

LONGDON PARISH COUNCIL

**Minutes of the Meeting of Longdon Parish Council held at 7.30pm
on Tuesday 8 September 2015 at the WI Hall, Longdon**

Present: Councillors: B Butler, Mrs J Cleaver, D Dangerfield, Mrs H Meere, K Morgan, K Taylor, and C Webb.

In attendance: County Councillor Martyn Tittley, PC 5377 Alison Lewis and PCSO 23808 Hayley Shaddick.

No.	Item	Action
62.	<p>Apologies for absence Apologies were received from Cllrs R Clarke, C Cherry, P Couchman, and Mrs G Duckett. District Councillor Ian Pritchard also submitted his apologies. Leave of absence was granted to Cllr R Clarke on the grounds that he could not attend the meeting due to mobility problems. Members were pleased to note that access improvements being undertaken to his home meant that he hoped to be able to attend future meetings from October onwards.</p>	
63.	<p>Declaration of Interest None.</p>	
64.	<p>Council Minutes It was noted that in Appendix 2 to the Minutes of Council 14 July 2015, the payee for cheque number 1983 should read "Bob Shelley" and not ""Bob Robinson". RESOLVED: That subject to the above amendment the Minutes of the meetings of Council 14 July 2015 and Special Council 27 August 2015 be confirmed and signed as a correct record.</p>	
65.	<p>Matters arising from the Minutes and Review of Action List The action list was reviewed as per Minutes Appendix 1</p>	
66.	<p>Public Participation Session The meeting adjourned for the Public Participation Session. PC 5377 Alison Lewis and PCSO 23808 Hayley Shaddick gave a brief synopsis of reported incidents July/August which comprised: 2 thefts from motor vehicles, 1 criminal damage to a motor vehicle, one robbery (offender arrested and charged) and issues with camping on Gentleshaw Common. In response to member queries regarding enforcement of the new traffic order limiting waiting times to 1 hour maximum in the lay-bys on the A51, the officers reported that they were speaking to drivers and telling them to move on, but that enforcement of such orders now came under the jurisdiction of civil parking enforcement. Members were advised that to report non-emergency matters the number was 101. The Officers were thanked for their reports and it was agreed that they be copied in by email on future Council agendas so that they could attend if they wished. County Councillor Tittley reported on the 'Gateway' scheme proposals to reduce speeds in Upper Longdon. SCC would provide £6,000 funding for this, he would provide £2,000 from his member budget, and the scheme required £2,000 funding from the Parish Council. It was suggested there should be public consultation meeting with residents of Upper Longdon, and this item be referred to H&OS Cttee. There was also discussion regarding restarting the Community Speed Watch programme in the parish where actions taken against speeding motorists were now more robust. The meeting reconvened.</p>	<p style="text-align: right;">Clerk to copy in on future agendas</p> <p style="text-align: center;">H&OS</p>

