

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD  
IN THE W. I. HALL, FORD LANE, LONGDON, ON TUESDAY,  
OCTOBER 9<sup>TH</sup>, 2012

Present: Cllr. R. A. G. Clarke; Cllr. P. M. Couchman; Cllr. A. J. Juxon;  
Cllr. M. J. Nash; Cllr. K. C. Taylor; and Cllr. C. J. Webb.

Also present was the Clerk; Cllr. N. J. Roberts, Lichfield District Council;  
and two parishioners – Mr. and Mrs. Tony Wright, of Windmill Farm, Upper  
Longdon.

The first item of the evening was the election of Chairman.

Cllr. Juxon was nominated by Cllr. Taylor and the nomination seconded by  
Cllr. Webb. There being no other nominations, Cllr. Juxon was duly elected  
Chairman.

Cllr. Juxon then proposed that, in view of Cllr. Cherry's continuing  
incapacity, the Council should consider electing a Vice-Chairman. This being agreed,  
he nominated Cllr. Clarke for the office, and the nomination was seconded by  
Cllr. Nash.

There being on other nomination Cllr. Clarke was duly elected as Vice-  
Chairman.

It was agreed that the Clerk should write to Mrs. Duckett, the former  
Chairman, thanking her for her years of service to the Council.

### 1. APOLOGIES

Cllr. B. J. Butler; Cllr. C. D. Cherry; Cllr. Mrs. H. A. Meere; Cllr. S. K. Welch;  
and County Councillor F. W. Lewis, MBE.

### 2. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting, held in the Cannock Wood and Gentleshaw  
Village Hall, Buds Road, Cannock Wood, on Tuesday, September 11<sup>th</sup>, 2012, were,  
on a motion proposed by Cllr. Taylor and seconded by Cllr. Nash, approved and  
signed.

### 3. PUBLIC PARTICIPATION

The Chairman welcomed Mr. and Mrs. Wright to the meeting and invited them  
to address the Council.

Mr. Wright said that he had bought Windmill Farm in 2012 and, since then, had  
erected new fencing and planted many trees and a wildflower meadow, and he now  
intended to develop the site by removing the existing stables, garage, art studio and  
static studio and to build a new house to the side of the windmill, which he would  
retain.

He also intended to replace the cap and sails, though the sails would rotate from a static position and would generate electricity for the house.

He had carried out extensive research but had been unable to find a photograph which showed the original sails.

In furtherance of his researches, he had visited two restored windmills, the one in Meir Heath, the other in Wellington, and he would be visiting the National Monument Record Office in Swindon later in the month.

He had consulted Luke Bonwick, a Heritage Officer, and would be employing him as consultant. He had already been in discussion with Della Templeton, a senior planning officer at Lichfield District Council, and with Debbie Boffin, the Council's Conservation Officer.

He would be submitting a planning application at the end of the month or at the beginning of November and expected work to start in April 2013 and to be completed the following year.

The Chairman thanked Mr. and Mrs. Wright for coming to the meeting to advise the Parish Council of their plans and, on behalf of the Council, commended them on the work which they had already carried out at the site.

#### 4. MATTERS ARISING FROM THE MINUTES

##### (i) Computer Course

Cllr. Clarke reported that he had visited "The Chetwynd Arms" and thought that it would be acceptable as a venue, though the landlord had been away when he called, so he had not been able to arrange anything in his absence.

Lichfield Library had offered to provide tuition free of charge but were insisting on using Ipads, which he did not think suitable.

##### (ii) Closure of Dark Lane

The Clerk reported that, at the recent site meeting in Upper Longdon, he had asked Richard Rayson, the County Highways Community Highway Liaison Manager, if there were a timetable for the closure of the lane.

Mr. Rayson had told him that he estimated that the legal procedure, which he was about to activate, would take about two months.

##### (iii) Gentleshaw Green

Cllr. Clarke said that he had been in touch with the school, who would like to see shrubs permanently planted on the Green, under-planted by colourful plants according to the seasons.

Once this had been done, the School would be happy to assist in the long-term maintenance of the Green.

It was suggested that he communicate this preference to Cllr. Welch.

(iv) “The Red Lion”

The Clerk reported that he had that very afternoon received a phone call from the personal assistant of the Regional Manager of Enterprise Inns during which she had assured him that the pub was not on the company’s list of disposable sites and would be re-opened eventually, but she was unable to say when this would be.

