

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD
IN THE W. I. HALL, LONGDON, ON TUESDAY, MAY 10TH, 2011

Present: Cllr. Mrs. G. D. Duckett (Chairman); Cllr. B. J. Butler;
Cllr. C. D. Cherry; Cllr. R. A. G. Clarke; Cllr. A. J. Juxon;
Cllr. Mrs. H. A. Meere; Cllr. Nash; Cllr. K. C. Taylor;
and Cllr. S. K. Welch.

Also present was the Clerk.

1. APOLOGIES

Cllr. N. J. Roberts, Lichfield District Council;
County Councillor F. W. Lewis, MBE

It was with pleasure that Councillors heard that Cllr Lewis was Chairman-elect of Staffordshire County Council and that his election would be confirmed on May 12th.

The Clerk was instructed to convey to Cllr. Lewis the Council's congratulations on his election.

2. REVIEW OF CURRENT PRACTICES AGAINST RISK ASSESSMENT REGISTER

The current procedures and practices of the Council were reviewed, and, with the Council's risk assessment policy control actions applied, the risk levels as recorded in the Risk Assessment Register were unaltered. There were no new activities to be assessed.

3. MINUTES OF THE PREVIOUS MEETING

On a motion proposed by Cllr. Juxon and seconded by Cllr. Welch, the minutes of the previous meeting, held in the W. I. Hall, Longdon, on Tuesday, April 12th, 2011, were approved and signed.

4. PUBLIC PARTICIPATION

No members of the public were present.

5. MATTERS ARISING FROM THE MINUTES

(i) Fir Tree Cottage

The Chairman reported that she had been in communication with Chris Hibbs, Principal Planning Officer (Enforcement), Lichfield District Council, concerning the legal position regarding the business activity taking place at the above premises and, on April 27th, had received an email from Mrs. Hibbs, in which she had stated that there would be little point in asking for a Certificate of Lawfulness, as the business use to which the premises were being put was not immune from enforcement action, as it had not operated in excess of ten years.

Her view was that it required planning permission and therefore a Certificate of Lawfulness confirming that the use did not require planning permission could not be issued.

The only option, therefore, was to serve an enforcement notice, but, as there appeared to be no loss of amenity, openness to the Green Belt or any particular issue arising from the use in that her Department was receiving no complaints about nuisance, road hazards et cetera, the District Council's Solicitor (who would have to sign the notice) sign might not support such as an action.

There were seven grounds on which the owner could appeal against such a notice, and it would be incumbent on her Department to show that such action was expedient and proportionate.

After hearing Mrs. Hibbs' response, Councillors agreed that there was no point in pursuing the matter unless those parishioners who had complained about the development were prepared to put their complaints in writing.

(ii) Benbrook Farm

The Chairman reported that Mrs. Hibbs had also informed her that she had visited the above premises on April 26th and had met Mr. Moore and his planning consultant. She had been satisfied that all the material brought to the site and about which there had been complaints was, in fact, intended to make up the yard area before it was concreted.

He had also shown her a licence issued by The Environment Agency allowing him to store materials on the site.

The Clerk reported that Mr. Moore had rung him and asked why the Parish Council opposed everything he tried to do, adding that he intended to come to the next meeting of the Council, but, as Councillors were aware, he had not come.

(iii) Grange Hill

Cllr. Taylor reported that work on securing the retaining wall alongside Grange Hill had begun in the last week and was well under way.

However, there was local concern that the new wall being built in front of the existing wall should not encroach onto the highway, and the Clerk was instructed to contact the County Council's Highways Department and the District Council's Planning Department to confirm that the work being carried out conformed to their requirements.

(iv) Community Paths Initiative Bid

The Chairman reported that she had received a phone call from the County Council's Rights of Way Department informing her that the Department was in favour of approving the application but advising her that some of the proposed colours – yellow (which was already used to designate footpaths), blue (used to designate bridleways) and purple - could not be used.

