBE.

1. APOLOGIES

Cllr. N. J. Bird; Cllr. S. K. Welch; and Cllr. N. J. Roberts, Lichfield District Council.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting, held in the Cannock Wood and Gentleshaw Village Hall, Buds Road, Cannock Wood, on Tuesday, November 10th, 2009, were, on a motion proposed by Cllr. Juxon and seconded by Cllr. Andrews, approved and signed.

3. PUBLIC PARTICIPATION

No members of the public were present.

4. MATTERS ARISING FROM THE MINUTES

(i) Parish Council's Right of Consultation on Planning Applications

The Chairman said that, following further research, he had established that a parish council was entitled to be notified of planning applications only if it had requested it. It was also entitled to make representations if they were made within the qualified period of the notification.

However, there was nothing which specifically gave a parish council an entitlement to make oral representations at a public session. If a parish council had made written representations, the District Council might argue that it already had those views, and it wanted to use the public meeting time for interested parties to give their views. Although not tested, a court might well feel that this complied with the District Council's obligations and was a reasonable approach.

The District Planning Authority should notify the Parish Council of the terms of the decision on any such application or, where the application is referred to the Secretary of State, of the date when it was so referred and, when notified to them, of the terms of his decision.

The Chairman suggested that this should be borne in mind when the Parish Council made its complaint to the District Council over the way in which the planning application relating to The Grand Lodge was handled.

(ii) Notice Board in Upper Way

Cllr. Mrs. Duckett reported that she had received a quote for the above notice board in oak of £385.00, but this did not include the cost of the posts, nor the cost of erecting the board. She was asked to obtain a quote for these two items.

5. PLANNING

(i) For Consideration

09/01149/FUL: Mr. and Mrs. J. Howells: Two-storey extension and alterations to

existing dwelling to form hall, study, bathroom, bedrooms and en suite with extensions and alterations to outbuilding to form stables, stores and car port: Cherry Orchard Farm, Stafford Road, Lichfield.

The Council noted that this was a large development, and there was concern that it might exceed Permitted Development limits.

09/01233/ FUL: Ken Davies and Sons: Retention of single-storey building for grading and storing eggs: Hollow Farm, Shaw Lane, Gentleshaw

It was agreed to refer this application to the Planning Committee, whose decision the Council would be asked to endorse at its next meeting.

09/01243/LBC: Dr. John Ellis: Erection of a conservatory: Hanch Hall, Lysways Lane, Longdon Green

Comment on this application was also deferred.

09/01139/COU: Miss S. Boston & Mr. H. Reynolds: Change of use of traditionally-constructed barn to a five-bedroom dwelling house and conversion of Dutch barn to form garage, stables and art studio (ancillary to dwelling house): Brereton Cross Farm, Bardy Lane, Longdon

The Parish Council was concerned by the ambiguity of “omitted”, which could be interpreted to mean “omitted from the previous application” or simply “withdrawn”, and it was agreed that clarification should be sought.

(ii) Approved by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notices of Approval of Planning Permission:

09/01020/FUL: Mr. Alan Lake: Proposed two-storey extensions to extend study and bedroom 4 (part retrospective): Rockery Rise, Lower Way, Upper Longdon
09/01048/FUL: Mr. Steve Maritza: Two-storey side extension to form garage, utility and bedroom: 58 Upper Way, Upper Longdon

09/01058/FUL: Mr. and Mrs. Lamb: Proposed tiled, pitched roof over front dormer and rear flat roof: 56 Upper Way, Upper Longdon

(iii) Refused by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued no Notices of Refusal of Planning Permission relating to Longdon.

(iv) Other Planning Matters

(a) “For Sale” Sign Not Displayed in Relation to Property

The Clerk reported that he had received from Claire Billings, Development Control Manager, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 27th November 2009, in which she said that the matter was being investigated.

The Clerk explained that this referred to a sign which had been screwed to a street nameplate at the entrance to St. James Close. Following correspondence with the house agents, John German, this sign had eventually been re-located to within the curtilage of the property in Brook End, which had, in fact, been sold,.

(b) Notice of Appeal

The Clerk reported that he had received notice of an appeal by Mr. Paul Williams against the refusal of planning permission by Lichfield District Council to retain a garden shed at Broomy Lodge, Broomy Fields, Hay Lane, Longdon Green.