In the meantime, work was being carried out at the premises.

(v) Footpath Leaflets

Cllr. Clarke said that he had accessed the websites of a number of firms selling leaflet dispensers, both floor-standing and counter-standing, but was uncertain which kind was preferred by the Council.

It was agreed that floor-standing dispensers might occupy too much space, whereas some counter-standing dispensers could also be wall-mounted.

(vi) Litter Bin in Church Way

Cllr. Webb reported that the litter bin attached to a lamp-post at the corner of Church Way and Berkeley Way had now been removed, to the satisfaction of the parishioners who had called for its removal.

(vii) Official Title of Parish Council

The Clerk reported that he had consulted the Staffordshire Parish Councils’ Association, who had thought that either alternative – “The Parish Council of Longdon” and “Longdon Parish Council” – was acceptable provided banks continued to accept cheques made out to both.

However, Cllr. Clarke said that this could not be the only criterion, and it was agreed that the Council should continue to monitor the situation.

## 5. PLANNING

(i) For Consideration

12/01015/FUL: Mr. N. Massey: Erection of a single-storey double garage with garden store: High Meadow, Hill Top, Longdon Green

It was recalled that the Council had raised objections to the extension of this property, later approved by the District Council, and had been puzzled by the insistence of the District Council that the building should be painted white, given its prominent position.

However, it was concluded that the Council could not reasonably object to the latest development.

(ii) Approved by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notice of Approval of Planning Permission:

12/00572/FUL: Punch Taverns PLC: Single-storey extension to rear, creation of external terrace and entrance pergola and various other internal and external works: "The Swan with Two Necks", 48 Brook End, Longdon

(iii) Refused by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued no Notices of Refusal of Planning Permission relating to the Parish of Longdon.

(iv) Local Plan

Cllr. Clarke said that he had been studying the Local Plan and had noted that it did not impact on Longdon very much, the proposed activity centring on Fradley, Streethay, Shenstone and Armitage.

However, he pointed out that the Plan could be challenged by developers and he believed very strongly that Longdon should protect itself against such a possibility by drawing up its own Neighbourhood Plan.

Discussion centred round whether there would be sufficient local support for such a Plan, and it was finally agreed that Cllr. Clarke should set up an initial Working Group to explore the scope of and assess local support for a Neighbourhood Plan.

## 6. REPORTS OF MEETINGS

(i) Lichfield District Parish Forum: September 18<sup>th</sup>

Cllr. Clarke, Cllr. Nash and the Clerk had attended this meeting, which had taken place in the Council Chamber at District Council House, Frog Lane, Lichfield.

A principal item of business had been a presentation on Neighbourhood Plans, and the Clerk had prepared a summary of main points prior to the present meeting, a topic which the Council had earlier discussed.

Cllr. Nash said that he would prepare and present a written report in time for the next meeting.

(ii) Community Council of Staffordshire AGM: September 24<sup>th</sup>

The Clerk reported that he attended this meeting, which had taken place at the Abbot Bromley Village Hall and at which there had been a presentation on village agents.

Seven of these agents already existed in the County, five in South Staffordshire, one in East Staffordshire and one in Newcastle. Five of these agents made individual contributions to the presentation.

The average yearly cost was between £10,000 and £12,000, funded by their District Councils, and they worked between ten and twelve hours a week. Parish Councils could fund village agents in partnerships, but this would reduce the number of hours spent in constituent parishes.

It was stressed that they in no way replaced the role of parish councillor; instead, they acted as facilitators, in co-operation with but independent from Parish Council, promoting a wide variety of community activities.

However, after further discussion, the Council decided against becoming involved in the scheme.

(iii) St. James School, Longdon

Cllr. Taylor reported that he had recently attended a Governors' Morning Learning Programme initiated by the Acting Head, Miss Lorna Harvey, which he had found very informative and helpful in his role of Governor.

Its purpose had been to acquire knowledge and develop further skills to enable them to effectively support and challenge; to have a greater awareness of learning in core subjects; to be aware of how learning objectives are shared with children; and to learn a little about how phonic sessions contribute to improving reading and writing.

He added that it was being felt that Miss Harvey was bringing a fresh and positive attitude to the part which Governors played in the management of the School.

The School's Harvest Festival Service would be taking place at St. James Parish Church on Friday, October 12<sup>th</sup>.

