

Longdon Parish Council

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23 July 2015

To: Members of Longdon Parish Council – Highways and Open Spaces Committee
Cllrs: C Cherry, R Clarke, Mrs J Cleaver, P Couchman, Mrs H Meere, K Morgan and K Taylor, plus Steve Welch (co-optee) and Irene Kemp (observer).

Dear Councillor

You are requested to attend a meeting of the **Highways and Open Spaces Committee** to be held on **Tuesday 28 July 2015** at **7.00pm** at the **Longdon WI Hall**, at which the following business will be transacted.

Peter Young
Parish Clerk

AGENDA

1. **To appoint the Chairman of the Committee**
2. **Apologies for absence**
3. **Declarations of Interest**
4. **Terms of Reference for the Committee**
Scene setting by Cllr K Morgan and to agree terms of reference for the Committee.
5. **Highway matters**
 - a) **Potholes** – Cllr Mrs H Meere
 - b) **Parish Wide Road Safety Review**
 - c) **Speeding review** – update re: Upper Way in Upper Longdon (SCC Highways, Cllr Titley)
 - d) **Lay-by waiting time** – update re: RTA's (SSC Highways Cllr, Titley)
 - e) **SCC Winter response** - recently completed form - Cllr Couchman
 - f) **Roadside pavements** - A51 north, require clearing
 - g) **Hedge of 'Sunny Corner', Upper Way, Upper Longdon** - requires cutting back
 - h) **Cast iron sign posts** - vintage /fingerposts - owned by PC; action on complaints regarding state of repair
 - i) **X25 bus service - update re: assessment for A51 stopping locations on A51 (SCC Highways, Cllr Titley)**
6. **Neighbourhood Plan**
Reminder for PC and NPWG to share detail available in NPWG

7. Open Spaces

- a) **Annual Maintenance Plan** – to be devised as requested by full PC
- b) **Glebe Field** – progress regarding development
- c) **Longdon Green** - Recent survey & implications (Steve Welch); Ownership – Cllr Cherry
- d) **The green in Longdon** – upkeep, liability, trees
- e) **Best Kept Village Competition** – update on new process - Cllr C Cherry
- f) **AONB** – update Cllr Taylor and/or Steve Welch

8. Footpaths & Bridleways

- a) **introduction and update** (Mrs Irene Kemp)
- b) **accessibility** – review including overgrown; concrete block;
- c) **leaflets** – awareness and ongoing distribution

9. Action on Jobs

a) **How to get jobs done?**

Handyperson; volunteers; McCullough; Community Gang = NHT (Neighbourhood Team) provided by SCC Highways; Community payback team; other.

- b) **'Sunny Corner hedge'** – see above

c) **Notice Boards**

Require inspection & maintenance
Cork boarding in High St and others where required.
Consider new notice board in Longdon Green.
Re-siting of Brook End noticeboard.

d) **Footpaths**

Posts/signs - maintenance
Stiles – maintenance and changes to make more accessible
Clearance to provide access

- e) **Other jobs required** – additional benches Longdon; other places?

10. Any other urgent and necessary business at the discretion of the Chairman