Any modification or withdrawal of earlier comments or additional observations should be made in writing in triplicate to the Planning Inspectorate at Temple Quay, Bristol, within six weeks of the appeal date, 28th October 2009.

However, Councillors decided to make no further comment.

6. REPORTS OF MEETINGS(i) Annual General Meeting, Beau Desert Sports Field and Recreation Field Trust

The Clerk presented a written report on the Annual General Meeting of the Beau Desert Sports Field and Recreation Field Trust, which had taken place in the Cannock Wood and Gentleshaw Village Hall, Buds Road, Cannock Wood, on Tuesday, November 12th, 2009 (*Appendix A*)

7. NOTICE OF MEETINGS

The Clerk gave notice of the following meetings:

(i) Highways and Footpaths Committee: Thursday. January 7th, 2010, in the W. I. Hall, Longdon, commencing at 7. 30 p.m.

(ii) Greens and Open Spaces Committee: Tuesday, January 19th, 2010, in the W. I. Hall, Longdon, commencing at 7. 30 p.m.

8. HIGHWAYS AND FOOTPATHS(i) Report of Site Meeting at St. James Churchyard

Cllr. Mrs. Duckett gave a report on a site meeting which had taken place in St. James Churchyard on Tuesday, November 17th, 2009, and at which she, the Chairman, the Clerk, Cllr. Butler and Mr. Will Rose had met the two Churchwardens, John Shand and Judy Grew, to discuss the viability of continuing the footpath across the Glebe Field through the churchyard to the entrance to the church.

Mr. Shand had said that, provided the foundations were not too deep, he saw no problem with carrying out this work.

Cllr. Mrs. Duckett added that, following the meeting, she had sought quotations from two contractors, but neither was yet to hand.

It was agreed that providing lighting for this path would be desirable, but further discussion should be deferred until the path had been completed.

9. GREENS AND OPEN SPACES(i) Gentleshaw Green

The Clerk reported that he had received from Graham McCulloch, the Council's mowing contractor, a report dated 27th November 2009, stating that the work of clearing Gentleshaw Green had been completed and asking whether the Council would like him to coppice or remove the willows.

It was agreed that a decision should be deferred until the Greens and Open Spaces Committee met in January. The next phase of the programme of regeneration would be the removal of the concrete area in front of the notice-board and its replacement by a patio.

A quotation was waited.

10. GENERAL ADMINISTRATION

(i) Vacancies on SPCA Executive Committee (Lichfield District)

The Clerk reported that he had received notice that there were two vacancies on the Executive Committee of the Staffordshire Parish Councils' Association for the Lichfield District. However, no Councillor expressed an interest in being nominated.

(ii) Section 137

The Clerk reported that he had received from Viv. Evans, Chief Executive, Staffordshire Parish Councils' Association, an email dated 16th November 2009, informing the Council that there would be no increase in Section 137 in 2010, as it was linked to the inflation index which was negative in September.

The Clerk explained that Section 137 of the 1972 Local Government Act empowered local authorities to incur expenditure for purposes not otherwise authorised, notably grants to local voluntary organisations.

There were 1193 electors in Longdon and Gentleshaw, and an unchanged rate of £6. 15 per elector limited the Council to spending up to £7336. 95 under this heading.

(iii) Risk Assessment

The Chairman said that Cllr. Clarke's presentation on risk assessment had been considered at the meeting of the Finance Committee, and he invited Cllr. Clarke to open a discussion on the subject.

Cllr. Clarke pointed out that the Independent Internal Auditor had advised the Council to draw up a more structured risk assessment, and he outlined proposals which he thought would meet this requirement, which included the drawing up of a register and the appointment of a co-ordinator.

Cllr. Juxon's proposal that Cllr. Clarke's recommendations be adopted was seconded by Cllr. Andrews, but defeated by four votes to three after it was argued that the Council already had the necessary safeguards in place.

However, it was agreed that the matter should be referred back to the Finance and General Purposes Committee for further discussion.

11. LAW AND ORDER

(i) Joint Operations Group

The Clerk reported that he had received summaries of the main points discussed at meeting of the Joint Operations Group held on November 5th and November 19th, 2009.