## 7. NOTICE OF MEETINGS

The Clerk reported that he had received notice of the following meetings:

(i) Staffordshire Playingfields Association – Annual General Meeting: Wednesday, October 17<sup>th</sup>, 2012, in the Evans Park Conference Room, Stafford Football Club, Riverway, Stafford, commencing at 2. 00 p.m.

Both Cllr. Clarke and the Clerk indicated their intention to attend.

(ii) Western Power Distribution – Invitation to Stakeholder Workshop on WPD's Future Investment Plans: Wednesday, November 7<sup>th</sup>, 2012, at Villa Park, Birmingham, from 9. 30 a.m. to 3. 00 p.m.

Other workshops, at which lunch was being provided free of charge, were being held at Nottingham (November 6<sup>th</sup>), Cheltenham (November 8<sup>th</sup>), Exeter (November 13<sup>th</sup>), Cardiff (November 14<sup>th</sup>) and Bristol (November 15<sup>th</sup>).

(iii) Staffordshire Parish Councils' Association Annual General Meeting and Conference: Saturday, November 3<sup>rd</sup>, 2012, in the Council Chamber, County Buildings, Martin Street, Stafford, from 9. 30 a.m.

(iv) Gentleshaw School

Cllr. Clarke reported that the School would be holding its Harvest Service at the School on Tuesday, October 16<sup>th</sup>, and there would be a Premises Meeting on Wednesday, October 17<sup>th</sup>.

8. HIGHWAYS AND FOOTPATHS

(i) Report of site meeting in Upper Way

The Clerk reported on a site meeting which had taken place in Upper Way on Wednesday, September 19<sup>th</sup>, convened by County Councillor Lewis, at which Richard Rayson, Community Highway Liaison Officer, Steve Bird, Community Speedwatch Co-ordinator, Richard Rea, from the Community Safer Roads Partnership, Tim Buxton, Traffic Management Technician, Staffordshire County Council, Cllr. Brian Butler, Mrs. Margaret Wellby, of the Upper Longdon Speedwatch Team, and he had been present.

Documentary evidence was produced to show why Upper Longdon could not be regarded as a speeding black spot when compared with other areas, but it was nonetheless agreed that a Safety Camera Team should be sent to an agreed location in Upper Longdon and at an agreed time to bring the record up-to-date.

The Clerk added that a Safety Camera Team had indeed been in place in the same week of the meeting but had recorded only a low flow of traffic; however, a mobile flashing speed unit had subsequently been set up at either entrance to the village.

Other issues were considered, including the potential risk of exiting The Grange, which was regarded as minimal, the state of Ford Lane and the continual flow of water alongside part of Borough Lane, both of which sites Mr. Rayson said that he would inspect on his way back to Lichfield.

(ii) Street Cleansing

The Clerk reported that a street cleansing team would be visiting Longdon, Longdon Green and Upper Longdon on October 26<sup>th</sup> and December 17<sup>th</sup>.

It was agreed that these dates should be advertised on the parish notice-boards so as to encourage residents not to park their cars outside their properties on those days.

(iii) Cycle Path between Longdon and Lichfield

The Clerk reported that he had received an email from Edward Healey, Sustrans Regional Manager for the West Midlands, attaching an application form which he had forwarded to Councillors for their attention.

The Chairman said that this seemed a very complicated way in which to achieve the Council's aims when all that was really needed was for the County Council to clear the footpath already running alongside the A51 or to provide the Parish Council with the funding to enable it to carry out the work.

It was agreed that the matter should be left on the agenda.

## 9. GREENS AND OPEN SPACES

### (i) Mowing Contract

The Clerk reported that he had received a report from Graham McCulloch dated 20<sup>th</sup> September 2012, in which he reported that the latest cuts had been completed and that he had treated Ford Lane with herbicide.

The central part of Longdon Green had cut in August and the grass removed. He anticipated that the final cut would take place on October 19<sup>th</sup>.

## 10. GENERAL ADMINISTRATION

### (i) Vacancy in the Office of Councillor for Longdon Ward

The Clerk reported that the first step in advertising the vacancy – the invitation to apply for a poll - had been taken and, so far, no application had been made.

The next step would be to invite letters of applications from anyone wishing to be considered for co-option, and this he would do immediately he had been informed that there would be no poll.

It was agreed that any applicant should be asked to supply a curriculum vitae and be prepared to attend a meeting.