One solution would be to use white-on-green for all the leaflets and simply distinguish the routes by number.

(v) Verge between 12 Berkeley Way and Brook End Green

The Clerk reported that he had received a phone call from Mrs. Elizabeth Cauldwell seeking clarification over his latest letter to her.

She was concerned that, because of the state of his health, Alan Johnson would not be able to dig out the verge, as the Parish Council had invited him to do. However, he had assured her that he would ask Mr. Johnson to trim the verge instead.

Upon inspecting the verge, he had discovered that the vegetation growing there was mainly borage, at present in flower, and was not unsightly, so, instead, he had removed the brambles also growing there, some of which were encroaching onto the footpath.

He would draw Richard Rayson's attention to the fact that some of the vegetation was now growing through the tarmac of the footpath.

(vi) Deduction of Tax from Interest

The Clerk reported that he had been informed that Halifax were now legally obliged to deduct tax from the interest paid on the Council's account and that it was up to the Council to reclaim it.

The Chairman insisted that this information was incorrect and said that she would call at the office herself.

(vii) Public Sector Mapping Agreement

The Clerk reported that he had successfully completed registration and was now awaiting receipt of the licence.

(viii) Gentleshaw Green

The Clerk reported that the notice-board at Gentleshaw Green was showing signs of rot and the board itself needed replacing.

He was instructed to seek estimates for the work.

(ix) Healthy Walks across Gentleshaw Common

The Chairman said that she had registered her complaint with Justine Lloyd, Lichfield District Council's Countryside Officer, about lack of consultation with the Parish Council, but had been told that publicity had been through the local press.

(x) Floodlighting at Lichfield Cathedral School

The Clerk reported that, in response to his letter asking for the floodlights to be dimmed or re-aligned, he had received a phone call insisting that the School had no floodlights at Longdon Hall and suggesting that they belonged to the new owners.

However, it seemed that this information was incorrect, and the Clerk said that he would visit the site to ascertain the exact location of the floodlights and to contact their owners.

(xi) Potholes in Gentleshaw

The Clerk reported that he had emailed Richard Rayson, Community Highways Liaison Manager, Staffordshire County Council, asking when the programme for filling potholes in Longdon and Gentleshaw would be completed but, to date, had received no reply.

Cllr. Mrs Meere said that potholes continued to be a major problem in Gentleshaw, particularly in Tithe Barn Lane.

Cllr. Juxon added that he had spoken to one of the team working on filling the potholes and had been told that the potholes which were causing the biggest problem were those at the verge of the road, where the tarmac had crumbled away,

(xii) Lighting at Junction with A51

The Clerk reported that he had emailed Kevin Wawrzynczyk, Community Highways Liaison Officer, asking him to assess the situation and now awaited his reply.

6. PLANNING

(i) Report of Working Group

11/00407/FUL: Mr. and Mrs. Critchlow: Erection of single-storey timber-framed glazed conservatory: Gunpowder Cottage, Lower Way, Upper Longdon

There was no objection to this development.

(ii) For Consideration

The following planning application was considered:

11/00471/FUL: The Executors of the late Mrs. D. Miller: Conversion and alterations to existing ancillary accommodation to form a new two-bedroom dwelling: 13 Brook End, Longdon

There was no objection to this development.

11/00475/FUL: Mr. and Mrs. Dean: Single-storey extensions and alterations to form porch, kitchen, utility and bedroom: 21 Upper Way, Upper Longdon

It was decided to defer commenting on this application to allow more time for members of the Planning Group to study it.

