

LONGDON PARISH COUNCIL

MINUTES OF THE **COUNCIL MEETING** held in W I Hall, Ford Lane, Longdon, on Tuesday 8^{th} April 2014 at 7.30pm

Present: Councillors: Cllr. R. A. G. Clarke (Chairman); Cllr C. D. Cherry; Cllr. B. J.

Butler; Cllr. A. J. Juxon; Cllr. Mrs. H. A. Meere; Cllr. M. J. Nash; Cllr. K. C.

Taylor; Cllr. S. K. Welch, Cllr. P. Couchman; Cllr K R Morgan

Clerk: Mrs C Dillow

No.	Item	Action
1.	To receive apologies:	
	Apologies were received from: Cllr C. J. Webb	
2.	To consider approving and signing minutes of the Full Parish Council	
	meeting on 11 th March 2014	
	The minutes were approved and signed as a true and accurate record.	
	It was noted there was a smalling mistake on item C and 14 these was	
	It was noted there was a spelling mistake on item 6 and 14, these were	
3.	amended and initialled by the Chairman. Declaration of Personal & Prejudicial interest in any item on the agenda	
J.	(Note member should notify Monitoring officer within 28 days if not already)	
	(Note member should notify Worldoning officer within 20 days if not directary)	
	Cllr Cherry declared an interest in item 6 of the agenda.	
4.	To receive any requests for dispensation	
	None received.	
5.	Public Participation: Members of the public are invited to address the Council	
	on any issue over which it has a power.	
	None.	
6.	Matters arising from the minutes of 11 th March 2014	
	• Church Hollow	
	Cllr Juxon reported the path has been cleared and the fencing will be completed	
	before Easter.BKV Volunteers	
	It was confirmed the Chairman will judge the children's poster competition and	
	there prizes will be given to the value of £5.00 for each year and a cheque for	
	the same value will be given to the pre-school for their involvement towards	
	resources. A5 posters are to go in the main boards. Resolved clerk to contact	
	the Brownies to see if they wish to be involved in helping maintain the tubs and	Clerk
	clerk to organise the purchase of half a dozen litter pickers.	
	M Piper (memorial tree)	
	Cllr Clarke reported that the Parish Clerk wrote to Staffordshire County Council	
	in February requesting permission to plant a memorial tree at the requested site.	
	Staffordshire County Council replied:	
	(1) a tree can be planted with a "Licence to Plant" permit - £100	
	(2) as "Highway" digging is involved a Section 50 agreement is needed - £250	
	(3) check with Utilities for underground pipes and cables, incl. carbon fibre (4) someone other than SCC shall be responsible for the total tree maintenance	
	(5) SCC requires lifetime (of the tree) indemnity against all future liabilities	
	A site meeting was called to discuss the County Councils conditions or	
	alternatives. It was noted that the ownership of the land is uncertain, this needs	
	to be determined and also who will take on the responsibility for the lifetime	
	maintenance of the tree?	
7.	Planning - To consider any planning applications received, including:-	
	None received.	
8.	To confirm details of the Annual Parish Assembly	
	The clerk reported the meeting will be held on Tuesday 20 th May at 7.00pm in St	
	James C of E Primary School, Brook End, Longdon. Robert Nunn will be in	
	attendance to give a presentation on Owl and Smartwater.	<u> </u>

9. Reports of meetings - • Neighbourhood Planning Cillr Clarke reported the questionnaires have all gone out and a letter had been written to the children of the local school asking for their opinions on what they would like to see included in the neighbourhood plan. 10. To consider dates for future sub-committee meetings The date of the next Highways & Open Spaces meeting is to be confirmed. The date of the next Highways & Open Spaces meeting is to be confirmed. The date of the next Highways & Open Spaces meeting is 6th May 2014 at 7.00pm 11. General Administration - • To consider Longdon Life newsletter distribution & insertion of BKV posters Resolved the BKV posters will be inserted into the Easter edition of Longdon Life for distribution • Internal audit 2013/14 Resolved to appoint Mrs W Grainger to carry out the internal audit on behalf of the council for 2013/14 12. Survey Procedure - Mr R Clarke RESOLVED to move the item to the next agenda for consideration. 13. Councillor Reports (for information only / further actions and decisions must be included on next agenda) • Beaudesert field meeting Cillr Webb attended the meeting and in his absence asked the clerk to report it had been business as usual and a new treasurer had been appointed. • Lichfield Parish Forum Cillr Clarke reported the next meeting is later in the week and he will report back at the next council meeting. Cillr Mrs Meere presented the clerk with a report from the Cotton Almshouses Trust to be included in with the Annual Assembly reports. Cillr Taylor reported 2 x seminars have been held at The Willows school in Lichfield regarding performance related pay to ensure schools are trained in how to organise the school should they be taken to a tribunal. 14. Correspondence and circulars received for information (Appendix A) • SPCA Bulletin 21" March • Staffordshire membership for 2014/15. No further action required on any of the other items listed. • To approve the accounts for payment — (Appendix C) The accounts were no		14/4 Signed Date	
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	17		
Resolved Cierk to ask tol tuttoel ciannication of the First Aio kii belote a becision i taletk	•	• 1st Longdon Guides Resolved clerk to ask for further clarification of the First Aid Kit before a decision	Clerk

	14/5 Signed Date	
	can be made.	
	St James The Great Church	
	Resolved to support the application for £1500.00 toward the up keep of the	
	Churchyard	
	Beaudesert Toddle Tumble	. .
	Resolved clerk to obtain further information regarding numbers of children that	Clerk
	attend are they from in or out of the Parish?	
	Beaudesert Sports Field & Recreation Ground	
	Resolved to support the application for £50.00 toward the cost of Bouncy Castle	
	hire.	
19.	A.O.B	
	Cllr Taylor reported on Nottingham Knockers he has started the process and is	
	being supplied with letters, providing an 80% positive feed back is received, no	
	cold calling signs can go up.	
	Cllr Taylor reported his term as Local Authority Governor at St James C of E	
	Primary is due to expire on 30 th April and he would be happy to stand again.	
	Resolved the parish council to nominate Cllr Taylor.	
	resolved the parish council to horninate our raylor.	
	Cllr Welch reported the drains by North Lodge in Upper Longdon have been	
	flooding.	
	Cllr Morgan reported there been incidents of break in's in Longdon recently,	
	which was also reported through Owl.	
	Cllr Butler reported the drain cover in Byron Court was missing and this has	
	been reported, also the storm drain at the top of Shavers Lane needs emptying.	
	It was noted the road sign in Brereton Lane has been hit and needs to be	
	straightened	
	It was noted the next Cannock Chase AONB meeting is on 23 rd June 2014	
	commencing at 5.30pm with a buffet and meeting to follow.	
	It was Resolved to allow the Clerk to purchase a laminator to enable her to carry	
	out her duties with the notices being placed in the open notice boards as this will	
	ensure the notices last longer against the elements.	
20.	Date and Venue of next meeting	
	13 th May 2014, W I Hall, Ford Lane, Longdon	
	•	•

The Chairman declared the meeting closed at 21.35pm