

**LONGDON PARISH COUNCIL**

MINUTES OF THE **COUNCIL MEETING** held in Cannock Wood & Gentleshaw Village Hall, on Tuesday 11<sup>th</sup> March 2014 at 7.30pm

Present: Councillors: Cllr. R. A. G. Clarke (Chairman); Cllr. B. J. Butler; Cllr. A. J. Juxon; Cllr. Mrs. H. A. Meere; Cllr. M. J. Nash; Cllr. K. C. Taylor; Cllr. C. J. Webb, Cllr. S. K. Welch, Cllr. P. Couchman; Cllr C. Cherry

Clerk: Mrs C Dillow

No.	Item	Action
1.	<p><b>To receive apologies:</b> Apologies were received from: Cllr. K. R. Morgan</p>	
2.	<p><b>To consider approving and signing minutes of the Full Parish Council meeting on 11<sup>th</sup> February 2014</b> The minutes were approved and signed as a true and accurate record.</p>	
3.	<p><b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note member should notify Monitoring officer within 28 days if not already)</i></p> <p>None received.</p>	
4.	<p><b>To receive any requests for dispensation</b></p> <p>None received.</p>	
5.	<p><b>Public Participation:</b> Members of the public are invited to address the Council on any issue over which it has a power.</p> <p>None..</p>	
6.	<p><b>Matters arising from the minutes of 11<sup>th</sup> February 2014</b></p> <ul style="list-style-type: none"> <li>• Church Hollow</li> </ul> <p>Cllr Juxon reported the area will be cleared by Thursday and arrangements are being made for the fencing. Cllr Juxon to report further when work completed.</p> <ul style="list-style-type: none"> <li>• Notice Boards</li> </ul> <p>Cllr Clarke reported he had spoken to Allan Johnson regarding frames for the noticeboards but he can't take the job on. Cllr Butler will look into the matter further to be reported to the May meeting.</p> <ul style="list-style-type: none"> <li>• BKV Volunteers</li> </ul> <p>The clerk reported she had received an email from residents in Cotton almshouses who want to help with litter picking for the competition.</p>	
7.	<p><b>Planning - To consider any planning applications received, including:-</b></p> <p><a href="#">14/00118/FUL - Mr J Dolan and Mrs M Davies - 75A Upper Way, Upper Longdon</a> - Rebuilding of garage, raising ridge height of existing bungalow with single and two storey extensions and alterations to form kitchen, dining room, utility, lounge, family room, double garage, gym and 4 bedrooms with ensuite.</p> <p><b>RESOLVED</b> to raise no objection to the application.</p> <p><a href="#">14/00098/FUL - Mr K Brown &amp; Miss J Kimpton - 59 Upper way, Upper Longdon</a> - Single storey rear extension to form kitchen, utility and replacement detached double garage</p> <p><b>RESOLVED</b> to raise no objection to the application.</p>	