(ii) Visit of PC Andy Brown

Cllr. Mrs. Duckett reported that PC Andy Brown, the Local Community Beat Officer, had been available for consultation at Longdon Village Hall on the morning of Saturday, December 5th, but, once again, very little interest had been shown by parishioners.

She was now considering alternative arrangements with a view to stimulating greater interest in PC Brown's visits.

(iii) Neighbourhood Watch

The Chairman said that the latest report from the Neighbourhood Watch Co-ordinator showed that there had been no criminal incidents in the parish in November.

The report also warned against telephone calls offering free burglar alarms or supposedly from Severn-Trent alleging arrears and 'cold calls' from 'tree-fellers' from the travelling community, all of which should be ignored.

The report also warned against a likely increase in burglaries in the run-up to Christmas and advised against leaving presents where they could be spotted.

12. FINANCIAL MATTERS

(i) Accounts for Payment

On a motion proposed by Cllr. Mrs. Duckett and seconded by Cllr. Mrs. Meere, payment of the following accounts was approved:

| | | |
|----------------------|--|----------|
| *Instaprint, Rugeley | Printing 700 copies of "Longdon Life" and 600 inserts | £403. 91 |
| *Hazel Crosbie | Delivering "Longdon Life" | £ 45. 00 |
| *A. J. Juxon | Editor's Expenses | £ 15. 00 |
| Longdon W. I. | Hire of Hall – December 1 st : £12. 00 Hire of Hall – December 8 th : £12. 00 | £ 24. 00 |
| G. C. McCulloch | <u>Work on Gentleshaw Common</u> Removal of bracken & debris: £360. 00 clearance of flowering currants, raising of many crowns, strimming and mowing of area: £540. 00 | £900. 00 |
| W. B. Sullivan | Clerk's salary: £300. 00; Photocopying: £109. 66; Postage: £ 9. 30 | £418. 96 |
| Audit Commission | Audit Fee | £178. 25 |

(ii) Payments Received

The Clerk reported that he had not received any payments since the last meeting.

(iii) Current Balances

The Clerk reported that, currently, the Council's balances stood as follows:

| | | |
|-------------------------|-----------------------|-----------------------------|
| NatWest c/a: | £1628. 27 | The Halifax s/a: £15516. 21 |
| less uncleared cheques: | | |
| | 1503: £ 12. 00 | |
| | 1505: £ 16. 00 | |
| | 1506: £ 403. 91 | |
| | 1507: £ 15. 00 | |
| | <u>1508: £ 15. 00</u> | |
| | £1136. 36 | |

(iv) Appeals for Grant Aid(a) Christ Church, Gentleshaw – Community Chat Room

The Clerk reported that a completed Grant Application Form had now been received in support of this appeal.

It listed two quotations for chairs, one for £330. 00 each for a higher-seat fireside chair, the other for £210. 00 each, including VAT, for a winged chair.

It was generally felt that less expensive chairs could be purchased, and, on a motion proposed by Cllr. Taylor and seconded by Cllr. Butler, it was agreed that the Council should make a donation of £100. 00 to help set up the project.

Cllr. Andrews abstained from taking part in the discussion or vote, being one of the Ordained Local Ministers attached to Christ Church.

(b) Longdon Pre-School – Enhancement of Security

The Clerk reported that, in discussion with one of the Pre-School Leaders, he had been advised that, following incidents of vandalism, the Pre-School needed to improve the security fencing encompassing its open play area and would be seeking financial support from a number of agencies, including the Parish Council.

Cllr. Mrs. Duckett added that she had expected to receive copies of quotations for the cost of buying and erecting this fencing in time to bring to the meeting, but, in their absence, it was decided to defer any further discussion until a formal approach had been made by the Pre-School.

(c) Staffordshire Wildlife Trust – Fragile Future Fund

The Clerk reported that he had received from Vince Smith, Chairman of the Staffordshire Wildlife Trust, an appeal for a donation from the Council to the Trust's Fragile Future Fund, set up to mark its Fortieth Anniversary.

It was agreed, however, that the appeal should be ignored, since it appeared to have no local relevance.

