

Longdon Parish Council



January 2016

To: Members of Longdon Parish Council, Press and Public

Dear Councillor

You are hereby summoned to attend a meeting of **Longdon Parish Council** to be held on **Tuesday 12 January** 2016 at **7.30pm** at the WI Hall, Longdon, at which the following business will be transacted.

Hilary Goodreid

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Parish Clerk

AGENDA

- 126 Apologies for absence:** To note apologies for absence, and to approve reasons for absence where appropriate.
- 127 Declarations of Interest**
- 128 Chairman to close meeting for public session** - this will be limited to 15 mins (3 minutes per speaker).
- 129 Council Minutes and Matters Arising:** To confirm as a correct record the Minutes of the Meeting of Council held on 10th November 2015 and consider any matters arising.
- 130 Co-opted Councillor:** Cllrs to consider any applicants for the vacant post on the PC.
- 131 Finance and General Purposes:** To receive the recommendations of the Finance and General Purposes Committee meeting held on 4th January 2016:
- It is recommended that councillors approve payment of £312 inc VAT on the provision of a P O Box address for the parish council
 - It is recommended that the PC approve the Precept proposals
 - It is recommended that the PC purchase the laptop and printer etc prior to the Transparency Fund being received.
 - It is recommended that the PC change the banking arrangement from Nat West bank to Unity Trust Bank
 - It is recommended that the PC do not need to approve the salary payments for the Parish Clerk each month but only once per year.
 - It is noted that Parish Clerk training re website will take place at a cost of £25.00
- 132 Highways and Open Spaces Committee:** To consider the progress of the Highways and Open Spaces committee. Minutes of previous meeting will be sent to Councillors and are available on the website.

133 Planning Applications:

15/01206/FUL	Sunny Corner, 76 Upper Way, Upper Longdon, WS15 1QA	Erection of a 4 bed detached dwelling and associated works
15/01287/FUL	The Cottage, Dark Lane,	Erection of replacement

	Longdon, Rugeley, WS15 4QL	dwelling (amendment to 15/00524/FUL)
15/01425/ABN	Windmill Farm, Stockings Lane, Upper Longdon,	Extension to barn for storage of cattle feed.
15/01451/LBC	The Coach House, Brook End, Longdon, Rugeley, Staffs, WS15 4BP	Works to listed building to enable the erection of a single garage.

- 134 Transparency Code:** To receive an update on progress of the application.
- 135 Traffic Calming in Upper Longdon:** To discuss publicity and progress of this scheme.
- 136 Reports of Meetings attended by Council appointees:** Cllrs to consider reports. Cllrs also to create a rota of directly invited representative from local organisations to attend observe and raise issues with PC.
- 137 Longdon Life:** To review latest edition, consider editorial contributions and distribution.
- 138 Parish Council Communications Strategy and Delivery Plan:** Cllrs to consider items raised under item 97/12 in the October PC meeting.
- 139 Neighbourhood Plan:** To receive verbal update from the NP Working Group
- 140 St James:** Cllr Taylor requested this item to hear his concerns and decide if there are any appropriate actions for the PC to take.
- 141 Communications:** All communications have been to do with existing projects.
- 142 Budget:** To receive the monthly update report on funding and received the Bank Reconciliation up to 31st December 2015.
- 143 Accounts for Payment:** To consider the below payments:

Payee	Cheque No	Net	Vat	Total
H Crosbie	2026	£45.00	£ -	£45.00
Longdon WI for hire of hall	2027	£96.00	£ -	£96.00
H Goodreid Dec 2015 salary, allowance stationary items	2028	£479.17	£7.74	£486.91
South Staffs College – printing of Longdon Life	2029	£383.00	£ -	£383.00

- 144 Date of next Council meeting:** Tuesday 9th February 2016 and WI Hall, Longdon