(iii) Approved by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notices of Planning Permission:

11/00126/FUL: Mr. S. Maritza: Alterations and extensions including loft conversion with dormer windows to form kitchen, garage, bathroom and bedrooms: 31 Upper Way, Upper Longdon

11/00230/FUL: Longdon Hall School Ltd.: Change of use from Office (B1) to Educational (D1): Longdon Hall, Church Hill, Longdon Green

(iv) Refused by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notice of Refusal of Planning Permission:

10/01565/COU: Mr. W. Peace: change of use of barn to four-bedroom dwelling-house: Redhill Barn, Horsey Lane, Upper Longdon

REASONS FOR REFUSAL

1. The building, the subject of this application, is not considered to be capable of conversion without major or complete reconstruction to the extent that it would be tantamount to new-built development.
2. It is considered that there is a reasonable likelihood of protected species being present on or immediately adjacent to the site, and insufficient survey and mitigation information has been submitted to demonstrate whether or not the proposed development would cause unacceptable harm to such legally protected species.
3. The site lies within the open countryside, outside of any settlement boundaries, and users of the dwelling would be predominantly reliant on a motor car transport. As such it would represent an unsustainable form of development.
4. The site lies within the Green Belt and is immediately adjacent to the boundary of the Cannock Chase Area of Outstanding Natural Beauty (AONB), and it is considered that the change of use proposed would inevitably result in suburban clutter which would change the visual appearance and character of the site.

(v) Other Planning Matters

(a) Central Networks West Application Number EMP/890

The Clerk reported that he received from the Planning Department of Lichfield District Council a copy of a letter from the Wayleaves and Property Department of Central Networks West, Castle Donington, dated 8th February 2011, informing the Council that application had been made to the Secretary of State for Energy for his consent to the development to authorise within the Cannock Chase Area of Outstanding Natural Beauty the erection of a 4-wire aerial bunched conductors (ANC) 415-240-volt overhead line supported by wooden poles on the route shown to replace in the same position of the supporting poles indicated on the application as 1 to 6 with taller poles in order to achieve the required safety clearances.

It was assumed that this was intended as a courtesy, as the Parish Council had no powers to intervene.

7. REPORTS OF MEETINGS

(i) Cannock Wood & Gentleshaw Village Hall Management Committee AGM

The Clerk reported that, while no member of the Parish Council had been able to attend this meeting, which had been held at the Hall on Monday, April 18th, he had received a copy of the minutes from the Committee Secretary.

He had also received a copy of the minutes of the Committee Meeting which had followed.

8. NOTICE OF MEETINGS

The Clerk reported that he had received notice of the following meetings:

(i) Cannock Wood and Gentleshaw Village Hall Management Committee: Monday, May 23rd, 2011, in the Cannock Wood & Gentleshaw Village Hall, Buds Road, Cannock Wood, commencing at 7. 30 p.m.

(ii) SPCA Clerk's Day: Wednesday, June 15th, 2011, at the County Buildings, Martin Street, Stafford, from 10. 00 a.m. to 3. 50 p.m.

(iii) Cannock Chase AONB Parish Councils' Meeting: Wednesday, May 18th, 2011, in Tixall Village Hall, commencing at 7. 30 p.m.

Cllr. Welch would be unable to attend, but the Chairman and Cllr. Taylor said that they would go instead.

9. HIGHWAYS AND FOOTPATHS

(i) Report on meeting of Highways and Footpaths Committee

The Chairman presented a written report on a meeting of the Highways and Footpaths Committee which had taken place on Tuesday, April 19th, 2011
(Appendix A)

10. GREENS AND OPEN SPACES

(i) Report on visit to Beaudesert Park

Cllr. Welch gave a report on the visit to Beaudesert Park which had taken place on the afternoon of Wednesday, May 4th.

The visit had, he said, been short on Councillors, but two of the Councillors taking part in the visit had been accompanied by their wives.

At the time of the visit, the bluebells for which the Park was noted had been in full flower, adding to the pleasure of the occasion, and the viewpoint itself, restored at a cost to date of £36,000, was very impressive; what had previously been just a platform was now virtually a tower, having been restored to its original status.

He reminded the meeting that, historically, it was, in fact, an interesting feature of Longdon's history.

The Chairman reminded Councillors that the visit was arranged following an appeal from The Beaudesert Trust for a donation towards the cost of the restoration, and, on a motion proposed by Cllr. Taylor and seconded by Cllr. Juxon, it was unanimously agreed to make a donation £150. 00.

