

LONGDON PARISH COUNCIL

MINUTES OF THE **COUNCIL MEETING** held in W I Hall, Ford Lane, Longdon, on Tuesday 9th September 2014.

Present: Councillors: Cllr. R. A. G. Clarke (Chairman); Cllr C. D. Cherry; Cllr. B. J. Butler; Cllr. A. J. Juxon; Cllr. M. J. Nash; Cllr. K. C. Taylor; Cllr K R Morgan; Cllr C. J. Webb; Cllr B.J. Bulter: Cllr S.K. Welch.

Clerk: Mrs C Dillow
1 member of the public.

No.	Item	Action
1.	To receive apologies: Apologies were received from: Cllr. Mrs H A Meere & Mr P. Couchman	
2.	To consider approving and signing minutes of the Full Parish Council meeting on 12th August 2014 The minutes were approved and signed as a true and accurate record.	
3.	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already)</i> Cllr Wbb declared an interest in item 10 of the agenda as a resident of Longdon Green	
4.	To receive any requests for dispensation None received.	
5.	Public Participation: Members of the public are invited to address the Council on any issue over which it has a power. 1 member of the public in attendance expressed concerns regarding the new timetable issued for the bus services in Longdon. The main issue raised was the time of the service being unrealistic and access to the health centre in Rugeley is now restricted. It was RESOLVED clerk to write to Staffordshire County Council to highlight the issues withcopies to the County and District Cllrs and the local MP.	Clerk
6.	Matters arising from the minutes of 12th August 2014 There were no matters arising.	
7.	To receive summary of outstanding actions – Appendix A The clerk tabled a list of outstanding actions to be carried out by the council for Cllr's information. It was RESOLVED the summary is to be checked for any omissions and reported to the clerk to update. Clerk to issue the summary to Cllr's asap following a council meeting.	
8.	Planning - To consider any planning applications received, including:- 1. Applications: 14/00780/FUL. Mr & Mrs J Jacques, Fairview, Commonsides. The papers were received after the deadline, so it was RESOLVED to make no comment. 14/00826/FUL. DW Cope, Beaudesert Park Farm, Horsey Lane. This is new build within existing farm curtilage. It was RESOLVED as the paperwork had only just been received more time is required to consider the application – comments to be submitted to Cllr Cherry before the deadline of 25 th September. 14/00851/FUL. Mr & Mrs dayson, Brereton Cross House, Bardy Lane. Conversion of attached outbuilding into a granny annexe. It was RESOLVED as the paperwork had only just been received more time is required to consider the application – comments to be submitted to Cllr Cherry before the deadline of 26 th September.	

