

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD
IN THE CANNOCK WOOD AND GENTLESHAW VILLAGE HALL ON
TUESDAY, MARCH 8TH, 2011.

Present: Cllr. Mrs. G. D. Duckett (Chairman); Cllr. B. J. Butler; Cllr. C. D. Cherry;
Cllr. R. A. G. Clarke; Cllr. M. J. Nash; Cllr. K. C. Taylor;
and Cllr. S. K. Welch.

Also present was the Clerk.

1. APOLOGIES

Cllr. The Rev. J. R. Andrews; Cllr. N. J. Bird; Cllr. A. J. Juxon;
Cllr. Mrs. H. A. Meere; Cllr. N. J. Roberts, Lichfield District Council;
and County Councillor F. W. Lewis, MBE.

Councillors were concerned to hear that both Cllr. Andrews and Cllr. Lewis had recently undergone operations, and the Clerk was instructed to send both the Council's best wishes for a speedy recovery.

2. REVIEW OF CURRENT PRACTICES AGAINST RISK ASSESSMENT
POLICY

The Council's current practices were reviewed against its risk assessment policy and concluded that the risk levels as recorded in the Risk Assessment Register were unaltered.

The Chairman added that she had noted the complimentary comments of the Independent Internal Auditor regarding the quality of the Council's Risk Assessment Policy and Register, and it was agreed that an expression of the Council's gratitude to Cllr. Clarke for his work in drawing up so comprehensive a policy should be recorded in the minutes of the meeting.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting, held in the W. I. Hall, Longdon, on Tuesday, February 8th, 2011, were, on a motion proposed by Cllr. Cherry and seconded by Cllr. Taylor, approved and signed.

4. PUBLIC PARTICIPATION

No members of the public were present.

5. MATTERS RISING FROM THE MINUTES

(i) Letter to Rodney Allatt

The text of the letter to Rodney Allatt, drafted in response to his allegation that there may have been collusion between his neighbours and the Parish Council over his neighbour's planning application to install two dormer windows, was read to the Council and approved.

It was agreed that the letter should be signed by the Chairman.

(ii) Street Cleaning in Upper Longdon

The Clerk reported that he had emailed Kevin Wawrzynczyk, Community Highway Liaison Officer, informing him of the continuing dissatisfaction over the way the street cleaning in Upper Longdon was being carried out.

The Council was told that there was also dissatisfaction over the way in which High Street and Stockings Lane were being cleaned.

(iii) St. James School, Longdon

Cllr. Taylor told the Council that he had been advised that he could report that a Governors' meeting had taken place, but could say nothing about its proceedings.

Cllr. Clarke said that his advice had been that he could report only what was already in the public domain or was bound to be in the public domain.

The Council was reminded that neither Cllr. Taylor nor Cllr. Clarke represented the Parish Council in their role as School Governor.

(iv) Fir Tree Cottage, Tithe Barn

The Clerk reported that he emailed Chris Hibbs, Lichfield District Council's Principal Enforcement Officer, asking her if she intended to follow Cllr. Roberts' advice to require the owners of Fir Tree Cottage to apply for a Certificate of Lawful Use or Development.

(v) Vacancy at St. James Church

Cllr. Cherry reported that the Bishop of Lichfield would be meeting the Parochial Church Council on March 22nd.

(vi) Elderly Parishioners' Interest Support Committee

Cllr. Clarke presented a paper in which he had outlined alternative options for a computer training project for elderly parishioners.

With the rapid application and spread of the electronic world many – principally, but not exclusively, the elderly - were being left behind and consequently were being denied cost savings with paperless dealings, excluded from stay-at-home to search alternatives, isolated by distance from family and friends, and ignorant when so much learning was available.

To enjoy these everyday benefits and to feel - and to be – active, basic computer training was needed.

