

LONGDON PARISH COUNCIL

MINUTES OF THE **COUNCIL MEETING** held in Cannock Wood & Gentleshaw Village Hall, Longdon, on Tuesday 11th November 2014

Present: Councillors: Cllr. R. A. G. Clarke (Chairman); Cllr P Couchman; Cllr. B. J. Butler; Cllr H A Meere Cllr. M. J. Nash; Cllr. K. C. Taylor; Cllr K R Morgan; Cllr C. J. Webb; Cllr A.J Juxon.

Clerk: Mrs C Dillow
1 member of the public.

No.	Item	Action
1.	<p>To receive apologies: Apologies were received from: Cllr. C.D. Cherry & Cllr S.K. Welch</p>	
2.	<p>To consider approving and signing minutes of the Full Parish Council meeting on 14th November 2014 The minutes were approved and signed as a true and accurate record.</p> <p>There was one amendment to the minutes which the clerk had typed in error; being the date of next meeting on 2nd December should read H&OS not F&GP this was amended by the Clerk and signed by the Chairman.</p>	
3.	<p>Declaration of Personal & Prejudicial interest in any item on the agenda (Note member should notify Monitoring officer within 28 days if not already) None received.</p>	
4.	<p>To receive any requests for dispensation None received.</p>	
5.	<p>Public Participation: Members of the public are invited to address the Council on any issue over which it has a power.</p> <p>1 member of the public in attendance addressed the council as the owner of Windmill Farm in relation to planning application no 14/00942/FUL. Mr Wright informed the council that the farm will remain as a private dwelling with approx 20-25 cattle a year for Aberdeen Beef breeding only. It is envisaged to take three years to reach the desired turn over, 30 acres of the farm is currently used for winter wheat and crop rotation is carried out consisting of potatoes and whole seed grain. Mr Wright also confirmed the renovation of the windmill will take place sympathetically with the original construction. It was agreed several of the Cllr's to attend a site visit at 10.00am on Saturday 15th November and comments on the application to follow to Lichfield Planning Department.</p>	
6.	<p>Matters arising from the minutes of 14th October 2014</p> <p>Cllr Webb asked if there was any update or quotation concerning the work required to tidy Church Hill / Longdon Green Area. The Clerk commented that this item was going to be covered under the clerks update, it was RESOLVED to move the item to this section of the agenda for a decision – The clerk reported Mr McCulloch had quoted £250.00 to carry out clearing of the gutters and making the path accessable under the trees It was RESOLVED to accept Mr McCullochs quotation and ask Mr McCulloch to advise the council of the best time to carry out the associated works due to the time of the year.</p> <p>Hedges – It was noted the first house in Church Hill had still not cut back their hedge. Cllr Webb will speak to the residents in the first instance with a letter to follow from the Clerk if no action is taken.</p> <p>15 AOB – It was noted that for residents to receive the faster fibre optic broadband they would need to specifically sign up to fibre optic and not just the normal phone line. It was RESOLVED Cllr Morgan to produce an item for Longdon Life to inform residents.</p>	

7.	<p>To receive summary of outstanding actions – Appendix A The clerk tabled a list of outstanding actions for Cllr's information. It was noted and approved, clerk to remove completed actions and update the register.</p>	Clerk
8.	<p>Planning - To consider any planning applications received, including:-</p> <ul style="list-style-type: none"> ➤ 14/00780/FUL – Fairview, Commonsides, Gentleshaw – Demolition of existing dwelling and erection of a replacement 3 bedroom dwelling. – No Comment. ➤ To discuss planning application for Windmill Farm <p>The application was discussed under item 5 of the agenda and a site visit has been arranged, comments to be forwarded to Lichfield planning department following the site visit.</p>	
9.	<p>Reports of Meetings –</p> <ul style="list-style-type: none"> • Longdon neighbourhood plan update – to receive the Chairman's report <p>The report from the Chairman of the Neighbourhood Planning Working Group was received and noted and a copy of the accounts was also received, the Council acknowledged the amount of work that had been done by the group and expressed their thanks.</p> <ul style="list-style-type: none"> • Meetings of other organisations attended / to be attended by Councillors <p>Cllr Morgan commented that he had circulated a power point document to all members of the council in relation to the highway section of the neighbourhood plan.</p> <p>Cllr Taylor gave a short report on the Gentleshaw Village Hall committee meeting.</p> <p>Cllr Taylor gave a short report on St James School Governors meeting.</p> <p>Cllr Webb gave a short report on Longdon Committee Group, it was noted the Christmas sing along has been arranged for 17th December.</p>	
10.	<p>HS2 Consultation – Cllr Clarke</p> <p>Cllr Clarke reported that any further HS2 information would be available in the library for public viewing.</p>	
11.	<p>General Administration –</p> <ul style="list-style-type: none"> ➤ To receive update re bank mandates <p>Cllr Clarke gave a short report as to the position of the Council and signatories on the account.</p> <ul style="list-style-type: none"> ➤ To discuss the Council's standing orders <p>Cllr Clarke noted under expenditure that can be authorised through the Chairman and the Clerk, there appears to be a gap in the amount from £250 to £1000, it was RESOLVED to put the item on the F&GP agenda for discussion and possibly formulate a new clause for ratification at full council.</p>	Clerk
12.	<p>Grant Requests –</p> <p>There were no grant requests received.</p>	
13.	<p>Councillor Reports (for information only / further actions and decisions must be</p>	

