

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL OF
LONGDON HELD IN THE W. I. HALL, LONGDON, ON TUESDAY, MAY 10TH,
2011

Present Cllr. Mrs. G. D. Duckett (Retiring Chairman); Cllr. B. J. Butler;
Cllr. C. D. Cherry; Cllr. R. A. G. Clarke; Cllr. A. J. Juxon;
Cllr. Mrs. H. A. Meere; Cllr. M. J. Nash; and Cllr. K. C. Taylor.

Also present were the Clerk and Mr. S. K. Welch.

Prior to the formal opening of the meeting, each Councillor signed a Declaration of Acceptance of Office, a Return of Election Expenses and a Notification of Personal Interests.

1. CO-OPTION OF COUNCILLOR

On a motion proposed by Cllr. Juxon and seconded by Cllr. Cherry, the Council unanimously voted to co-opt Mr. Welch as a member of the Parish Council.

2. APOLOGIES

Cllr. N. J. Roberts, of Lichfield District Council; County Councillor F. W. Lewis, MBE.

3. ELECTION OF CHAIRMAN

At this point, Cllr. Juxon took the chair.

Cllr. Mrs. Duckett was nominated to the office of Chairman by Cllr. Mrs. Meere and her nomination seconded by Cllr. Taylor.

There being no other nominations, Cllr. Mrs. Duckett was unanimously elected Chairman and resumed the chair.

Prior to taking the chair, Cllr. Mrs. Duckett signed a Declaration of Acceptance of the Office of Chairman.

4. ELECTION OF VICE-CHAIRMAN

Cllr. Cherry was nominated to the office of Vice-Chairman by Cllr. Taylor and his nomination was seconded by Cllr. Butler.

There being no other nominations Cllr. Cherry was unanimously elected as Vice-Chairman.

5. MEMBERSHIP OF COMMITTEES AND WORKING GROUPS

Members of the Council's Committees were appointed as follows:

Finance and General Purposes Committee

The Chairman; The Vice-Chairman; Cllr. Clarke; Cllr. Juxon; Cllr. Mrs. Meere.

Highways and Footpaths Committee

Cllr. Butler; Cllr. Cherry; Cllr. Mrs. Duckett; Cllr. Mrs. Meere

Greens and Open Spaces Committee

Cllr. Butler; Cllr. Cherry; Cllr. Clarke; Cllr. Juxon; Cllr. Nash; Cllr. Taylor;
Cllr. Welch

Planning Working Group

Cllr. Cherry; Cllr. Mrs. Duckett; Cllr. Nash; Cllr. Taylor; Cllr. Welch.

It was agreed that the present practice of circulating planning applications amongst the members of the Working Group between meetings should continue and that each member should retain applications for no longer than three days before passing them on.

In addition, the Clerk would scan the front page of each application as he received it and send it as an attachment to every Councillor to alert him or her to the existence of such an application.

Councillors who were not members of the Working Group would then have the opportunity of accessing the full application on the District Council's website and submit a comment before the Council's response was formulated.

5. REPRESENTATION ON OUTSIDE BODIES

Representatives of the Council on outside bodies were appointed as follows:

Management Committee.

Longdon Village Hall:

Cllr. Cherry

Management Committee,
Cannock Wood & Gentleshaw
Village Hall:

Cllr. Mrs. Meere

Trustees of the Beau Desert
Sports Field & Recreation Ground

Cllr. Butler

Board of Trustees, Cotton Almshouse:

deferred

Lichfield District Parish Forum:

Cllr. Nash

Lichfield Area Committee,
Staffordshire Parish Councils' Association:

now defunct

Cannock Chase AONB Advisory Partnership: Cllr. Welch

6. CHAIRMAN'S ALLOWANCE

On a motion proposed by Cllr. Juxon and seconded by Cllr. Welch, it was agreed that the Chairman's Allowance for the next twelve months should be £250. 00

This concluded the business of the Annual Meeting.