(v) Completion of Annual Audit

The Clerk reported that he had received from Dina Pejcinovic, of the Audit Commission, Horwich, Bolton, a letter dated 30th November 2009, informing the Council that the 2008/2009 audit of the Council's accounts had been completed and enclosing the Council's certified Annual Return for the financial year ending on 31st March 2009.

The auditor had made four comments: she had asked for the explanation for variances to be provided in the prescribed form; she had pointed out that the Statement of Accounts should have been approved before 30th June and that Section 2 (Annual Governance Statement) had not been signed by the Clerk; and she had advised the Council to review its risk assessment.

(vi) Report of meeting of Finance and General Purposes Committee

The Clerk presented a written report on the meeting of the Finance and General Purposes Committee which had taken place in the W. I. Hall, Longdon, on Tuesday, December 1st, 2009, copies of which had been distributed to Councillors prior to the meeting (*Appendix B*).

The recommendations of the Committee and other matters arising from this meeting were being dealt with during the course of the present meeting.

(vii) Approval of Financial Statement

On a motion proposed by Cllr. Andrews and seconded by Cllr. Mrs. Duckett, the Financial Statement for the first eight months of the current financial year ending on 30th November 2009 was approved and accepted.

(viii) Precept 2010/2011

On a motion proposed by Cllr. Mrs. Duckett and seconded by Cllr. Andrews, it was agreed to accept the Committee's recommendation that the Precept for 2010/2011 should be the same as the Precept for 2009/2010, namely, £13650. 00, after it had been pointed out that the surplus at present existing in the Council's savings account was earmarked for projects already in hand.

(ix) Appointment of Independent Internal Auditor

On a motion proposed by Cllr. Andrews and seconded by Cllr. Mrs. Meere, the re-appointment of Mr. Alan Toplis, of Toplis Associates, was confirmed.

13. CORRESPONDENCE RECEIVED SINCE LAST MEETING

(i) The Clerk reported that he had received from Emma Jane Beaman, Assistant AONB Officer, Cannock Chase AONB, an email dated 18th November 2009, advising the Council that she had arranged a meeting of the Fixed Point Photography Group for Monday, 14th November 2009, the venue to be confirmed.

14. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above correspondence, he had received the following communications:

(i) From Heather Gibbons, Democratic, Development and Legal Services,
Lichfield District Council:

Calendar of Meetings, fortnight ending 22nd November 2009;
Calendar of Meetings, fortnight ending 6th December 2009;
Forward Plan – Version 1 – Issued 15. 11. 2009 – Effective for the Period
01. 12. 09 – 31. 03. 10.

(ii) From Sally Duckett, Licensing Officer, Democratic, Development and Legal
Services, Lichfield District Council:

Licensing Act Applications registered during the weeks ending 06. 11. 09
and 13. 11. 09;
Licensing Act Applications registered during the week ending 20. 11. 09;
Licensing Act Applications registered during the week ending 27. 11. 09.

(iii) From Carol Pepper, Admin Co-ordinator, Lichfield District Council:

Minutes of meeting of Parish Forum held on November 4th, 2009:
Attachments: Presentation on Recycling; Presentation on Parish Plans
(can be viewed on
www.lichfielddc.gov.uk/site.scripts/meetings_info.php?10-216)

(iv) From Jan Wright, S3SN Administration Assistant, Lichfield & District CVS:

E Bulletin – Issue No. 115, 5th November 2009;
E Bulletin – Issue No. 116, 12th November 2009;
E Bulletin – Issue No. 117, 19th November 2009;
E Bulletin – Issue No. 118, 26th November 2009.

(v) From Julie Harris, Development Officer, Lichfield & District Community and
Voluntary Sector Support:

Opportunities for Voluntary and Community Groups in Lichfield and the Surrounding Areas (27. 10. 2009);
Notice of workshop on small-scale wind power system: Tuesday, 8th December 2009, at the Harper Adams University College, Edgmond, Newport, Shropshire, from 9. 00 a.m. to 4. 30 p.m. Cost: £50. 00

(vi) From Staffordshire Wildlife Trust:

“Staffordshire Wildlife”: No. 107. December 2009;
“Natural World”: Winter 2009;
Cannock Group: Diary Dates for January to April 2010.