The project would be targeted on anyone in the parish who wished to come and commit to the full course. However, it was likely that it would be to those in their sixties, seventies and eighties who had insufficient electronic skills and, more importantly, confidence, that the project would have most appeal. It would they, too, who would have the most time.

Groups of four, five or six friends or neighbours were needed to generate a relaxed environment free from embarrassment and able to sustain the experience.

The content would be simple and tailor-made: how to switch on and start; how to create and recover MS Word files; how to send and receive emails, including photographs and scanning; how to manage buying and billing; and how to conduct web search.

The courses could be run in local libraries, which would overcome the need to provide computers(though transport would have to be provided), and would be aimed at individuals.

Currently, these courses were cost-free, but a charge of £20. 00 or £30. 00 was likely to be made from September.

Moreover, there was currently a long waiting list.

Alternatively, tailored courses could be run in a community hall, though equipment would be needed. However, no transport would be needed, the length of the course could be flexible, and mentoring was at present free.

The cost of such a course was currently £20. 00 per individual participant.

Age UK also ran tailor-made daytime courses for groups of six in four weekly, two-hour sessions based in Cannock or in a community hall.

Only tables, chairs and electricity would need to be provided, Age UK supplying the computers unless individuals provided their own (in which case it would be better if broadband were available).

This course would be cost-free.

The Chairman thanked Cllr. Clarke for so assiduously looking into the possibilities of running such a course, though she thought that there was a need to be more specific over what was being offered.

It was agreed that, in principle, the Council was prepared to fund such a course, though one or two details still remained to be worked out.

The preferred option was the involvement of Age UK, but it would have to be established whether Age UK could provide the mentoring.

Cllr. Clarke said that he would make further enquiries, but he hoped that the first course could be up and running by May or June.

(vii) Registration through Central Funding

The Clerk reported that he had made two attempts to register with Central Funding, but had failed on both occasions,

He had now submitted a written application through the organisation's website.

(viii) Grange Hill

The Clerk reported that he had both written to and emailed the Community Highway Liaison Manager, but so far had received no response.

(ix) Means of Identification

The Clerk reported that he had written to Cllr. Doug. Constable, Chairman of the Lichfield District Parish Forum, asking for this item to be included on the agenda of the next meeting of the Forum.

6. PLANNING

(i) Report of Planning Committee

11/00126/FUL: S. Maritza: Alterations and extensions including loft conversion with dormer windows to form kitchen, garage, bathrooms and bedrooms:
31 Upper Way, Upper Longdon

There had been no objection to this application.

11/00205/OHL (Overhead Electricity Lines): Central Networks: Replacement of 6 existing OH line supports: Land and verges at Briertey Hill Lane, Gentleshaw:

This application had been noted, but it was decided not to submit an observation, since it was thought that the Parish Council had been sent a copy of the application only out of courtesy.

(ii) For Consideration

No further plans had been submitted for consideration.

(iii) Approved by Lichfield District Council

10/01389/LBC: Mr. J. Ellis: Works to listed building to enable the installation of a new clock face, weather vane, glazing to stone loggia and timber buildings:
Hanch Hall, Lyways Lane, Hanch

It was noted that the applicant still needed to submit his plans for the glazing for approval.

10/01569/COU: Mr. R. Leach: Change of use of stables to be used as ancillary accommodation/holiday let: The Cottage, Goosemoor Green

It was noted that, while the use as ancillary accommodation or as a holiday let was considered to be an acceptable use for an existing building within the Green Belt, it was also noted that *“the accommodation hereby approved shall either be occupied as holiday accommodation only and shall not be occupied either continuously or cumulatively by any particular person or persons for a period exceeding 120 days in any twelve month period; or shall be used in a manner which is wholly ancillary to the residential use of the dwelling known as The Cottage, Goosemoor Green. The accommodation shall not be used or let as a separate dwelling unit.”*)

11/00041/FUL//1/00042/LBC: Mr. & Mrs. Critchlow: Erection of a single-storey, timber-framed, glazed conservatory: Gunpowder Cottage, Lower Way, Upper Longdon

(iv) Refused by Lichfield District Council

10/01547/FUL: Mr. & Mrs. Dean: Extensions and alterations including creation of new first floor to form garage, utility, kitchen, lounge and bedroom with en suite: 21 Upper Way, Upper Longdon

REASON(S) GIVEN: "The Local Planning Authority considered the development, by reason of its design, size and massing, would result in an over-dominant form of development which would be detrimental to the amenity of the neighbouring residents. Furthermore, the development would fail to achieve a high quality of design...."