## 11. LAW AND ORDER

### (i) Retirement of PC Andy Brown

It was agreed that the Council should invite PC and Mrs. Brown to a short presentation immediately before December meeting at which PC Brown would be given a bottle of Jack Daniels whiskey and six golf balls and Mrs. Brown a bouquet of flowers, the cost to be met from donations from Councillors and Clerk.

## 12. FINANCIAL MATTERS

### (i) Accounts for Payment

On a motion proposed by Cllr. Clarke and seconded by Cllr. Welch, payment of the following accounts was agreed:

G. C. McCulloch	Mowing Parish Sites		
	– September 18 <sup>th</sup> /20 <sup>th</sup> :	£370. 00	
	Mowing Centre		
	of Longdon Green:	£170. 00	
	Herbicide Treatment		
	of Ford Lane:	£ 24. 00	
			£564. 00

Longdon W.I.	Hire of Hall –October 2 <sup>nd</sup> : £12. 00	
	Hire of Hall –October 9 <sup>th</sup> : £12.00	
		£ 24. 00

(\* confirmation # payment made under Section 137

(ii) Payments Received

The Clerk reported that, since the last meeting, the payments had been received:

A. W. Johnson	Advertisement: “Longdon Life”	£ 6. 50
A. D. Bennett	Advertisement: “Longdon Life”	£ 5. 00
D. M. Yarnall	Advertisement: “Longdon Life”	£ 7. 50
Longdon Club & Institute	Advertisement: “Longdon Life”	£ 7. 50
P. J. Adams	Advertisement: “Longdon Life”	£ 5. 00
Hamley Heath House	Advertisement: “Longdon Life”	£ 15. 00
John Gudgeon	Advertisement: “Longdon Life”	£ 7. 50

(iii) Current Balances

The Clerk reported that, currently, the Council’s accounts stood as follows:

NatWest c/a:	£582. 86	The Halifax s/a: £4189.33
<u>less uncleared cheques</u>		
	1740: £ 24. 00	
	1745: £ 39. 00	
	<u>1746: £ 15. 00</u>	
	£504. 86	

(iv) Requests for Grant Aid

(a) St. Giles Hospice, Whittington

The Clerk reported that he had received from Stella Pass, Trust Fundraiser, St. Giles Hospice, Whittington, a letter dated 1<sup>st</sup> October 2012, asking if the Council would be able to consider awarding a grant to support the local hospice services provided by St. Giles Hospice.

Cllr. Taylor said that his brother-in-law had recently been a patient at the Hospice, and the family had been distressed to discover that a limit of three weeks had been placed on the time patients could stay at the Hospice.

Indeed, preparations were being made for his removal to a nursing-home when he died.

Cllr. Nash asked whether such a donation had been budgeted for in the financial forecast for the remainder of the financial year presented to the meeting by the Finance and General Purposes Committee; on being assured that it had, he proposed that the Council make a grant of £200. 00, Cllr. Clarke seconding the proposal.

A vote being taken, in which Cllr. Taylor abstained, a grant of £200 was approved.

(b) Beaudesert Sports Field and Recreation Ground Trust

The Clerk reported that he had received an email from Avril Green, Fundraiser for the Beaudesert Sports Field and Recreation Ground Trust, dated 4<sup>th</sup> October 2012, drawing the attention of the Council to an offer made to the Trust to contribute £500. 00 towards the cost of erecting a child's swing on the field, provided the Trust could raise the balance.

There was, she said, the chance that the Trust's latest application for funding would be successful if the Parish Council could provide her with a letter of support.

It was noted that this offer had been made in 2009, since when no progress had been made by the Trust in securing the balance and that, while the Council would be willing to consider repeating this offer, it would not be in a position to do so until the next financial year.

Cllr. Couchman said that the Trust was under the impression that the sum had been ring-fenced, but it was agreed that this was too large a sum to set aside indefinitely. The lesson to be learnt from this was that any future commitment of this nature should be time-limited.

The Clerk was instructed to write to Mrs. Green, explaining the Council's position.

(v) Report of Finance and General Purposes Committee

The Chairman presented a Financial Statement for the first two quarters of the current financial year, prepared by the Clerk, which had been scrutinised by the Committee at its meeting on October 2<sup>nd</sup> (*Appendix A*).

He regretted the fact that only he and Cllr. Clarke - together with the Clerk - had been present at the meeting, which had nonetheless proceeded because of the urgency of the business to be transacted.