(ii) Mowing Contract

The Clerk reported that he had received from Graham McCulloch a report dated 1st May 2011 following his completion of the first cut of the season.

Mr. McCulloch had noted the presence of a very large shrub lying on the verge at the side of the A51 between Hood Lane and Brook End, the result of a traffic accident, and had asked whether he was expected to remove it. However, the Clerk had since noticed that the shrub had now been removed, but he did not know by whom.

Mr. McCulloch had also reported that he had treated the church car park with herbicide and would check on its effectiveness on his next visit, which would take place about May 15th.

The Clerk added that Mr. McCulloch had enclosed with his report a copy of his Certificate of Public and Product Liability Insurance, issued by NFU Mutual and valid from 11th April 2011 until noon on 11th April 2012.

11. GENERAL ADMINISTRATION

(i) Proposed Elderly Parishioners' Support Group

Cllr. Clarke gave a presentation outlining his proposals for the computer-training course which he was proposing.

Having looked at the alternatives available, he had concluded that neither the courses offered by Staffordshire University nor Staffordshire Libraries were appropriate for the clientele for which he was catering, since they were fixed in their content and did not offer the relaxed and friendly environment which he thought essential.

However, AgeUK offered just the kind of course which he envisaged; content was tailored to the needs of the individual; equipment was provided; and the environment could be chosen to create a relaxed and friendly atmosphere.

The cost, which the Parish Council had already agreed to meet, would be the hire of the W. I. Hall, calculated to amount to no more than £96. 00.

Already sufficient firm interest had been shown to run at least one class, which could be started as early as July.

Cllr. Clarke was warmly thanked for his enterprise and initiative in establishing the viability of such a course and asked to co-ordinate arrangements with AgeUK, Longdon W. I. and the participants.

On a motion proposed by Cllr. Mrs. Duckett and seconded by Cllr. Welch, it was agreed that the Council should meet the cost of £96. 00 for hiring the W. I. Hall.

(ii) Updating the Parish Website

The Chairman noted that, prior to the meeting, Councillors had been provided with a copy of Eric Roy's proposals for updating the Parish Website.

She would be convening a meeting with Cllr. Clarke and Cllr. Cherry to go over the very comprehensive proposals, and they would present their conclusions at the next meeting of the Council.

(iii) Future Standards of Conduct of Members

The Chairman noted that, prior to the meeting, Councillors had been provided with a copy of NALC Legal Briefing L02-11 on "The Future Standards of Conduct of Members" and asked Councillors to study it in detail and bring their comments to the next meeting.

(iv) Provision of Identification Badge

The Clerk reported that he had received from Viv Evans, Chief Executive, Staffordshire Parish Councils' Association, an email dated 27th April 2011, in which she offered to provide laminated badges if Lichfield District Council were unable to do so.

Cllr. Taylor objected the word 'badges', adding that he would not wish to wear one even if they were provided. He thought that cards would be far more convenient.

The Chairman thought that the word 'badges' had been used initially to refer to any form of identification but pointed out that a card could be more easily lost, but it could be attached to a ribbon worn round the neck and detached if more convenient.

It was agreed that the Clerk should contact Mrs. Evans to discuss the proposal further.

(v) Commemoration of Service of Recently-Retired Councillor

The Clerk pointed out that Cllr. Andrews had retired after more than thirty years' service as Councillors, including two years as Chairman, and he asked whether the Council thought that this should be commemorated in some way.

In view of Cllr. Andrews' health, it was thought that a small reception and possible presentation in the W.I. Hall would be the most appropriate form, and the Clerk was instructed to discuss possible arrangements with Mrs. Andrews.

(vi) Gentleshaw Primary School – Nomination of School Governor

The Clerk reported that he had received notification that Cllr. Andrews' term of office as School Governor at Gentleshaw Primary School terminated on 31st August 2011.

It was agreed to defer making a recommendation until the next meeting of the Council.