(vii) From Anne Walker, AONB Office Manager, Cannock Chase AONB Unit:

AONB Unit Annual Review 2008-2009 (by email).

(viii) From Urbanscape:

Special Offer on Grit Bins – 200 litres £119. 00; 400 litres £149. 00.
Grit Spreader £195. 00.
(Prices exclude VAT)

(ix) From Proludic Ltd., West Bridgford, Nottingham:

Playbuilder Update, November 2009 (by email).

(x) From Shelutions Limited, Rotherham, Yorkshire:

Promotional Literature: Bus Shelter Range.

(xi) From rekk.co.uk.:

Promotional Literature: Youth Shelters.

(xii) From Earth Anchors Ltd., Croydon, Surrey:

Card: “A Truly Versatile Bin For Only £59!”.

15. ANY OTHER URGENT BUSINESS

(i) The Clerk reported that he had received an email from John Shand inviting a member of the Parish Council to read one of the lessons at the Carol Service at St. James Church, Longdon, on Sunday, December 20th, at 6. 30 p.m.

Cllr. Mrs. Duckett agreed to read the lesson on behalf of the Parish Council.

(ii) The Clerk drew the attention of the Council to the fact that logs were being sold at Fir Tree Cottage, Thorleys Hill, Gentleshaw.

It was agreed that he should write to the Enforcement Officer at Lichfield asking whether planning permission was needed for this commercial activity.

(iii) Cllr. Mrs. Duckett reported that her attention had been drawn by a parishioner to a missing street nameplate at the entrance to Ford Lane.

The Clerk was instructed to write to the District Council’s Operational Services asking for it to be replaced.

(iv) Cllr. Juxon reported that a stretch of Borough Lane close to its junction with Horsey Lane was being mired by soil washed down from building work taking place at The Grand Lodge.

The Clerk was instructed to write to Richard Rayson, Community Highways Liaison Officer at the Lichfield Depot, asking him to arrange for the road surface to be cleansed.

(v) Cllr. Taylor said that he had been pursuing his enquiries concerning protected trees in Upper Longdon and had established that, while tree wardens had once been appointed, any records were missing.

He would shortly be meeting Portia Howe, one of the District Council's Arboricultural Officers, and would keep the Council informed.

(vi) Cllr. Butler reported that he had recently received a delegation of local residents, members of the Upper Longdon Speedwatch Team, who had asked that the Parish Council press for the Road Safety Team to mount regular speed checks in Upper Way, as had been originally promised.

He added that the Speedwatch Team had now disbanded, since it had been felt that nothing was achieved.

It was agreed that the Clerk should write to the Commander of the Burntwood & District NPU, urging him to arrange for these speed checks.

(vii) It was pointed out that the footpath running down Church Hill from the A51 was covered with fallen leaves and other detritus and was presenting a hazard to pedestrians.

Cllr. Mrs. Duckett said that she would arrange for its clearance as part of the Highway and Footpaths Committee's responsibility.

(viii) Cllr. Hemmingsley announced that he would be resigning both as Chairman and Member of the Parish Council at the next meeting, since he believed that he had no longer anything to contribute.

His announcement was met by Councillors with great regret.

16. DATE OF NEXT MEETING

Tuesday, January 12th, 2010, in the W. I. Hall, Longdon, commencing at 7. 30p.m.

PARISH COUNCIL OF LONGDON FINANCIAL STATEMENT (1ST APRIL – 31ST DECEMBER 2009)

| | (2009) | (2008) |
|--------------------------------|-----------------|-----------------|
| Opening Account: | £13552. 16 | £14533. 18 |
| + Receipts: | | |
| Precept: | £13650. 00 | £13650. 00 |
| SCC Footpath Grant: | £ 00. 00 | £ 1500. 00 |
| Highway Maintenance: | £ 693. 50 | £ 680. 00 |
| VAT Refund | £ 1152. 79 | £ 574. 60 |
| Diocesan Grant | £ 00. 00 | £ 500. 00 |
| Interest: | £ 56. 23 | £ 189. 75 |
| Advts: "Longdon Life": | £ 96. 00 | £ 107. 00 |
| Wayleaves: | £ 35. 07 | £ 34. 02 |
| Lost cheque: | <u>£ 36. 00</u> | <u>£ 00. 00</u> |
| Total Receipts: | £15719. 59 | £17235. 37 |
| = | £29271. 75 | £31768. 55 |
| <u>Payments</u> | | |
| <i>Parks & Open Spaces</i> | | |
| Mowing Greens & Verges: | £ 1800. 00 | £ 1720. 00 |
| Work on Gentleshaw Green | £ 900. 00 | £ 00. 00 |

