

Longdon Parish Council

Minutes of the Meeting of the Highways and Open Space Committee held at 7.00pm on Tuesday 1st December 2015 at WI Hall, Longdon.

Parish Councillors; Cllrs K Morgan (Chair), K Taylor, Mrs J Cleaver, P Couchman
Apologies; Cllrs Clarke and Meere
Clerk; H Goodreid
In Attendance; Steve Welch (co-opted)

Min No.	Item	Action
1	Apologies for Absence The apologies from Cllrs Clarke and Meere were agreed.	
2	Declarations of Interest No items were declared.	
3 3.1	Minutes The Minutes from the previous meeting held on 29 th September 2015 were agreed. It was noted that there were errors in the Actions Column which were amended by hand and initialled by the Chair in front of all present. Proposed: Cllr Taylor; Seconded: Cllr Couchman	
4 4.1 4.2	Matters Arising on the Minutes All matters would be dealt with on the agenda except for: Best Kept Village – parish council didn't help much towards the preparations in 2014/15. It was agreed that Steve Welch approach the people involved in this and see what is needed / wanted. Should include awareness of bus shelters / state of noticeboards etc. This would be on next agenda of H&OS.	Steve Welch to assess need and report to next meeting
5 5.1	Meeting Dates It was agreed that quarterly dates be put in diaries for 2016 and these were agreed as being : Tuesday 2 nd February Tuesday 3 rd May Tuesday 2 nd August Tuesday 1 st November Clerk would do the room bookings for the WI Hall, Longdon.	Clerk to book the room
6 6.1 6.2	Upper Longdon Gateway Speed Reduction Scheme It was agreed that the public consultation event will need organising. This to include advertising the event, which would be held just before a parish council meeting, date to be confirmed. A copy of the reduction scheme would need to go on each notice board and a leaflet could also be used. Cllr Taylor agreed to deliver leaflets to all houses in Upper Longdon. The leaflet would provide some information with the link to a survey on the website for them to complete. Clerk would post a simple questionnaire form on the website.	Steve Welch to organise leaflet. Cllr Taylor to deliver leaflet. Clerk to organise on line survey

Signed.....

Page 1 of 3

Date:.....

<p>7 7.1 7.2 7.3</p>	<p>Highway Matters <u>Parish Wide Road Safety Scheme</u> Clerk to write to Martin Tittley at Staff CC re this.</p> <p><u>Cast iron Sign Posts</u> Steve had been to 4 companies for quotes and received only one from Darren Taylor to sand down, prime, undercoat and paint the 4 finger posts. Cllrs agreed to recommend to the main parish council that providing no other quotes came in below this amount, the work be commissioned. Proposed: Cllr Morgan; Seconded: Cllr Couchman</p> <p><u>Borough Lane / Horsey Lane junction</u> Response had been received from Staffs CC and the reason for not changing the priority of the junction was accepted.</p>	<p>Clerk to write</p> <p>Clerk to take to Parish Council</p>
<p>8 8.1 8.2 8.3</p>	<p>Open Spaces <u>Longdon Green</u> No progress on this item. Cllr Morgan to speech to Richard Meere. Parish Council to consider registering land, as previously done for the Green in Longdon. Clerk and Cllr Morgan to apply to land registry.</p> <p><u>Green Area Front of Longdon Hall School</u> Grass had not been cut for approx. 2 years, which causes orchid spikes to become overgrown. Staffs Wildlife have drawn up management plan for area. A letter had been sent to the school advising of this and it was agreed that Clerk would resend the letter.</p> <p><u>Flower Tubs Brook End Green</u> Cllr Cleaver to update on location and condition of tub and check the standing orders with the RFO before purchasing replacement if that is what is required.</p>	<p>Cllr Morgan to contact Richard Meere and Cllr Morgan and Clerk to apply to Land Registry.</p> <p>Clerk to send letter to the school</p> <p>Cllr Cleaver to check</p>
<p>9 9.1 9.2</p>	<p>Footpaths and Bridleways Irene Kemp is unable to walk the footpaths for the parish any more. Steve Welch to approach Will Rose to see if he would be able to monitor.</p> <p>Footpath 25 continues to be blocked by the concrete block so restricting passage as a bridleway. This item needs to stay on the agenda in case funding and negotiations mean that action can be taken.</p>	<p>Steve to approach Will Rose</p>
<p>10 10.1</p>	<p>Annual Maintenance Plan and Budget The council needed to look at work under the remit of the H&OS in order to assist with compilation of a budget for the precept 2016/2017. This would include works such as tubs maintenance/bus shelters/noticeboards/cleaning road signs/benches/Glebe Field Pathway/Upper Way road calming (£2000)/ditches and drainage/mowing contract (McCulloch)/Dog Bins/Church Hollow. It was agreed that Clerk look through finances to see how much has been spent over the years on item in the asset register.</p>	<p>Clerk to research actions and finances.</p>

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Page 2 of 3

Date:.....

11	High Street Notice Board and all Notice Boards	
11.1	The board on High Street is in need of repair / replacement. A couple of boards have been replaced recently and it was agreed to follow their design principles. This would be included in list created in 10.1 above.	Clerk to include costs in 10.1
12	Any Other Urgent Business	
12.1	The planning application at Sunny Corner was discussed. Cllr Taylor presented a petition of around 60 signatures, against this development. Clerk advised that the residents individually approach Lichfield DC with their complaints. Clerk would draft a response to LDC expressing concerns of Cllrs as LDC had refused to delay the response deadline until after the next parish council meeting.	Cllr Taylor to inform residents. Clerk to draft response objecting to proposal.
12.2	The position of Chair of the meeting was considered. It was agreed that Cllr Morgan continue for the time being.	

There being no further business the Chair declared the meeting closed at 8.55pm

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Page 3 of 3

Date:.....