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67.	<p>Finance and General Purposes Committee Minutes</p> <p><i>Resolved: a. that the minutes of the Finance and General Purposes Committee meeting held on 16 July 2015 be confirmed as a correct record and the recommendations contained therein be adopted</i></p> <p><i>b. that the minutes and recommendations of the Finance and General Purposes Committee meeting held on 27 August 2015 be adopted.</i></p> <p>Thanks were expressed to councillors Morgan, Duckett and Clarke, together with Mr Alan Toplis and the Clerk, for the considerable work which they had put in to resolving issues regarding the Council's finances and audit.</p>	
68.	<p>Highways and Open Spaces Committee Minutes</p> <p><i>Resolved: that the minutes and recommendations of the Highways and Open Spaces Committee meeting held on 28 July 2015 be adopted.</i></p>	
69.	<p>Planning Applications</p> <p>15/00841/FUL: Fieldhouse, 3 Stockings Lane. Large 1 & 2 storey extension to living space</p> <p>15/00738/FUL: Barton, Cagliari, Lower Way. Very large extension to living space</p> <p>The report received from Cllr Cherry was that apart from comments about the size of both of the above applications, 'no objections' had been submitted to LDC on behalf of the Council.</p> <p><i>Resolved: that the comments submitted be noted.</i></p>	
70.	<p>St James Primary School, Longdon</p> <p>It was noted that the Parish Council had been invited to nominate a Governor for St James Primary School, Longdon. No member present wished to be nominated.</p> <p><i>Resolved: that if any member not present wished to be nominated they should make this known to the Chairman and the final situation to be confirmed at the next full Council meeting in October '15.</i></p>	<p>Cllrs Clarke, Cherry, Couchman and Duckett</p>
71.	<p>Longdon Life: Ongoing Arrangements</p> <p>Glenys Beveridge the new editor of <i>Longdon Life</i> was unable to be present as intended. Members briefly discussed possibilities for taking <i>Longdon Life</i> forward, perhaps with a small editorial board including one parish councillor and representatives of other organisations. It was agreed that Councillors Webb and Cleaver should meet with Glenys to discuss options, and that this be further considered as part of the ongoing review of the Council's Communications Strategy.</p>	<p>Councillors Webb and Cleaver, plus F&GP</p>
72.	<p>Nominations for SPCA Executive and AGM arrangements</p> <p>It was reported that SPCA was inviting nominations for election of representatives to the SPCA Executive at its AGM on 7 December. Member councils were also invited to put forward any motions for debate at the AGM.</p> <p><i>Resolved: that the report be noted.</i></p>	
73.	<p>Transport - Bus Service changes</p> <p>It was noted that the X25 service, a commercially operated service along the A51 had now been withdrawn as uneconomic. It was further noted that due to funding cuts the 823 Service (subsidised by SCC) would now operate a reduced service on 2 days a week and not 5 days as currently.</p>	

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	<p>Resolved: that the Council send a strong protest letter to County Councillor Martyn Tittley about the withdrawal of the 823 service, as unlike other parishes no alternative provision via the 'ring and ride' service was being made available.</p> <p>Cllr Dangerfield in liaison with Cllr Couchman to draft an appropriate letter on behalf of the Council.</p>	<p>Cllrs Dangerfield and Couchman</p>
74.	<p>Parish Plan</p> <p>There was an initial discussion on the suggestion of producing a Parish Plan. It was agreed that this should be an agenda item for a future meeting.</p>	
75.	<p>Parish Communications Strategy</p> <p>Discussion took place on the need to produce a Communication Strategy and Delivery Plan. This would cover aspects including the relationship between the Parish Council Newsletter and <i>Longdon Life</i>, distribution methods to residents, (door to door delivery, notice-boards, places where people meet such as shops, pubs, village halls, local organisations), website upgrade, funding streams, etc.</p> <p>Resolved: that Councillor Webb, in liaison with Councillor Cleaver take the lead on production of this.</p>	<p>Councillor Webb, in liaison with Councillor Cleaver</p>
76.	<p>Health and Wellbeing</p> <p>There was an initial discussion on how the Parish Plan could address Health and Wellbeing issues. The Parish had an ageing demographic, who were increasingly engaging with Adult Social Care in particular, but the funding of principal Council services was undergoing significant cuts. It was suggested that a starting point would be a "survey of needs" of parish residents.</p> <p>It was agreed that this should be an agenda item for a future meeting.</p>	<p>Council agenda</p>
77.	<p>Grant Application – Longdon Flower Club</p> <p>Members considered an application from Longdon Flower Club for a grant of £45 for Hall Hire costs. A copy of the application had been circulated as agenda Appendix F.</p> <p>Resolved: That a grant of £45 be made to Longdon Flower Club for the purposes of hire of Longdon Village Hall.</p>	<p>RFO</p>
78.	<p>Training Course</p> <p>Members noted details of various training courses which had been arranged by the SPCA, details of which had been circulated as agenda Appendix G. Councillor Cherry had indicated he wished to attend the Development Control Course, and Councillor Webb indicated he wished to attend the "Budgets, Precepts & Annual Returns" course.</p> <p>Resolved: that the Council fund the course and travel costs of any councillors wishing to attend any of the above courses.</p>	<p>Members + Clerk</p>
79.	<p>Reports of Meetings attended by Council appointees</p> <p>It was reported that Councillor Clarke had had contact with the Chair of Governors of Gentleshaw School commenting on pre new term communications and changes.</p>	
80.	<p>Communications</p> <p>Councillor Clarke had received communication from a resident regarding charges for over 16's for home to school transport. This would be referred to F&GP Committee.</p>	<p>F&GP Committee</p>