| | | |
|--|-------------------|------------------|
| Emptying Dog Waste Bins | £ 717. 60 | £ 733. 20 |
| Mowing centre of Longdon Green: | £ 170. 00 | £ 170. 00 |
| Repair to bus shelter | £ 261. 00 | £ 00. 00 |
| Treating Church Car Park with Herbicide | <u>£ 00. 00</u> | <u>£ 70. 00</u> |
| TOTAL: | £ 3848. 60 | £2693. 20 |

General Administration

| | | |
|-----------------------------|-----------------|-----------------|
| Insurance: | £ 715. 11 | £ 660. 32 |
| Clerk's Salary: | £ 900. 00 | £ 900. 00 |
| SPCA: | £ 374. 00 | £ 365. 00 |
| Printing "Longdon Life": | £ 734. 78 | £ 00. 00 |
| Delivery: | £ 90. 00 | £ 00. 00 |
| Editor's Expenses: | £ 30. 00 | £ 00. 00 |
| Notice-Boards | £ 00. 00 | £ 218. 54 |
| Photocopying: | £ 355. 00 | £ 319. 98 |
| Professional Fees: | £ 00. 00 | £ 352. 50 |
| Annual Assembly | £ 134. 88 | £ 90. 80 |
| External Audit Fee | £ 178. 25 | £ 158. 63 |
| "LCR" | £ 12. 00 | £ 144. 00 |
| Hire of rooms: | £ 212. 00 | £ 160. 00 |
| Internal Audit Fee | £ 92. 00 | £ 70. 00 |
| Postage: | £ 74. 60 | £ 84. 37 |
| Comm. Council of Staffs. | £ 00. 00 | £ 20. 00 |
| <u>Dictation machine</u> | <u>£ 29. 99</u> | <u>£ 00. 00</u> |

TOTAL: £ 3932 . 61 £ 3544. 14

Community Halls

| | | |
|------------------------------|-------------------|-------------------|
| Cannock Wood & Gentleshaw | £ 1500. 00 | £ 00. 00 |
| <u>Longdon:</u> | <u>£ 00. 00</u> | <u>£ 1500. 00</u> |
| TOTAL: | £ 1500. 00 | £ 1500. 00 |

Highways and Footpaths

| | | |
|--|------------------|-------------------|
| Upgrading footpath | £ 00. 00 | £ 3783. 50 |
| AONB entry signs | £ 00. 00 | £ 455. 99 |
| Clearing bushes in Briertey Hill Lane | £ 00. 00 | £ 176. 25 |
| Cleaning roadside signs | £ 00. 00 | £ 168. 00 |
| Clearing weeds from side of fpath | £ 325. 00 | £ 60. 00 |
| <u>Clearing road surface</u> | <u>£ 00. 00</u> | <u>£ 45. 00</u> |
| TOTAL: | £ 325. 00 | £ 4688. 74 |

*Section 137*Donations

| | | |
|-----------------------------------|-----------|-----------|
| St. James Church: | £ 00. 00 | £1000. 00 |
| Longdon Cricket Club: | £ 430. 00 | £ 00. 00 |
| Longdon Produce & Flower Show: | £ 160. 00 | £ 160. 00 |
| Flower Tubs, etc. CW & Gent. | £ 115. 99 | £ 00. 00 |
| Country Fayre: | £ 100. 00 | £ 100. 00 |
| Gentleshaw Church | £ 100. 00 | £ 00. 00 |
| CPRE | £ 00. 00 | £ 100. 00 |
| BKV Competition | £ 49. 71 | £ 72. 30 |

09/156

| | | |
|------------------|----------------|----------------|
| St. James School | £ 60.00 | £ 60.00 |
| Preschool: | £ 50.00 | £ 50.00 |
| Cruse: | <u>£ 75.00</u> | <u>£ 50.00</u> |
| | £1140.70 | £1592.30 |

