

Longdon Parish Council

Including Longdon, Longdon Green, Upper Longdon & Gentleshaw



Finance and General Purposes Committee

May 2016

To: Members of Finance and General Purposes Committee

(Cllrs: Mrs G Duckett, B Butler, K R Morgan and C J Webb.) **cc: Other members of Council for information**

Dear Councillor

You are requested to attend a meeting of the **Finance and General Purposes Committee** to be held on **Tuesday 24th May 2016 at 7pm** at **Longdon WI Hall**, at which the following business will be transacted.

Hilary Goodreid

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Parish Clerk
Longdon Parish Council

AGENDA

- 1 Apologies for absence**
- 2 Declarations of Interest**
- 3 Public Participation**
- 4 Minutes:** To confirm as a correct record the Minutes of the Finance and General Purposes Committee Meeting held on 18th April 2016 (copy attached)
- 5 Matters Arising on the Minutes** (items not otherwise on the agenda)
- 6 Election of Chair**
- 7 Review Standing Orders**
- 8 Review Financial Procedures**
- 9 Review Risk Assessment**
- 10 Grant Procedures**
- 11 Budget – distribution of funds**
- 12 Budget / Actual Expenditure:** Councillors to note Bank reconciliation for April 2016 and cash reconciliation and budget lines.
- 13 Councillors reports:** To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).