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	<p>Councillor Clarke had received communication from a resident regarding broken flower tubs. This would be referred to H&OS Committee.</p> <p>Councillor Morgan had received communication from a Mr Neill regarding bus services, and had both emailed and spoken with Mr Neill (item also on this agenda).</p> <p>Councillor Morgan had been in contact with the MD of Solus, Mr Andy Garrett, regarding alterations to the bus timetable.</p>	<p>H&OS Committee</p> <p>Cllr Morgan</p>
81.	<p>Staffordshire Playing Fields Association</p> <p>It was noted that an invitation has been received to attend the SPFA's AGM which would be held at Stafford Boat Club, Wildwood, Stafford, starting at 2.00 pm on Wednesday 21st October 2015.</p> <p>Annual membership of SPFA (£15) was also now due.</p> <p>Resolved: that Councillor Clarke attend the SPFA AGM, and that the Council agree to payment of annual membership of the SPFA until further notice.</p>	
82.	<p>Accounts for Payment</p> <p>Members received a list of payments for approval at this meeting, together with accompanying bank reconciliations and combined list of payments made from 1 April.</p> <p>Resolved:</p> <p>a. that the payments be approved as per Minutes Appendix 2</p> <p>b. that the bank reconciliations be noted</p> <p>c. that the payments list be published on the Council website</p>	
83.	<p>Date of Next Meeting</p> <p>Tuesday 13 October, 7.30pm WI Hall Longdon. Councillors Meere and Dangerfield submitted advance apologies.</p>	
84.	<p>Arrangements for appointment of a new Clerk from 1 November</p> <p>It was noted that following the resignation of the former Clerk, Peter Young had been employed as Clerk on a fixed-term contract to 31 October. Mr Young indicated that he would not wish to extend the contract beyond that date.</p> <p>Arrangements would therefore need to be made for the appointment of a new Clerk.</p> <p>Resolved: that as the remit of the F&GP Committee now included employment matters, this item be referred to the F&GP Committee.</p>	
85.	<p>Any Other Business</p> <p>None.</p>	

There being no further business the Chairman declared the meeting closed at 9:57 pm

Signed (Chairman):

Date:

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Council Action list – items outstanding items from previous meetings (excluding items referred to Committees)

Min No.	Item	Action
27.	Cork for notice board in High Street.	Clerk + Cllr Couchman
36.	Windmill on Mr Wright's farm. Mr Wright to be invited to provide a new article for LL explaining the progress on the windmill.	Cllrs Taylor and Morgan

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<i>Chq No</i>	<i>Payee</i>	<i>Details</i>	<i>Signed</i>	<i>£ Nett</i>	<i>£ VAT</i>	<i>£ Gross</i>
1985	WI	Room Hire for Council meetings	KM/CW	72.00	0.00	72.00
1986	Hazel Crosbie	Delivering flyers	KM/CW	45.00	0.00	45.00
1987	Hazel Crosbie	Longdon Life	KM/CW	45.00	0.00	45.00
1988	Lichfield City Council	Photocopying	KM/CW	32.50	0.00	32.50
1989	Open Spaces Society	Annual Subscription	KM/CW	45.00	0.00	45.00
1990	South Staffs College	Longdon Life printing (July)	KM/CW	273.42	0.00	273.42
1991	Longdon Flower Club	Grant	KM/CW	45.00	0.00	45.00
				557.92	0.00	557.92