(v) Notice of Appeal

10/01547: Extensions and alterations including creation of new first floor to form garage, utility, kitchen, lounge and bedroom with en suite: 21 Upper Way, Upper Longdon

The Clerk reported that he had received from Claire Billings, Development Control manager, Democratic, Development and Legal Services, Lichfield District Council, a letter dated 28th February 2011, informing the Council that an appeal had been lodged by Mr. and Mrs Dean against the decision of Lichfield District to refuse planning permission for the above development

Any comments already made in respect of the original application (unless expressly confidential) would be forwarded to the Planning Inspectorate and copied to the appellant and would be taken into account by the Inspector in determining the appeal, but no more comments or observations would be accepted by the Planning Inspectorate.

7. REPORTS OF MEETINGS

(i) St. James C. E. (V. C.) School, Longdon

Cllr. Taylor reported that he had recently attended a curriculum meeting and a full Governors' meeting and that Rob. McNeil had resigned as Chairman of Governors.

(ii) Gentleshaw Primary School

Cllr. Clarke reported that he had attended a meeting of the Governing Body the previous Thursday, March 3rd.

The School had been very pleased to have been awarded full dyslexic qualification and to be appointed a National Support School.

The School website was currently being revamped to bring it in line with high school websites.

The survey of parents asking whether they preferred a five- or six-term year had found that the preference was for a five-term year.

Alistair Chapman, who doubled as site manager and road-crossing warden (or lollipop man), as well as managing the kitchen during the lunch break, had been voted the Lollipop Man of the Year in the West Midlands Region and would shortly be featured in the motoring supplement of "The Daily Telegraph".

Cllr. Clarke described him as a resourceful personality and said that he planned to interview him for an article in "Longdon Life".

There had been concern at the speed of vehicles passing the school during school hours and by a lack of suitable signage. At Cllr. Clarke's request, Cllr. Butler agreed to mount two or three speed checks which Cllr. Clarke thought would support the School's demand for improved signage.

(iii) Cannock Wood & Gentleshaw Village Hall Management Committee

Cllr. Nash reported that he had been obliged to resign as the Council's representative on the Committee, since he now had a regular engagement on a Monday evening, the evening when the Committee met.

8. NOTICE OF MEETINGS AND FORTHCOMING EVENTS

The Clerk reported that he had received notice of the forthcoming meetings and events:

(i) West Midlands Forest District Stakeholder Event – "The Future of the Public Forest Estate, A Public Consultation": Friday, March 11th, 2011, at The Community Discovery Centre, Wyre Forest, Kidderminster, from 10. 30 a.m. to 2. 30 p.m.

(This event had subsequently been cancelled following the Government's decision not to proceed with its proposal to sell off state-owned woodland)

(ii) Open Morning : Monday, March 14th, 2011, at Wheaton Aston Church, from 10. 00 a.m. to 12. 30 p.m.

A guided walk lasting approximately one-and-a-half hours would leave at 10. 30 a.m, and, on return, a pre-booked lunch of soup and a roll (£2. 50) or ploughman's lunch (£4. 50) followed by cakes and desserts at various prices would be available.

This was a promotional event aimed at encouraging walking groups to use the church's new catering facilities.