Cllr. Clarke said that he had been surprised, on reading the minutes of the previous meeting, to discover that it had taken place as long ago as October 2011, a meeting in July having been inquorate.

He pointed out that, with six months of the present financial year still to go, the Council had already spent ninety per cent of its precept, and he thought that it was vital that the Council should have an active Finance and General Purposes Committee in order to control the rate of expenditure.

The Chairman then appealed for more Councillors to join the Committee, whereupon Cllr. Couchman said that he was willing to join provided that Tuesdays could be avoided.

### 13. CORRESPONDENCE SINCE LAST MEETING

(i) The Clerk reported that he had received from Ben Jefferson, of Sarum Graphics, an email dated 11<sup>th</sup> September 2012, offering the services of his company for printing programmes and other promotional literature.

However, the Council had no need to avail itself of this service.

(ii) The Clerk reported that he had received from Angela Lewis, Regional Manager, West Midlands, Fields in Trust, an email dated 13<sup>th</sup> September 2012, urging the Council to consider joining the Queen Elizabeth II Field Challenge to provide or secure outdoor spaces for local communities.

He had advised Ms. Lewis that there were currently no available outdoor spaces in the parish.

(iii) The Clerk reported that he had received from Daniel Flanagan, of Local Works, an email dated 27<sup>th</sup> September 2012, informing the Council that the opportunity to take part in the consultation on the Sustainable Communities Act to which he had referred in his earlier email had passed but the Council could still write to the Minister dealing with the Act asking for the Council to be allowed to use the Act.

(iv) The Clerk received from Julie Castree-Denton, Team Leader – Waste Planning Policy, Staffordshire County Council, and Harmesh Jassal, Strategic Manager, Planning and Building Regulations, Stoke-on-Trent City Council, a letter dated 26<sup>th</sup> September 2012, a letter regarding the consultation on proposed additional modifications to the Staffordshire and Stoke-on-Trent Joint Strategy 2010-2026 Development Plan Document, stating that the Councils and Planning Inspector would now be required to take into consideration any further representations in connection with additional modifications which raised genuine ‘soundness’ issues and legal compliance issues.

The consultation would commence on 1<sup>st</sup> October 2012, and all comments must be made by 11<sup>th</sup> November 2012.

### 14. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above he had received the following communications:

(i) From Heather Gibbons/Dawn Everitt, Democratic and Legal Officer,  
Democratic, Development and Legal Services, Lichfield District Council:

Calendar of Meetings, fortnight ending 23<sup>rd</sup> September 2012;  
Revised Calendar of Meetings, fortnight ending 23<sup>rd</sup> September 2012;  
Calendar of Meetings, fortnight ending 7<sup>th</sup> October 2012;  
Calendar of Meetings, fortnight ending 24<sup>th</sup> October 2012;  
Forward Plan – Version 1 – Issued 14. 09. 2012 – Effective for the Period  
01. 10. 2012 – 31.01. 2012;

- (ii) From Sally Duckett, Licensing Officer, Democratic, Development and Legal Services, Lichfield District Council:

Licensing Act Applications registered during w/e 14<sup>th</sup> September 2012;  
Licensing Act Applications registered during w/e 21<sup>st</sup> September 2012;  
Licensing Act Applications registered during w/e 28<sup>th</sup> September 2012;

- (iii) From Jan Wright, Administration Assistant, Lichfield and District Community and Voluntary Support Sector:

S3SN - E Bulletin - Issue No. 33/12 – 13<sup>th</sup> September 2012;  
S3SN - E Bulletin - Issue No. 34/12 – 20<sup>th</sup> September 2012.

- (iv) From The Staffordshire Parish Councils' Association:

- Revised proposals for new Parliamentary constituencies boundaries (letter from Glen Reed, review Co-ordinator, Boundary Commission for England);
- Independent Monitoring Board – New Board Members;
- Weekly Update (21<sup>st</sup> September 2012);
- Weekly Update (28<sup>th</sup> September 2012);
- Council Training Financial Seminars;
- Newsletter;
- Annual Report and Accounts 2011-2012;
- Community Bulk Oil Buying Scheme (Community Council of Staffordshire leaflet – six copies);
- Introducing Streetscape Outdoor Fitness Scheme;
- O2 Think Big - £300 for project ideas  
(Attachments: Becoming a Youth Partner; O2 Think Big Promotional Leaflet).

