

## Longdon Parish Council

### Minutes of the Meeting of the Highways and Open Space Committee held at 7.00pm on Tuesday 17<sup>th</sup> May 2016 at WI Hall, Longdon.

**Parish Councillors;** Cllrs K Morgan, K Taylor, P Couchman, H Meere, A Fullwood and N Stanfield

**Apologies;** LDC Cllrs Tittley and Pritchard

**Clerk;** H Goodreid

**In Attendance;** Steve Welch and Will Rose as Co-opted Members

Min No.	Item	Action
1	<b>Apologies for Absence</b>	
1.1	All councillors were in attendance.	
2	<b>Appointment of Chair</b>	
2.1	It was proposed that Cllr Norman Stanfield be elected as Chair and this was agreed. Cllr Stanfield agreed on the basis that the situation be reviewed after 6 months. <b>Proposed: Cllr Taylor; Seconded: Cllr Morgan</b>	
3	<b>Declarations of Interest</b>	
3.1	None	
4	<b>Chairman to close meeting for public session</b>	
4.1	No members of the public attended the meeting.	
5	<b>Minutes</b>	
5.1	A spelling amendment was made by hand to the minutes so that Mill Lane now read Mill Way. <b>Proposed: Cllr Meere; Seconded: Cllr Morgan</b>	
6	<b>Matters Arising on the Minutes</b>	
6.1	Matters arising from the meeting would be dealt with on the agenda with the exception of:	
6.2	7.1 – Parish Wide Road Safety Scheme – Clerk had written again and a copy was to be forwarded to all councillors for information.	Clerk to forward email.
6.3	Bus Shelters and Benches – general condition was felt to be fairly good but a coat of preservative may be needed. Longdon Green bus stop was popular with walkers and this needed attention. It was agreed that Cllr Couchman undertake a survey of the bus stops and benches and pass to Clerk to update the asset register.	Cllr Couchman to undertake survey
6.4	Land Registry applications regarding Longdon Green had been sent at the end of April but had not been returned as yet.	
6.5	Land in front of Longdon School – the orchids were now in bloom so grass can't be cut. It was agreed to meet with McCulloch late June/July to see what action could be taken. S Welch has spoken to Staffs Wildlife Trust who had requested that trees be taken out. It was agreed that a further decision on the land be taken in September to get it ready for Spring 2017.	S Welch to co-ordinate work re Longdon School land.
7	<b>Highways Matters</b>	
7.1	<u>Review outcome of Bus Survey</u> The council had received 15 responses – 9 postal and 6 online. Clerk to share the responses across the parish council for their consideration. It was clear that people were looking not only to get to Lichfield and	For Full Council June Meeting

Signed.....

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	Rugeley, for activities, but to also use these destinations as hubs for travelling on elsewhere. Matter to be considered at June Full Council.	
7.1.1	Clerk to confirm that LDC Cllr Tittley received email re Ring and Ride opportunity for the parish.	Clerk to confirm
7.2	<u>Parish Wide Road Safety Schemes</u> This had been discussed under item 6.2	
7.3	<u>Cast Iron Road Signs</u> Clerk had written to contractors with a tender for the cast iron road signs and the repair of notice boards around the parish. Contractors were to get back to Clerk prior to next full council meeting so quotes could be discussed then.	For Full Council meeting
7.4	<u>Potholes</u> Parishioner Richard Meere had made the PC aware of his concerns regarding potholes around the parish in particular road surfaces at: <ul style="list-style-type: none"> <li>• the junction of Rugeley Road/Chorley Road/Lower Lane</li> <li>• Outside Maple Brook Cottage</li> <li>• SSW Pumping Station</li> </ul> Mr Meere had contacted SCC and Councillors to progress repairs but with unsatisfactory responses. The PC to contact SCC Highways highlighting that the road surface is now dangerous and unsafe. The PC to request urgent completion date and for information regarding the classification of potholes witch determine prioritisation and urgent repairs.	Clerk to send Urgent Letter
<b>8</b>	<b>Open Spaces</b>	
8.1	<u>Notice Boards</u> These had been discussed under item 7.3.	
8.2	<u>Bus Shelters and Benches</u> These had been discussed under item 6.3	
8.3	<u>Tubs</u> These would be discussed under item 8.4	
8.4	<u>Best Kept Village</u> Cllrs Fullwood and Meere were to look at planting tubs in Longdon over the weekend. It was agreed that they had a budget of £250 to spend (providing Standing Order allowed for this without Full Council approval). <b>Proposed: Cllr Morgan; Seconded: Cllr Couchman</b>	
8.5	Posters were not yet on the notice boards. Cllr Fullwood to get posters from Cllr Duckett and place on boards. Cllr Taylor had contacted the school and the school was happy to encourage entrants to the BKV Schools Competition.	Cllr Fullwood Cllr Taylor
8.6	Graffiti ws noted on the wall in Upper Longdon. Clerk to write to the owner to see if it could be removed.	Clerk to send letter.
<b>9</b>	<b>Longdon Green</b>	
9.1	This was an area of unimproved hay meadow and required only 1 cut per year. It is of Biological Interest. S Welch to look at an information board to be placed near the bus stop and inform passers-by of the meadow.	S Welch
9.2	It was also felt that a clear Perspex container to hold the leaflets	

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	describing popular walks in the area be installed. Clerk to buy holder. <b>Proposed: Cllr Taylor; Seconded: Cllr Couchman</b>	Clerk to buy holder
<b>10</b>	<b>Mowing Contract</b>	
10.1	McCulloch started mowing on 20 <sup>th</sup> April 2016. Whilst no contract was in place for this work, it was agreed to continue with McCulloch as costs remained the same as last year. <b>Proposed: Cllr Taylor; Seconded: Cllr Meere</b>	
10.2	It was agreed that new tender and contract to accommodate cuttings being picked up would start in December 2016 so it would be sorted for February 2017.	
<b>11</b>	<b>Footpaths and Bridleways</b>	
	Will Rose Updated Councillors on recent action:	
11.1	<u>Bridleway 25</u> This went over Hill Top and was blocked by concrete which had been put there as people left the gate open and cattle were escaping. Cllr Morgan agreed to contact the landowner to discuss possible ways forward.	Cllr Morgan
11.2	<u>Footpath 28</u> From Longdon to Hill Top. The stiles were broken and had been reported. W Rose agreed to chase.	W Rose
11.3	<u>Footpath 53</u> Upper Longdon. Landowner had approached two locals walking this and said that the right of way had moved to being around the field rather than through the field. This was not the case and the right of way continued to pass through the middle of the field. W Rose to put up addition way marker discs to aid walkers.	W Rose
11.4	<u>Footpath 37</u> Memorial Hall. This had been resurfaced and repaired as per parish council instructions.	
11.5	<u>Footpath 52</u> A broken stile was reported.	
11.6	<u>Bridleway 21</u> Gentleshaw Common. This had been moved.	
11.7	<u>Footpath 22</u> The committee noted that this had been diverted.	
11.8	It was agreed that Will Roses details be placed in the next edition of Longdon Life so people could report issues.	
<b>12</b>	<b>Councillors Reports</b>	
12.1	Cllr Fullwood requested information re Best Kept Village be placed on the website as soon as possible with photos. S Welch agreed to forward photos to Clerk as soon as possible.	S Welch to pass photos to Clerk for the website
12.2	Thanks went to Cllr Stanfield for agreeing to be chair for the time being	

**There being no further business the Chair declared the meeting closed at 9.00pm**

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