

## LONGDON PARISH COUNCIL

### Minutes of the Meeting of Longdon Parish Council held at 7.30pm on Tuesday 9 June 2015 in the W I Hall, Ford Lane, Longdon

**Present:** Councillors: B. Butler; C. D. Cherry; D. Dangerfield; K. C. Taylor; and K. R. Morgan

**In attendance:** 1 member of the public.

No.	Item	Action
21.	<p><b>Apologies for absence</b></p> <p>Apologies were received from: Cllr. R.A.G. Clarke; Cllr. C.J. Webb; and the Clerk Mrs C Dillow.</p>	
22.	<p><b>Declaration of Interest and Dispensations</b></p> <p>None.</p>	
23.	<p><b>Public Participation</b></p> <p>Mrs M Cope addressed the Council providing an update regarding the planning application for Beaudesert Park Farm. Following LDC refusal, a re-design of the external cladding of the residential building had been submitted, plus further information regarding the quantity of livestock. Mrs Cope requested ongoing support from the PC, and they are awaiting LDC.</p> <p>The Council expressed concern that should the farm cease trading this would result in an additional residential/non-agricultural worker home in the green belt. Mrs Cope replied that this was to be their family home, located to help grow their business, in which they expect to remain for many years.</p>	
24.	<p><b>Co-option to Longdon Parish Council</b></p> <p>Cllr K R Morgan was pleased to report that the recent advert had resulted in 6 applications for the 4 vacancies. However, although 3 applications were received by the closing date, 3 were received late. Following a full discussion, it was:</p> <p><b>Resolved:</b></p> <p><b>1. to consider only the 3 applicants who had applied within the advertised closing date.</b></p> <p><b>2. to appoint the 3 applicants: Mrs H. A. Meere and Mrs G. D. Duckett to Gentleshaw Ward; and Mrs J. Cleaver to Longdon Ward.</b></p> <p><b>3. to re-advertise the remaining vacancy for Gentleshaw Ward.</b></p> <p>The advert in item 3 to state that living in Gentleshaw would be preferred, but is not essential. Candidates should provide a brief resume/summary of their suitability, and confirm that they meet the legal requirements. It was anticipated that those who were late applicants for the recent advert, would re-apply.</p> <p><b>Actions for clerk:</b></p> <p>1. send 3 letters confirming appointment</p> <p>2. send letters to the 3 unsuccessful candidates, expressing thanks and encouraging re-application</p> <p>3. place advert as soon as possible</p> <p>4. ensure that Chair and Councillors have all signed appropriate forms</p>	<b>Clerk</b>

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25.	<p><b>Council Minutes</b></p> <p><i>The Minutes of the Council meeting held on 12 May 2015 were circulated on the day of the meeting, and agreed subject to minute 13 including the 'waiting time restriction', which it was hoped would be introduced by SCC Highways for the lay-by on the A51, north of Longdon, just before the bend by Bardy Lane.</i></p>	
26.	<p><b>Matters arising from the Minutes</b></p> <p>All matters were reviewed and are included in the Action list.</p> <p>Item 7: The Chair was unsure regarding progress regarding the Asset list, and the responses from Cllrs to Vice-Chair.</p> <p>Item 13: It was also confirmed that SCC Highways had conducted their site visit in regard to the X25. The PC awaits the outcome.</p>	<p><b>Cllr K R Morgan &amp; Clerk</b></p>
27.	<p><b>To receive summary of outstanding actions: Appendix A</b></p> <p>This was received and noted and the following was discussed –</p> <p>Clerk to liaise with Mr Couchman regarding cork for notice board in High Street.</p> <p>For the 'Clerk &amp; Chair &amp; Vice-Chair &amp; Cllrs', to resolve the asset register exercise.</p> <p>No 15: 10 March 2015 – It is proposed, but not yet agreed by the PC, that the Finance &amp; General Purpose Committee will include Employment within its scope. At the next meeting (now overdue), the 'Clerk Review' will be an agenda item.</p> <p>Cllr C D Cherry to chase Longdon Green status.</p> <p>It was noted the road sign on Huntsman Hill has collapsed and needed replacing. Clerk to contact appropriate body.</p> <p>No 15 12 May: Dog bins. The Clerk had obtained clarification as follows: 6 No. bins emptied once per week, at £2.50 per empty for 52 weeks, plus VAT, equating to the £936 for the 12 month period April 2015 to March 2016.</p>	<p><b>Clerk</b></p> <p><b>All</b></p> <p><b>Clerk / Chair to set date</b></p> <p><b>Cllr Cherry</b></p> <p><b>Clerk</b></p>
28.	<p><b>Planning Applications</b></p> <p>Cllr C D Cherry reminded the meeting of applications from:</p> <ol style="list-style-type: none"> <li>1. The Cottage, Dark Lane</li> <li>2. Yew Tree House, Lysways Lane.</li> </ol> <p>Cllr C D Cherry also provided information regarding the following:-</p> <p>Application 15/00605/FUL: White, 3 The Grange, Upper Longdon: Single storey rear extension to form conservatory. Reply by 25th inst.</p> <p><b>Approvals:</b></p> <p>15/00390/FUL. 73 Upper Way. 3 storey rear extension</p> <p>15/00413/FUL. Woodside House, Lower Way. 2 storey side extension.</p>	