Subscriptions

| | | |
|-------------------------|----------------|----------------|
| Staffs. Wildlife Trust: | £ 36.00 | £ 36.00 |
| CPRE: | £ 20.00 | £ 00.00 |
| Open Spaces: | <u>£ 40.00</u> | <u>£ 30.00</u> |
| | £ 96.00 | £ 66.00 |

“Longdon Life” (on the Internal Auditor’s advice, this expenditure was re-classified)

| | | |
|--------------------|----------------|----------------|
| Printing: | £ 00.00 | £ 642.01 |
| Delivery: | £ 00.00 | £ 80.00 |
| Editor’s Expenses: | <u>£ 00.00</u> | <u>£ 30.00</u> |
| | £ 00.00 | £ 752.01 |
| | | |
| TOTAL: | £1236.70 | £2410.31 |

Churchyards

| | | |
|--------------------|-----------------|----------------|
| Longdon: | £3101.36 | £ 199.75 |
| <u>Gentleshaw:</u> | <u>£ 296.12</u> | <u>£ 00.00</u> |
| TOTAL: | £3397.48 | £ 199.75 |

SUMMARY OF PAYMENTS

| | | |
|-------------------------|-----------|-------------|
| Parks & Open Spaces: | £3848.60 | (£ 2693.20) |
| General Administration: | £3932.61 | (£ 3451.04) |
| Community Halls: | £1500.00 | (£ 1500.00) |
| Highways & Footpaths: | £ 325.00 | (£ 4688.74) |
| Section 137: | £1236.70 | (£ 2410.31) |
| Churchyards: | £3397.48 | (£ 199.75) |
| | | |
| TOTAL: | £14240.39 | (£14943.04) |

BUDGETED EXPENDITURE

| | |
|------------------|---|
| Administration: | £5500.00 |
| Community Halls: | £2000.00 (support grants and capital projects) |
| Open Spaces: | £5000.00 (mowing open spaces, emptying dog waste bins etc.) |
| Burial Grounds: | £ 800.00 (excluding grant aid towards capital projects) |
| Footpaths: | £3500.00 |
| Section 137 | £2500.00 (includes subscriptions and donations) |

CURRENT BALANCES (as at 25th November 2009)

| | | |
|-------------------------|-----------------|----------------------------|
| NatWest c/a: | £1319.15 | The Halifax s/a: £17016.21 |
| less uncleared cheques: | <u>£ 124.00</u> | |
| | £1195.15 | |

Project Income (till 31st March 2010)

| | |
|--------------------------------|----------------|
| Advertisements: “Longdon Life” | £ 73.00 |
| Mowing Agreement: | <u>£680.00</u> |

Projected Expenditure

Budgeted (based on 2008/9)Unbudgeted and Uncosted (estim.cost) •General Administration:

| | | |
|------------------------------|-----------------|--------------------------|
| Bridge at Ford: | £2500/£3500. 00 | |
| Hire of Hall/room: | £ 85. 00 | Footpath through Longdon |
| Clerk's Salary & Expenses: | £450. 00 | Churchyard: |
| Hosting Parish Website: | £130. 00 | Notice-board |
| •Community Halls* | | at Upper Longdon: |
| •Highways & Footpaths* | | £1000/£1200 |
| •Section 137: | | |
| “Longdon Life” (2 issues) | £450. 00 | |
| Beau. Sports Field Trust | £535. 00 | |
| BKV Competition | £ 70. 00 | |
| Donations (Hospice): | £200. 00 | |
| •Churchyards* | | |
| TOTALS: | £1920. 00 | <u>£6500/£7700. 00</u> |
| (* at discretion of Council) | | |

RECONCILIATION STATEMENT

| | | | |
|-------------------------|-------------------|------------------|-------------------|
| NatWest c/a: | £ 1139. 15 | Opening Account: | £13552. 16 |
| The Halifax s/a: | <u>£14016. 21</u> | Receipts: | <u>£15719. 59</u> |
| | £15155. 36 | | £29271. 75. |
| less uncleared cheques: | <u>£ 124. 00</u> | less payments: | <u>£14240. 39</u> |
| | £15031. 36 | | £15031. 36 |