9. HIGHWAYS AND FOOTPATHS

(i) Community Paths Initiative - Bids for 2011/12

The Chairman said that she was in the process of preparing a bid for a grant towards the cost of printing the revised footpaths leaflets and would submit the completed application form in time to meet the deadline.

(ii) Two Saints Way Project

The Clerk reported that he had received the latest update for February 2011.

He understood that the route would follow Commonsides before turning into Watery Lane, and “Reflections”, the Ignatian garden in Beaudesert Park, and Christ Church, Gentleshaw, would be designated points of interest.

(iii) Verge between No. 12 Berkeley Way and Brook End Green

The Clerk reported that he had received from Richard Rayson, Community Highway Liaison Manager, a letter dated 24th February 2011, stating that it was his opinion that the verge and robinia tree was in the ownership of the owner of No. 12 Berkeley Way, and not Staffordshire County Council.

He had enclosed copies of plans in support of this conclusion.

The Clerk was instructed to send copies of Mr. Rayson’s letter and of the plans to Mrs. Elizabeth Cauldwell, owner of No. 12 Berkeley Way.

(iv) Community Focus for Ice-Busters

The Clerk reported that he had received a letter from Richard Rayson, the Community Highway Liaison Manager, dated 28th February 2011, at Goosemoor Green, close to Ivy House Farm, as requested by the Council.

(v) Winter Operations – St. James Close

The Clerk reported that he had received a second letter from Richard Rayson, the Community Highway Liaison Manager, informing the Council that, while his Department did not supply hand gritters for community use, he had no objection to the Parish Council’s purchase of one from the lengthsman agreement.

The Clerk further reported that he had received from Hitesh Parmar, of the Local Council Team, AON, Leicester, a letter dated 4th March 2011, in which he stated that the Council’s present insurance policy covered the use of manual grit-spreaders provided four conditions were fulfilled: that all volunteers were trained by the supplier of the equipment; that all volunteers must be signed off by the trainer; that all documents were kept on file, since, in the event of a claim, they would be requested; and that the County Council kept the grit bins full.

The Council noted these conditions, but decided that the purchase of a manual grit-spreader was no longer urgent, since the worst of the winter weather had almost certainly passed.

(vi) Ditches in Stockings Lane

The Clerk reported that he had received from Richard Rayson, Community Highway Liaison Manager, Development Services Directorate, Staffordshire County Council, a letter dated 28th February 2011, acknowledging the Parish Council’s offer of a contribution of £1000.00 towards the above scheme and asking for the cheque to be made payable to “Staffordshire County Council”.

He had gone on to inform the Council that a suitable scheme had been identified which would alleviate the flooding, but a medium pressure gas main ran in the area where the scheme was to be installed, so Transco's agreement had to be obtained first before excavation could begin.

However, repeated requests to Transco had gone unanswered, and it might be necessary to escalate the matter to a higher level.

10. GREENS AND OPEN SPACES

(i) Gentleshaw Green

Cllr. Welch reported that Living Landscapes expected to start work on Gentleshaw Green the following Monday or Wednesday.

He would meet the principal, Adrian Bevan, both before the work was begun and after it had been completed, when he and Cllr. Clarke would ensure that the specifications had been followed and the work carried out satisfactorily..

It was expected that the work would take about a week.

(ii) Mowing Contract 2011/12

After giving careful consideration to the bids submitted by a number of contractors, ranging from £2330. 00 to £6278. 00, Councillors noted that, once again, Graham McCulloch, the Council's present mowing contractor, had submitted the most competitive bid, and, on a motion proposed by Cllr. Welch and seconded by Cllr. Clarke, the Clerk was instructed to write to Mr. McCulloch offering him the contract

Cllr. Clarke asked whether the contract was firm or fixed, whether the agreement would mirror the specifications and whether Mr. McCulloch would be asked to provide evidence of adequate insurance.