	<p><a href="#">14/00185/LBC - The executors of Mrs D Miller - 13 Brook End, Longdon, Rugeley, Staffordshire</a> - Works to listed building to enable the relocation of garage door (amendment to application 11/00472/LBC)</p> <p><b>RESOLVED</b> to raise no objection to the application</p>	
8.	<p><b>Bus Service – (County Councillor M Tittley information previously circulated by email)</b> Further to an email received from Mr Tittley informing the council of changes to the bus service, Cllr Couchman reported the bus service had changed hands very quickly. <b>RESOLVED</b> to contact Jeff Tucker at Staffordshire County Council to ask if an extra service on the current route would be viable?</p>	<b>PC CLERK</b>
9.	<p><b>Reports of meetings –</b></p> <ul style="list-style-type: none"> <li>Neighbourhood Planning meeting of February 2014</li> </ul> <p>Cllr Clarke gave a brief report of the meeting , it was noted the questionnaire has now been approved and circulated to all residents, organisations and businesses in the Parish. Cllr Clarke had received an update of the Lichfield local plan and it has failed in terms of making provisions for the additional need for affordable housing, Longdon and Upper Longdon are two of 16 rural areas that maybe allocated with a small number to be absorbed.</p>	
10.	<p><b>Meetings of the Council –</b></p> <ul style="list-style-type: none"> <li>To agree date &amp; venue of Annual Parish meeting</li> </ul> <p><b>RESOLVED</b> to hold the meeting on 20<sup>th</sup> May, Clerk to contact the Cathedral First School to see if its available.</p> <ul style="list-style-type: none"> <li>To agree date &amp; venue of Annual General meeting</li> </ul> <p><b>RESOLVED</b> the meeting will commence at 7.00pm on 8<sup>th</sup> April before the main council meeting at 7.30pm.</p>	
11.	<p><b>General Administration –</b></p> <ul style="list-style-type: none"> <li>To discuss &amp; consider Longdon Life Newsletter distribution</li> </ul> <p>This was considered, Clerk to contact Royal Mail to obtain a price to deliver 88 copies in Gentleshaw.</p> <ul style="list-style-type: none"> <li>Walk Leaflets</li> </ul> <p>Cllr Juxon tabled walk leaflet No 8 and will distribute copies along with Will Rose to the local pubs / church / Village Hall &amp; Library.</p>	<b>Clerk</b>
12.	<p><b>Survey Procedure – Mr R Clarke</b></p> <p><b>RESOLVED</b> to move the item to the next agenda for consideration.</p>	
13.	<p><b>Greens &amp; Open Spaces –</b></p> <ul style="list-style-type: none"> <li>Mowing contract 2014 / 15</li> </ul> <p><b>RESOLVED</b> to appoint Mr McCulloch the mowing contract for 2014 / 15.</p>	
14.	<p><b>Councillor Reports</b> (for information only / further actions and decisions must be included on next agenda)</p> <p>Cllr Taylor gave a brief report on behalf of the finance committee at St James School.</p> <p>Cllr Cherry reported he was unable to attend the Village Hall Management Committee Meeting.</p> <p>Cllr Webb will attend the Beaduesert Field Meeting and report back at the next council meeting.</p>	
15.	<p><b>Correspondence and circulars received for information (Appendix A)</b></p> <ul style="list-style-type: none"> <li>Community Council of Staffordshire – Good Neighbour Schemes</li> </ul> <p>This was noted, Clerk to complete form asking for further information.</p> <ul style="list-style-type: none"> <li>Notice of publication of inspectors report for the Cannock Chase Local Plan (part 1)</li> </ul> <p>This was noted.</p>	<b>Clerk</b>

16.	<b>Clerks Update – (Appendix B)</b> This was noted, no further action required.	
17.	<b>Accounts</b> <ul style="list-style-type: none"> <li>To approve the accounts for payment – <b>(Appendix C)</b></li> </ul> The accounts were noted as a true record and approved for payment.	
18.	<b>Grant Applications – To receive &amp; consider any requests for funding</b> <ul style="list-style-type: none"> <li>1<sup>st</sup> Longdon Guides</li> </ul> <b>RESOLVED</b> clerk to ask for further clarification of the First Aid Kit before a decision can be made. <ul style="list-style-type: none"> <li>M Piper (memorial) – to receive update</li> </ul> This was noted and is ongoing.	<b>Clerk</b>
19.	<b>A.O.B</b> Cllr Taylor reported on an article about Nottingham Knockers and with the Councils support would like to pilot the scheme. Cllr Webb proposed we support Cllr Taylor with a pilot scheme and for Cllr Taylor to carry out a survey to see what response is and report back to the council. Members all agreed.	
20.	<b>Date and Venue of next meeting</b> 8 <sup>th</sup> April, W I Hall Ford Lane, Longdon	

The Chairman declared the meeting closed at 21.32pm