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	<p>Prior approval not required: Erection of store, Badger Brook Farm, Giddywell Lane (with reminder of planning and conservation regulations)  Certificate: Lilac Cottage, Church Hill  Stockings Lane; Alms House parking – approved</p> <p>In addition, Cllr C D Cherry reminded the meeting of the revised application for Beaudesert Park Farm. The Council expressed its concerns that there were examples of residential creep into the greenbelt, but remained supportive of this application (see Minute 23 above).</p> <p>All Planning applications have a closing date for comments to be made back to LDC, and Cllr C D Cherry reminded all councillors to provide their comments to him soonest.</p> <p>Cllr C D Cherry will ensure that LDC receives a reply from the PC for all applications, even if it is a 'no-comment' reply.</p>	
29.	<p><b>Reports of Meetings</b></p> <p><u>Longdon Neighbourhood Plan update</u></p> <p>A written report was provided by the Chair of the NP Working Group (NPWG). Key points were:-</p> <ul style="list-style-type: none"> <li>• The working group continues to meet, and develop the content of the plan</li> <li>• The layout of the draft plan is almost complete, and awaiting copy/proofs</li> <li>• It was proposed that another communication leaflet be issued, and the NPWG requested approval to spend £250 against the agreed budget. This was approved by the PC.</li> <li>• The NPWG hope to present the Plan to the PC before the July PC meeting (tbc)</li> <li>• The opportunity for additional external funding is being explored.</li> </ul> <p><u>Cllr K. C Taylor</u></p> <p>Cllr K. C Taylor informed the meeting about his attendance at St James Longdon for the following:-</p> <ul style="list-style-type: none"> <li>• Attended a presentation by Staffordshire Police to Governors, Staff, Teachers. This was in regard to radicalisation.</li> <li>• Met with the Headteacher in regard to improving security – fitting of locks, bolts, etc.</li> <li>• Attended a meeting led by the Diocese, regarding the challenges to become more efficient. Schools need to maintain standards and funding to avoid unnecessary intervention.</li> <li>• With a visit from OFSTED always anticipated, and the increasing challenges which they make, St James is providing training to staff and governors regarding how to respond to OFSTED</li> </ul> <p><u>Cllr R A G Clarke</u></p> <p>Cllr R A G Clarke reported in writing that he had various contact with</p>	