The Clerk reminded the Council that longer-term contracts were always susceptible to renegotiation or cancellation in the event of unforeseen developments and assured Cllr. Clarke that the contract would follow precisely the specifications agreed by the Council and that Mr. McCulloch already knew from past experience that he would be expected to provide the Council with a copy of his insurance policy.

11. GENERAL ADMINISTRATION

(i) Parish Website

The Clerk confirmed that Cllr. Cherry and Cllr. Clarke would be meeting Eric Roy at his home in Abbots Bromley on the evening of March 10th to discuss with him ways in which the Parish Website could be updated and would make their recommendations to the Council at its next meeting.

(ii) District and Parish Elections

The Clerk reported that Cllr. Cherry, Cllr. Clarke and Cllr. Taylor and he would be attending a training session at District Council House on the morning of Tuesday, March 15th.

12. LAW AND ORDER

(i) Joint Operations Group

The Clerk reported that he had received summaries of the main points of meetings of the Joint Operations Group held on Thursday, 10th February 2011 and 24th February 2011.

(ii) Neighbourhood Watch

Cllr. Taylor reported that he had received from Rob Nunn, Watch Liaison Officer, Neighbourhood Watch, an email dated 2nd March 2011 warning of a significant number of thefts of sat navs from vehicles, often when parked over night outside the owner's home.

The previous day, a sat nav had been stolen from a car park at the Ventura shopping centre in Tamworth, the home address of the car owner located and a burglary carried out at the owner's home in the knowledge that the owner was out.

This underlined the importance of removing the equipment from the vehicle, since even leaving it in the glove compartment or under a seat did not guarantee its security.

Cllr. Taylor added that a grass mower had been stolen from a shed in Longdon churchyard and that equipment had been stolen from a contractor's van in Beech Walk by someone wearing a yellow safety jacket who was mistakenly thought by a neighbour to be the driver.

A suspect black Rover had been spotted in the area and it was believed that its driver had since been apprehended.

The Clerk added that he had been receiving so many warnings of scams from Staffordshire Trading Standards that he wondered if he should put them into a file to display in the information stand in the foyer of Longdon Village Hall, an idea that was endorsed by the Council.

13. BEST KEPT VILLAGE COMPETITION 2011

The Clerk presented a survey of street furniture recording the condition in which he had found them.

It was agreed that there should be a rolling programme of improvements which each Committee should implement.

It was agreed that, in the meantime, the Clerk should seek quotes for refurbishing the notice-boards and seats and for repairing the bus shelter outside The Mill, in Brook End.

It was further agreed that Alan Johnson, of Aqua Jet Services, should be asked to clear the verge between No. 12 Berkeley Way and Brook End of vegetation and re-lay the membrane.

On a motion proposed by Cllr. Nash and seconded by Cllr. Taylor, it was agreed that the Clerk should purchase up to five half-barrels at an estimated cost of between £25. 00 and £30. 00.

14. FINANCIAL MATTERS

(i) Accounts for Payment

On a motion proposed by Cllr. Welch and seconded by Cllr. Cherry, payment of the following accounts was approved:

Cannock Wood & Gentleshaw Village Hall Management Committee	Hire of Room – March 8 th	£ 16. 00
AON	Insurance Premium	£ 22. 46
E. A. Roy	Hosting the Parish Council Website	£130. 00
W. B. Sullivan	Clerk’s Salary: £350. 00 Photocopying: £102. 67 Postage: £ 19. 25 Advertisement: £134. 40	£606. 32

(ii) Payments Received

The Clerk reported that, since the last meeting, the following payments had been received:

Staffordshire County Council	Mowing Agreement	£707. 15
Central Fuel Oils Limited	Advertisement: “Longdon Life”	£ 9. 00
A. I. D. Fuel Oils Limited	Advertisement: “Longdon Life”	£ 9. 00
N. J. Sutcliffe	Advertisement: “Longdon Life”	£ 8. 00
The Halifax	Gross Interest	£ 6. 08

The Clerk reported that tax on interest of £1.22 had been deducted from the Parish Council’s Halifax Savings Account and he would be writing to the Manager of the Lichfield Branch pointing out that parish councils were exempt from tax.