(vii) Arrangements for Annual Assembly

The Chairman reminded Councillors that the Annual Assembly would be taking place in the School Hall at St. James School the following Tuesday, May 17th.

The Clerk reported that he written to twenty of the local organisations asking them to submit a report.

The Chairman said that, in addition to the usual business, there would be presentations by Cllr. Clarke on the proposed computer course and Cllr. Welch on the work of the Greens and Open Spaces Committee.

12. LAW AND ORDER

(i) Joint Operations Group

The Clerk reported that he had received from Bob Haynes, Community Safety Officer, Lichfield District Council, the main points of a meeting of the Joint Operations Group which had taken place on Thursday, April 7th, 2011.

No items referred directly to Longdon or Gentleshaw.

(ii) Neighbourhood Watch

Cllr. Taylor reported that he had received from Don Palmer, Watch Liaison Officer, Neighbourhood Watch, an email dated 15th April 2011, warning him that reports were being received of Eastern Europeans targeting supermarkets for pick-pocketing and purse-dipping.

He also advised all those using ATM machines to cover their pin and be aware of who was looking over their shoulder.

13. BEST KEPT VILLAGE COMPETITION

(i) Progress Report

The Clerk reported that he had purchased two half-barrel flower tubs and three bags of compost to replace two flower tubs in Beech Walk.

He had been advised that posters would be available from St. James School by the end of the week; it was agreed that the Chairman and Cllr. Butler should select those that should be given prizes.

14. FINANCIAL MATTERS

(i) Accounts for Payment

On a motion proposed by Cllr. Welch and seconded by Cllr. Mrs. Meere, payment of the following accounts was approved:

Longdon W. I.	Hire of Hall - April 19 th : £12. 00 Hire of Hall - May 10 th : £12. 00	£ 24. 00
AON Limited	Insurance Premium	£ 865. 00
G. C. McCulloch	Mowing greens & verges: £270. 00 Mowing Gentleshaw Green: £ 90. 00 Treating Longdon Church car park with herbicide: £ 65. 00	£ 425. 00
Lichfield District Council	Hire of Eurobin - Longdon Churchyard: Hire charge: £194. 00 VAT: £ 38. 80	£ 232. 00
#W. B. Sullivan	2 half-barrels: £65. 00 3 bags of compost: £10. 00	£ 75. 00
Lichfield District Council	Hire of Eurobin - Gentleshaw Churchyard; Hire charge:£285. 00 VAT: £ 57. 00	£ 342. 00
*Royal British Legion Poppy Appeal	Wreath	£ 19. 00

(* confirmation #payment made under Section 137)

(ii) Payments Received

The Clerk reported that, since the last meeting, the following payments had been received:

Lichfield District Council	Precept 2011/12	£13650. 00
Paul Adams	Advertisement: "Longdon Life"	£ 5. 00

(iii) Current Balances

The Clerk reported that, currently, the Council's balances stood as follows:

NatWest c/a:	£1730. 86	The Halifax s/a: £15332. 70
<u>less uncleared cheques</u>		
	1604: £ 16. 00	
	1611: £ 24. 00	
	1612: £ 30. 00	
	<u>1615: £1000. 00</u>	
	£ 660. 86	

(iv) Requests for Grant Aid(a) St. James Church, Longdon

The Clerk reported that he had received an email from John Shand dated 1st May 2011, explaining that the grant application form had provided details of the church's outgoings as reflected in the cost of professional mowing of part of the churchyard; it had not been intended to be read as an application for a grant to cover the full cost.

On hearing this, it was agreed that the Council would, on a motion proposed by Cllr. Welch and seconded by Cllr. Butler, make a donation of £800. 00

(b) Longdon Royal Wedding Street Party Committee

The Chairman reported that, since moneys already received had covered the costs of the event, leaving a small surplus, this application would be withdrawn.

(c) Beaudesert Sports Field and Recreation Ground Trust

The Clerk reported that he had received from Avril Green, the Trust's fund-raiser, an application for a grant of £200. 00 towards the cost of maintaining the sports field.