- (v) From The Staffordshire Playing Fields Association:

Agenda for 2012 Annual General Meeting.

- (vi) From The Rural Services Network, Tavistock, Devon

Weekly Email News Digest – 3rd September 2012;  
Weekly Email News Digest – 10<sup>th</sup> September 2012;  
Weekly Email News Digest – 17<sup>th</sup> September 2012;  
Weekly Email News Digest – 24<sup>th</sup> September 2012;  
Weekly Email News Digest – 1<sup>st</sup> October 2012;  
Free Seminar: Perceptions of the Urban Fringe – An Integrated Vision?  
- Tuesday, October 11<sup>th</sup>, 2012, in the Nave of St. Mary's Church,  
Sheffield, from 10. 30 a.m. to 4. 00 p.m.  
Rural Opportunities Bulletin – October 2012.

(vii) From The Ordnance Survey:

PSMA Questionnaire: “Valuing GIS and data analysis in the Public Sector Mapping Agreement”;  
Upcoming PSMA User Group Meeting – 27<sup>th</sup> September 2012.

(viii) From Richard Rawlinson, Vision Centre Advisor, Vision Aid Overseas, Walsall:

Invitation to connect with LinkedIn.

(ix) From SMP Playgrounds Ltd, Selby North Yorks..

“Let’s talk tactics! Acquiring Olympic Legacy Future”.

(x) From Stephanie Chamber, Safe and Sound Playgrounds, Westcott, Bucks.:

Designer Playgrounds from Safe and Sound.

(xi) From Sutcliffe Play, Pontefract:

Mission... new challenging, free-form agility play.

(xii) From Emma Barker, Space Consultant, eibe, Hurtmore, Surrey:

“Do you want the legacy of 2012 in your next playground?”  
(launch of Jubilee Multi-Activity Course).

(xiii) From Whitehill Direct Ltd., Chorley, Lancs.:

Information Tree (wall-mounted or free-standing)  
priced at £795 ex. VAT.

## 15. DOCUMENTS

The following documents were available for Councillors to consult:

- (i) “How to shape where you live”: a guide to neighbourhood planning  
(published by CPRE in partnership with NALC)
- (ii) “Choices & choosing”: A guide to help communities, local authority officers, councillors, developers, businesses and others to choose the best path through the localism maze (produced for CPRE Gloucestershire by The Localism Network).

## 16. ANY OTHER URGENT BUSINESS (AT THE DISCRETION OF THE CHAIRMAN)

(i) The Chairman asked whether there were any long-term plans to deal with the flooding in Borough Lane flooding resulting from heavy rain.

It had been reported that, after the last downpour, district nurses had been unable to reach their clients.

The Clerk was instructed to draw the attention of the County Highways Department to this problem.

(ii) Cllr. Taylor reported that there had been a prolonged interruption in the water supply to Upper Longdon that afternoon.

It was noted that road works were being carried out in the area, which might account for the loss of the water supply

#### 17. DATE OF NEXT MEETING

Tuesday, November 13<sup>th</sup>, 2012, in the Cannock Wood & Gentleshaw Village Hall, Buds Road, Cannock Wood, Longdon, commencing at 7. 30 p.m.