	<p>2. Approvals:</p> <p>Application 14/00670/FUL. Mr & Mrs Cleaver, 57, Brook End, has been approved.</p>	
9.	<p>Highways and Open Spaces –</p> <ul style="list-style-type: none"> To receive draft minutes of the meeting of 2nd September 2014 (attached) The draft minutes were received by the council for information and are to be approved at the H&OS meeting of 2nd December 2014. To receive report / proposal Longdon Green – Cllr Webb (see attached report) The report for maintenance required in Longdon Green was received by the council for information which included an estimate for the cost of work. It was RESOLVED the clerk to obtain an alternative quotation from Mr McCulloch and investigate the possibility of using both Staffordshire County Council's community gang and the local community pay back team. To discuss Longdon Green grass cutting Cllr Welch reported that he will be meeting with Staffordshire Wildlife Trust in Spring 2015 to discuss the long term plan for grass cutting on Longdon Green due to rare species of flowers growing in the area. It was RESOLVED the clerk to write to Staffordshire Wildlife Trust to request a copy of the management report for Longdon Green if available. To receive quotations for hedge cutting along Lower Way Cllr Taylor reported it was the decision of the H&OS committee to recommend approval of the quotation from Mr McCulloch for £320.00. It was RESOLVED to instruct Mr McCulloch to cut back the hedge and place a reminder in Longdon News to remind all landowners of the need to cut back their hedges. To receive quotations for new finger posts Church Hollow Cllr Cherry reported it was the decision of the H&OS committee to recommend approval of the quotation for £530.00 + VAT from a company called Greenaway recommended by Stafford County Council for 3 posts, carved each side, including installation. It was RESOLVED to instruct Greenaway to carry out the work required and it was agreed the location of the posts should be as follows:- <ul style="list-style-type: none"> ➤ Brook End, A51 side by St James Close – reading Footpath to Church and Footpath to Village ➤ Bottom of Church Hollow (by dog?) ➤ Entrance to Church Car Park To discuss volunteers for the continuation of monitoring of highways and open spaces work carried out by Mr Rose. The matter was discussed and it was determined there is a need for a co-ordinator & volunteers to continue with the work already carried out. It was RESOLVED an appeal should be placed in Longdon News, noticeboards, website and other places of interest for volunteers. To discuss the need for a permanent handyman in the parish The matter was discussed and it was determined there is a need for a local handyman to carry out ad-hoc work within the Parish as required. It was RESOLVED a notice should be placed in Longdon News, noticeboards, website and other places of interest. 	<p>Clerk</p> <p>Clerk</p>
10.	<p>Reports of Meetings –</p> <ul style="list-style-type: none"> Longdon neighbourhood plan update Nothing to report, it was noted the next meeting is to be held on 23rd September. 	

19.	Communications This was discussed and the items of interest agreed for issue 3 are as follows – <ul style="list-style-type: none"> • Bus timetable issues (public participation) • Hedgerows in Lower Way & reminder to landowners to cut back hedges • Appeal / advert for Volunteers & Handyman in the parish 	
20.	Date and Venue of Next Meeting <ul style="list-style-type: none"> • 7th October W I Hall, Longdon – F & GP • 14th October W I Hall – Full Council • 2nd December W I Hall – H&OS 	

The Chairman declared the meeting closed at 22.05pm

Appendix B – Clerks Correspondence as at 9th September 2014

- Biomet lorries parking in lay-by (email from M Tittley circulated)
- Red Lion Tourism Signage Staffordshire County Council (email from T Mellor circulated)
- Thank you letter for Longdon Show Committee
- Nomination for an Honour - HM Lord-Lieutenant
- SPCA Gazette 75th Anniversary Special Edition
- Community Council of Staffordshire - AGM 9th October 2014 / Annual Report / Nomination for member of the board
- Staffordshire Playing Field Association – AGM 8th October 2014 / Annual Report
- Staffordshire Playing Fields Association subscription for the year 2014 / 2015 £15.00
- To receive any other correspondence for information

Correspondence circulated via email –

- SCPCA Bulletin 14/08/14
- Weekly email digest news 18/08/14
- E Bulletin 24/14 14/08/14
- Rural vulnerability service – rural transport
- The right for parish councils to sell electricity – Local works
- E Bulletin 26/14 28/08/14
- Photo competition – Community Council of Staffordshire
- RSN Spotlight on older people
- Weekly planning list 23/08/14
- Calendar of meetings 30/08/14
- SPCA Bulletin 21/08/14
- Neighbourhood watch – Stolen car in Longdon
- Weekly email digest 01/09/14
- Neighbourhood watch alert – Crash for cash
- Neighbourhood watch September newsletter / scambook
- SPCA Bulletin 28/08/14
- SPCA Bulletin 05/09/14
- Calendar of meetings 21/09/14
- Staffordshire Wildlife Trust – Future events 04/09/14
- Weekly planning list 06/09/14
- Forward Plan 08/09/14

Clerks Financial Report – Appendix C**Bank Reconciliation up to 9th September 2014**Cash Book

Opening Balance	£8303.00
Receipts	£21697.65
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	£30000.65
Less Payments	£9683.20
TOTAL	£20317.45
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Bank Account

Current Account	£21475.07
Less un-presented Chqs	£1157.62
TOTAL	£20317.45
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