The Chairman ruled that there was insufficient time to consider this application, which was accordingly deferred until the next meeting.

(d) Report of Independent Internal Auditor

The Clerk reported that Alan Toplis, the Council's Independent Internal Auditor, had, on April 29th, carried out the second and final audit of the Council's accounts for the financial year ended 31st March 2011 and had expressed himself satisfied, but he had not yet submitted his written report.

(e) Approval and Adoption of Financial Statement for the year ended 31st March 2011

On a motion proposed by Cllr. Welch and seconded by Cllr. Juxon, the financial statement for the financial year ended 31st March 2011, having been distributed to Councillors at the previous month's meeting, was approved and the final accounts adopted.

(f) Signing of Annual Return

On a motion proposed by Cllr. Welch and seconded by Cllr. Juxon, the Annual Return was completed and signed by the Chairman.

(g) Participatory Budget

Copies of a document received by email from the SPCA outlining Participatory Budgeting had been sent to all Councillors prior to the meeting.

The aim of Participatory Budgeting was to ensure that the views of local residents were paramount in the decision-making process in their area.

It was being suggested that a sum of money might be set aside from the Parish Council's budget each year, and residents consulted on how best to spend the money. Suggestions would then be prioritised.

It was agreed that this proposal should be referred to the Council's Finance and General Purposes Committee for further consideration.

15. CORRESPONDENCE SINCE LAST MEETING

(i) The Clerk reported that he had received from Irene Kemp, Executive and Civic Support Officer, Lichfield District Council, a letter dated 30th April 2011, enclosing a copy of a letter to the Chief Executive, Lichfield District Council, from General Sir David Richards, Chief of the Defence Staff, a letter dated 28th March 2011, reminding the Council that Saturday, June 25th was Armed Services Day and requesting that the Council fly the flag on that day to show support for the military community.

Since the Parish Council had no means of meeting this request, he had forwarded the letter to Neil Vyse, Chairman of the Longdon Village Hall Management Committee.

(ii) The Clerk reported that he had received from David Pott, of the Two Saints Way Project, an email dated 21st April 2011, informing the Council that to mark his sixty-fifth birthday on May 2nd, he was planning to walk sixty-five kilometres along the Two Saints Way.

He had received a further email from Mr. Pott dated 9th May 2011 announcing that he had completed the walk.

(iii) The Clerk reported that he had received from Christopher Kirkland, Staffordshire Co-ordinator for the 2012 Games, an email dated 9th May 2011, expressing disappointment that so few local authorities in Staffordshire had registered new playing areas under the Queen Elizabeth II Fields scheme.

It was thought that, as in Longdon's case, it might be difficult to identify a suitable site.

(iv) The Clerk reported that he had received from Lynne Coates, IT and Communications Support Officer, Staffordshire County Council, an email dated 5th May 2011, informing the Council that Staffordshire County Council had now completed the implementation of the Staffordshire Local Councils e-mail solution (staffslc.gov.uk).

For this to work to its best potential, all parish and town councils would be expected to use the system.

16. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above, he had received the following communications:

(i) From Heather Gibbons, Democratic, Development and Legal Services, Lichfield District Council:

Calendar of Meetings, fortnight ending 24th April 2011;
Calendar of Meetings, fortnight ending 8th May 2011;
Forward Plan – Version 1 – Issued 18th April 2011 – Effective for the Period 01. 05. 2011 - 31. 08. 2011;
Forward Plan – Version 1 – Issued 4th May 2011 – Effective for the Period 01. 05. 2011 – 31. 08. 2011.

(ii) From The Licensing Officer, Lichfield District Council:

Licensing Act Applications registered during w/e 21st April 2011;
Licensing Act Applications registered during w/e 28th April 2011.

(iii) From The Electoral Registration Officer, Lichfield District Council:

Register of Electors 2011 – Monthly Applications for 26th April 2011.