(iii) Current Balances

The Clerk reported that, currently, the Council's balances stood as follows:

NatWest c/a:	£4169. 77	The Halifax s/a:	£4582. 70
less uncleared cheque			
	<u>1598: £ 24. 00</u>		
	£4145. 77		

(iv) Requests for Grant Aid

The Clerk reported that he had received a request for grant aid from Longdon Brownies, supported by a completed Grant Application form.

The sum requested was £200. 00 for art and craft materials.

On a motion proposed by Cllr. Cherry and seconded by Cllr. Butler, it was agreed that a grant of £200. 00 should be made.

(v) Report of Independent Internal Auditor

The Clerk reported that Alan Toplis, the Council's Independent Internal Auditor, had visited his home on Wednesday, March 2nd.

He had found the accounts to be satisfactorily maintained, but had advised the Clerk to ensure that VAT was reclaimed in full.

15. CORRESPONDENCE SINCE LAST MEETING

(i) The Clerk reported that he had received from Mr. Anthony Gee, of Beech Walk, Longdon, a letter dated 4th February 2011, in which he had re-iterated his concern over the possible danger to pedestrians posed by the robinia tree growing in the verge between No. 12 Berkeley Way and Brook End Green , giving it as his opinion that, fine tree that it was, it was in the wrong place and should be removed.

The Clerk was instructed to write to Mr. Gee informing him that the tree, which was protected by a Tree Preservation Order, was not in the ownership of the Parish Council and therefore its maintenance was not the responsibility of the Council.

(ii) The Clerk reported that he had received from Lisa Clarke, Research, Consultation & Marketing Officer, Lichfield District Council, a letter dated 9th February 2011, asking the parish council to promote a survey of people's view on their satisfaction with the services provided by the District Council.

Parishioners could express their views by visiting the District Council's online community engagement portal (VoiceIT) and clicking on www.lichfielddc.gov.uk/voiceit.

(iii) The Clerk reported that he had received from John Wicks, Director of Commissioning, South Staffordshire Community Care Trust, a letter dated 18th February 2011, informing the Council that the Trust was halfway through the public engagement process on the future of mental health day centres in South Staffordshire.

For responses to date, a Frequently Asked Question list was available on the PCT website.

The consultation ran until 9th March 2011.

16. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above, the following had been received:

- (i) From Heather Gibbons/Dawn Everitt, Democratic, Development and Legal Services, Lichfield District Council:

Calendar of Meetings, fortnight ending 27th February 2011;
Calendar of Meetings, fortnight ending 13th March 2011;
Forward Plan – Version 1 – Issued 14. 02. 2011 – Effective for the Period 01. 03. 2011.

- (ii) From The Licensing Officer, Democratic, Development and Legal Services, Lichfield District Council:

Licensing Act Applications registered during w/e 4th February 2011;
Licensing Act Applications registered during w/e 11th February 2011;
Licensing Act Applications registered during w/e 18th February 2011;
Licensing Act Applications registered during w/e 25th February 2011.

- (iii) From The Electoral Registration Officer, Lichfield District Council:

Register of Electors 2011 (Longdon) – Monthly Applications for February 2011.

- (iv) From Carol Pepper, Admin. Assistant, Lichfield District Council:

Stigma and Discrimination flyer.

- (v) From Jan. Wright, Administration Assistant, Lichfield & District Community and Voluntary Sector Support:

S3SN - E Bulletin - Issue No. 4/11 - 3rd February 2011;
S3SN - E Bulletin - Issue No. 5/11 - 10th February 2011;
S3SN - E Bulletin - Issue No. 6/11 - 17th February 2011;
S3SN - E Bulletin - Issue No. 7/11 - 24th February 2011.