*Appendix A*

**PARISH COUNCIL OF LONGDON**

**FINANCIAL STATEMENT (1<sup>ST</sup> APRIL – 30<sup>TH</sup> SEPTEMBER 2012)**

	(2012)	(2011)
Opening Account:	£ 3104. 41	£ 6979. 79
<u>Receipts</u>		
Precept:	£13650. 00	£13650. 00
VAT Refund:	£ 00. 00	£ 837. 82
Mowing Agreement:	£ 707. 15	£ 00. 00
Advts: "Longdon Life":	£ 142. 00	£ 105. 00
Wayleaves:	£ 38. 91	£ 36. 27
Donations:	<u>£ 200. 00</u>	<u>£ 5. 00</u>
Total Receipts:	£14738. 06	£14634. 09
Total Income:	£17842.47	£21613. 88
<u>Payments</u>		
<i>Greens &amp; Open Spaces</i>		
Mowing:	£2220. 00	£ 2330. 00
Gentleshaw Gn.:	£ 00. 00	£ 2768. 00
Dog Waste Bins:	£ 823. 68	£ 823. 68
Land Registry		
Fee:	£ 40. 00	£ 00. 00
Valuation Fee:	£ 60. 00	£ 00. 00
OS Map:	£ 25. 00	
Open Spaces:	£ 40. 00	£ 40. 00
TOTAL:	£ 3208. 68	£ 5961. 68
<i>General Administration</i>		
Insurance:	£ 880. 11	£ 865. 44
SPCA:	£ 384. 91	£ 383. 00
Website:	£ 470. 00	£ 00. 00
"LCR"	£ 15. 50	£ 15. 50
Clerk's Salary:	£ 560. 00	£ 560. 00
Employers Tax:	£ 140. 00	£ 140. 00
Photocopying:	£ 292. 54	£ 260. 32
Hire of rooms:	£ 146. 00	£ 190. 00
Audit Fee:	£ 192. 00	£ 162. 00
New Notice Bd:	£ 180. 00	£ 00. 00
Printing		
"Longdon Life":	£ 866. 50	£ 878. 50
Delivering		
"Longdon Life":	£ 45. 00	£ 90. 00
Distributing BKV		
Leaflets:	£ 45. 00	£ 00. 00

Editor's Expenses:	£ 15. 00	£ 30. 00
Postage:	£ 74. 28	£ 74. 87
Notice-board:	£ 00. 00	£ 165. 00
Print & Frame:	£ 00. 00	£ 58. 50
Community		
Council:	£ 22. 00	£ 22. 00
Sundries:	£ 00. 00	£ 9. 50
TOTAL:	£4328. 84	£3904. 63

#### *Community Halls*

Longdon	£1500. 00	£ 00. 00
Cannock Wood	£ 00. 00	£ 00. 00
TOTAL:	£1500. 00	£ 00. 00

#### *Highways and Footpaths*

Footpath Leaflets:	£ 987. 00	£ 00. 00
Contribution to cost of roadworks	£ 00. 00	£1000. 00
Treating church car park with herbicide	£ 00. 00	£ 65. 00
Refurbishing street furniture:	£ 00. 00	£ 422. 00
New bench:	£ 230. 00	
TOTAL:	£1217. 00	£ 1487.00

#### *Section 137*

##### Donations

Longdon Flower Show:	£ 210. 00	£ 210. 00
Longdon W. I.	£ 200. 00	£ 00. 00
Beaudesert Sports Field Trust:	£ 00. 00	£ 150. 00
CW & G Fayre:	£ 00. 00	£ 00. 00
Preschool:	£ 50. 00	£ 50. 00
St. James School	£ 50. 00	£ 00. 00
Wreath	£ 00. 00	£ 19. 00

##### Subscriptions

CPRE (Staffs.)	£ 00. 00	£ 00. 00
Staffs: Wildlife:	£ 39. 00	£ 39. 00
Staffs. Playfields:	£ 15. 00	£ 15. 00
Jubilee Account:	£ 550. 00	£ 00. 00

BKV Comp.

Gift tokens	£ 40.00	£ 60.00
Flower Tubs, Compost & Bedding Plants:	£ 153.38	£ 138.00
TOTAL:	£1307.38	£ 681.00

*Churchyards*

Longdon:	£1237.48	£ 1032.80
Gentleshaw	£ 348.90	£ 342.00
TOTAL:	£1586.38	£ 1374.80

SUMMARY OF PAYMENTS

Parks & Open Spaces:	£ 3208.68	<i>£5000.00</i>	£ 5961.68
General Administration:	£ 4328.84	<i>£5500.00</i>	£ 3904.63
Community Halls:	£ 1500.00	<i>£2000.00</i>	£ 00.00
Highways & Footpaths:	£ 1217.00	<i>£3500.00</i>	£ 1487.00
Section 137:	£ 1307.38	<i>£2500.00</i>	£ 681.00
Churchyards:	£ 1586.38	<i>£ 800.00</i>	£ 1374.80
TOTAL:	£ 13148.28		£ 13409.11

*(italicised figures represents budgeted expenditure – excess expenditure to be met from reserves)*

RECONCILIATION STATEMENT

Opening Account:	£ 3104.41	NatWest c/a:	£ 582.86
Receipts:	<u>£14738.06</u>	Halifax d/a:	<u>£ 4189.33</u>
Total:	£17842.47	Total:	£ 4772.19
less Payments:	£13148.28	less uncleared cheques:	£ 78.00
TOTAL:	£ 4694.19		£ 4694.19