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	<p>Gentleshaw School management, and meetings with the Chair of Governors.</p> <ul style="list-style-type: none"> <li>• Assessment of the applications received and the procedures for the post of KS2 teacher</li> <li>• General matters in connection with the settling-in of the new Head Teacher who brings stimulating changes</li> <li>• a contribution feedback on the Head Teacher's Spring term report.</li> </ul> <p><u>Meetings of other organisations attended / to be attended by Councillors</u></p> <p>A survey of the green at Longdon Green has been completed, which confirmed that there is fauna and flora requiring ongoing protection.</p>	
30.	<p><b>'Longdon Life' – new editor</b></p> <p>Cllr D Dangerfield and Cllr K R Morgan provided updates regarding the opportunity for Mrs G Beveridge to become editor. It had now been confirmed that she was willing to perform the role. Mr A Juxon will edit and complete the next edition for distribution in July 2015. Also, Mr A Juxon had now produced a simple guide documenting how LL is compiled, printed and distributed.</p> <p>No councillor expressed a desire to perform the role, and the PC approved Mrs Beveridge as editor.</p> <p>Cllr K R Morgan to inform Mr A Juxon.</p> <p>It was suggested by Cllr K C Taylor that Mrs Beveridge be invited to a PC meeting for introductions and thanks. Action by Cllr K R Morgan.</p>	<p><b>Cllr K R Morgan</b></p> <p><b>Cllr K R Morgan</b></p>
31.	<p><b>Brereton Cross – The Ferns</b></p> <p>The Council reviewed the report circulated by Cllr R Clarke. The Council appreciated the update and current actions. No additional actions were required.</p>	
32.	<p><b>Website update and maintenance</b></p> <p>Cllr K R Morgan reported that he had met with Mr Eric Roy who maintains the PC website. It was reported that there was every opportunity with Mr Roy to keep the website well maintained, with up-to-date content. It was important that the PC did not delay in sending frequent updates to Mr Roy, who would post them onto the website very quickly.</p> <p>A short discussion followed and it was agreed that Cllrs Morgan and Cherry would discuss options for more efficient web maintenance.</p>	<p><b>Cllrs Morgan &amp; Cherry</b></p>
33.	<p><b>Councillors' Reports</b></p> <p>Included within items above.</p>	
34.	<p><b>Clerk's report</b></p> <p>The clerk has circulated various emails since the last PC meeting, none requiring further discussion at the meeting.</p>	
35.	<p><b>Accounts for Payment (Appendix C)</b></p>	

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	<p>The four payments shown on Appendix C were approved for payment, including the £250 for the NP leaflet (Minute 29 above).</p> <p>Internal auditor: Whilst appearing on the agenda, no discussion was held in meeting.</p>	
36.	<p><b>Any Other Business</b></p> <p>Cllr K C Taylor reported that the sails should be fitted onto the windmill on Mr Wright's farm during July 2015. It was suggested by Cllr K R Morgan that Mr Wright should be invited to provide a new article for LL – explaining the progress on the windmill. Cllr K C Taylor agreed to contact Mr Wright.</p> <p>Training courses. Councillors were reminded that the clerk had circulated details regarding training for parish councillors. Cllr K R Morgan reported that he had attended such a course recently and will be attending a forthcoming training course for Chairman.</p> <p>It was confirmed that the date for Mr A Juxon's retirement presentation dinner is Monday 22 June 2015.</p>	Cllr K C Taylor
37.	<p><b>Communications</b></p> <p>The PC was pleased to announce the co-option of 3 new councillors:</p> <ul style="list-style-type: none"> <li>o Mrs Jane Cleaver – Longdon Ward</li> <li>o Mrs Gina Duckett – Gentleshaw Ward</li> <li>o Mrs Heather Meere – Gentleshaw Ward</li> </ul> <p>The PC would advertise for the remaining vacancy.</p> <ul style="list-style-type: none"> <li>• A new editor has been appointed for LL – Mrs Glenys Beveridge</li> <li>• Approval was given for a new leaflet to be issued by Neighbourhood Plan Working Group.</li> <li>• SCC had completed a site visit to look for appropriate stopping points for the X25 bus service. The outcome was awaited.</li> <li>• SCC are currently moving to place waiting time restrictions on the layby on the A51 by Bardy lane</li> </ul>	
38.	<p><b>Date of next meeting:</b></p> <p>Full Council 14 July 2015 – location to be confirmed.</p>	

**Clerk's Financial Report – Appendix C    Payments for Approval on 9 June 2015**

Ref	Payee	Description	£ Amount
001979	Staff	Employee salary June 2015 (inc. £10.00 home allowance)	410.18
001980	W I Hall	Room Hire for June 2015	12.00
001981	Lichfield District Council	Emptying of dog bins	936.00

**Signed (Chairman):**..... **Date**.....