(iv) From Carol Pepper, Administrative Officer, Lichfield District Council:

Minutes of the District Parish Forum held on April 6th, 2011.

(v) From Denice Deverall, Administration Assistant, Development Plans, Implementation and Countryside, Lichfield District Council:

Dawn Chorus Event at Beacon Park.

(vi) From Jan. Wright, Administration Assistant, Lichfield & District Community & Voluntary Support Sector:

S3SN - E Bulletin - Issue No. 13.11 - 7th April 2011;
S3SN - E Bulletin - Issue No. 14/11 - 14th April 2011;
S3SN - E Bulletin - Issue No. 14/11 - 21st April 2011.

(vii) From Newcastle Community and Voluntary Support:

Flyer – ‘Big Society’ in Staffordshire: Friday, 8th July 2011, at the Yarnfield Park Training and Conference Centre, Stone, from 9. 30 a.m. to 4. 00 p.m.

(viii) From The Staffordshire Parish Councils’ Association:

- Weekly Update (13th April 2011);
- Weekly Update (19th April 2011);
- Fair Play for Children E-letter (April 2011);
- “The good Councillor’s guide”, published by The National Training Strategy for Town and Parish Councils (one copy);
- Z-Card: “A&E Real Emergencies Only”;
- Publicity; “Your Staffordshire Card”
 (“We are offering the card to any Staffordshire resident under the age of twenty. From 1st June they can use this card to get reduced bus travel, paying only £1 for each bus journey starting or ending in Staffordshire”);
- Weekly Update (27th April 2011);
- NALC Update (27th April 2011);
- NALC Update (4th May 2011);
- New Councillor Training Programme:
Roles and Responsibilities; Powers, Duties and Precepts; Management and Meetings; The Council and the Community.
- NALC Mailbox(6th May 2011).
- Revised First Edition of “Standing Orders for Local Councils”.

(ix) From Staffordshire Police:

Executive Briefing for Partners, 20th April 2011; “Staffordshire’s getting even safer”.

(x) From The Integrated Transport and Planning Unit, Staffordshire County Council:

Bus and Rail Timetable: Lichfield & Rugeley Area, May 2011 (4 copies).

(xi) From Pete Caine, VAST (Voluntary Action Stoke-on-Trent):

Voluntary and Community News: April 2011, Week 1;
Voluntary and Community News: April 2011, Week 2.

- (xii) From Nick Maslen, Staffordshire Community Works!, Penkridge Resources Centre:

Community Winners* and Events
*include Longdon Village Hall Management Committee
(£25 worth of Staffordshire food).

*Staffordshire Community Works! is managed by South Staffordshire
ageUK*

- (xiii) From Staffordshire Cares!:

Staffordshire Cares! Purple Pages.

- (xiv) From The British Youth Council:

Local Councillor Shadowing Award – Take Part!

- (xv) From Cllr. Richard Lloyd, www.hhag.org.uk:
Consultation on High Speed 2 (HS2) – Impact on Your Area.

- (xvi) From The Beaudesert Sports Field and Recreation Ground Trust:

Minutes of meeting held on March 28th, 2011.

- (xvii) From Navigus Planning, Manningtree, Essex:

“Journal of Local Planning”.

- (xviii) From DCK Beavers Ltd.:

Payroll Services.

- (xix) From Proludic, West Bridgford, Nottingham:

Proludic News – Outdoor Play & Sports Equipment.

- (xx) From Matta Products, Bedford:

Playground Safety 97% Recycled.

- (xxi) From SMP Playgrounds Ltd., Egham. Surrey:

Parish and Community News.

- (xxii) From Littlethorpe of Leicester Ltd., Thurmaston, Leicester:

Quality Hardwood Bus Shelters.

17. ANY OTHER URGENT BUSINESS

No matters were raised.

18. DATE OF NEXT MEETING

Tuesday, June 14th, 2011, in the W. I. Hall, Longdon, commencing at 7. 30 p.m.