	included on next agenda) Nothing to report.	
14.	Correspondence and circulars received for information (Appendix B) – This was noted as circulated. The clerk read out an email received from a Parishioner warning of a recent Sky Scam and it was agreed notices should be put up in the Parish to warn residents.	
14.	Accounts ➤ To approve the accounts for payment – (Appendix C) RESOLVED that the accounts are approved for payment as at Appendix C.	
15.	A.O.B Cllr Morgan suggested Cllr's to think about ideas for future projects to be included in the budget for FY15. It was noted the Chetwynd Arms require some more walk leaflets – Cllr Juxon to organise this. It was confirmed the Council prefer for Cllr Taylor to be an observer on the Beaudesert Field Trust Charity. It was noted a letter needs to be written to the owners of Sunny Corner to request they cut back the hedge. Cllr Webb asked if it would be viable for each Cllr to have an amount from the budget each year for example up to £250.00 each to spend on small repairs in the Parish? It was Resolved to put the item on the F&GP agenda.	Clerk
16.	Communications This was discussed and the items of interest agreed for issue 4 are as follows – ➤ Windmill Farm (public participation) ➤ Neighbourhood Plan update ➤ Church Hill Decision ➤ HS2 Update ➤ Date of Christmas Sing a long ➤ Sky scam letter	
17.	Date and Venue of Next Meeting ➤ 2 nd December H&OS W I Hall ➤ 4 th December 2014, F & GP W I Hall ➤ 9 th December Full Council W I Hall	

The Chairman declared the meeting closed at 21.25pm

Appendix B – Clerks Correspondence as at 11th November 2014

- Staffordshire County Council – Notice of Temporary Road Traffic Regulation Order at Grange Hill, Upper Longdon
- SPCA Gazette Autumn 2014-11-11
- SPCA Annual Report & Accounts 2013 - 14
- To receive any other correspondence for information

Correspondence circulated via email –

- Neighbourhood Watch Newsletter & Scambook
- Locality Commissions Funding opportunities
- Rural Opportunity Bulletin
- Lichfield District Council Consultation – Maveysn Ridware Conservation
- Lichfield District Council Consultation – Hamstall Ridware Conservation
- Weekly email digest news 3/11
- Forward plan 3/11

- Neighbourhood Watch telephone scam alert
- SPCA bulletin 31/10
- E Bulletin 34/14
- Cannock AONB Visitor management strategy conference
- Staffordshire Wildlife Trust future events
- Calander of meetings 2/11
- E Bulletin 33/14
- SPCA bulletin 17/10
- Neighbourhood Watch Barclaycard scam email
- Neighbourhood Watch Phising scam email
- E Bulletin 32/14
- Weekly email digest 13/10

Clerks Financial Report – Appendix C

Bank Reconciliation up to 11th November 2014

Cash Book

Opening Balance	£8303.00
Receipts	£21697.65
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	£30000.65
Less Payments	£13066.37
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TOTAL	£16934.28
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Bank Account

Current Account	£18780.28
Less un-presented Chqs	£1846.00
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TOTAL	£16934.28
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