- (vi) From Julia Harris, Development Officer, Lichfield & District Community and Voluntary Support Sector:

Opportunities for Voluntary and Community Groups in Lichfield and the Surrounding Areas (11. 02. 2011);
Opportunities for Voluntary and Community Groups in Lichfield and the Surrounding Areas (18. 02. 2011);

Opportunities for Voluntary and Community Groups in Lichfield and the Surrounding Areas (25. 02. 2011).

(vii) From The Staffordshire Parish Councils Association:

Newsletter: March 2011;
Booklet: "It Takes All Sorts" (Local councils: represent your community, make a difference);
NALC poster: "How politics affects your local area";
Advertising material (*Cameo & Company; Monster play; Queensbury Shelters*);
Weekly Update (9th February 2011);
Weekly Update (16th February 2011);
Weekly Update (23rd February 2011);
Weekly Update (2nd March 2011);
LINKStaffordshire Bulletin: Volume 2, Issue 3 (January/February 2011).

(viii) From The National Association of Local Councils:

2011 Networking Lunches.

(ix) From Pete Caine, VAST (Voluntary Action Stoke-on-Trent):

Voluntary and Community News: February 2011, Week 1;
Voluntary and Community News: February 2011, Week 2;
Voluntary and Community News: February 2011, Week 3;
Voluntary and Community News: March 2011, Week 1

(x) From Anne Walker, Office Manager, Cannock Chase AONB:

Cannock Chase AONB Newsletter – January 2011.

(xi) From The Beaudesert Sport Field and Recreation Ground Trust:

Minutes of meeting held on January 10th, 2011.

(xii) From DCK Beavers Ltd.:

Update on Government Requirements
(copy of "Recommended Practice of Local Authorities on Data Transparency").

(xiii) From Navigus Planning, Manningtree, Essex:

Journal of Planning
- "LOCALISM BILL: What parish Councils really need to know".

(xiv) From Douglas Tonks Ltd.:

New HMRC Guidance on the employment status of Town and Parish Clerks and Responsible Finance Officers.

(xv) From HSR2 Enquiries:

HSR2 Public Consultation Launch

All the consultation documents are available online
<http://highspeedrail.dft.gov.uk>

(xvi) From Russell Play, Lyminster, Hampshire:

Designing creative play improvements;
Sustainable play environments.

(xvii) From Monsterplay UK, Watford, Herts.:

“Save over £12000 on Monster Play package”.

(xviii) From Wicksteed Playscapes, Kettering, Northants.:

Leaflet: “Flexi-Swing”.

17. ANY OTHER URGENT BUSINESS

(i) Cllr. Taylor reminded the meeting that Portia Howe, one of Lichfield District Council’s two Arboricultural Officers, would be attending the meeting of the Greens and Open Spaces Committee being held in the W. I. Hall, Longdon, on Tuesday April 5th, at 7. 00 p.m.

(ii) Cllr. Welch suggested that it was time to arrange the proposed visit to Beaudesert Park.

The Clerk was instructed to write asking for two or three alternative dates.

(iii) Cllr. Taylor reported that he was concerned over the siting of a mirror at the roadside in Lower Way opposite Brookside House, since he understood that such mirrors were not encouraged by the Highways Authority on the grounds that the distorted image was a known cause of accidents.

It was agreed that the Clerk should write to the Community Highway Liaison Manager, asking him for a ruling in this matter.

(iv) Cllr. Taylor reported that there had been expressions of concern over CCTV cameras attached to a property in Lower Way which appeared to be focussed on the road outside the property.

The Clerk was instructed to report the matter to the Principal Planning Officer (Enforcement) at Lichfield District Council.

(v) It was agreed that this year's Annual Assembly should take place on Tuesday, May 17th, and the Clerk was instructed to make the necessary arrangements.

18. DATE OF NEXT MEETING

Tuesday, April 12th, 2011, in the W. I. Hall, Longdon, commencing at 7. 30 p.m.