

## Longdon Parish Council

**Minutes of Meeting of Longdon Parish Council held 7.30pm on Tuesday 9<sup>th</sup> February 2016 at WI Hall, Longdon.**

**Present:** **Parish Councillors;** K Morgan (Chair), P Couchman, G Duckett, C Webb, B Butler, K Taylor, J Cleaver, H Meere, A Fullwood.  
**Parish Councillor Apologies;** All were in attendance  
**Other apologies:** SCC Cllr Tittley  
**Clerk;** H Goodreid  
**Public Attendees;** LDC Ian Pritchard, Alan Rowe (resident), Sharon Cane (resident)

Min No.	Item	Action
<b>144</b> 144.1	<b>Apologies &amp; Acceptance of Apologies</b> All parish councillors were present	
<b>145</b> 145.1	<b>Declarations of Interest</b> None were declared.	
<b>146</b> 146.1	<b>Chairman to close meeting for public session.</b> Alan Rowe and Sharon Cane had attended to voice concerns regarding the 3 cars that have recently come off the road on Borough Lane. The residents wanted the parish council to consider putting reflectors on the side of the road to aid visibility. Police had attended 2 of the recent incidents but nobody was injured. Parish council has already requested SCC to perform a road safety review of all roads and lanes in the Parish. In addition, there is the issue of agricultural and equestrian vehicles, horses, cyclist and walkers on the roads. It was agreed that this item be raised under H&OS committee and will be mentioned again to Martyn Tittley at SCC.	Idea of reflectors and change in speeds to be mentioned at H&OS and to SCC  Clerk to continue to progress SCC for safety review
<b>147</b> 147.1  147.2  147.3  147.4  147.5	<b>Minutes of monthly parish council meeting held 12<sup>th</sup> January 2016 and matters arising.</b> The minutes were read and agreed. <b>Proposed: Cllr Morgan, Seconded: Cllr Duckett</b>  <b>Matters Arising</b> All matters arising were either on the agenda for discussion at the meeting or had been dealt except for:  139 – Agreed to change the agenda item from communications to correspondence (this was hand amended on the final copy).  Dog Bins – ownership, cost of new bin and cost of collection to be discussed at next meeting.  Taxi / replacement bus service – Research needed into this. Cllr Duckett to raise at H&OS.	           Dog Bins to be on March agenda
<b>148</b> 148.1  148.2  148.3  148.4	<b>Communications</b> Cllr Cleaver updated the council. Longdon Life – editorial needed to include Best Kept Village and the Bus/Taxi service proposals.  Parish Annual Assembly – this had been arranged for 27 <sup>th</sup> April 2016 at 7.30pm in Longdon Village Hall. Details will be posted on the website.  Longdon Community Group had approached Cllr Webb – their details had been passed on to Parish Clerk to arrange for them to attend March parish council meeting.  The next communications meeting will be held in February – Cllrs Duckett, Webb and Cleaver to attend.	

Signed.....

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Date:.....

<b>149</b> 149.1	<b>Statement of Community Involvement</b> This consultation had been received from Lichfield District Council. It was agreed that councillors look at this document in their March meeting.			For March agenda.
<b>150</b> 150.1	<b>Bank Account</b> Enquiries had been made to Unity Trust Bank (UTB) but they had a new system which required a monthly fee. The Internal Auditor had agreed that this fee made the change to UTB unviable. Councillors agreed to stay with NatWest for the time being but look at others.			
<b>151</b> 151.1	<b>Planning Applications</b>			
	15/01206/FUL  Revised application submitted	Sunny Corner, 76 Upper Way, Upper Longdon, WS15 1QA	Erection of a 3 bed detached dwelling and associated works	OBJECT for the following reasons: Windows out of keeping; parking still an issue; visibility splay restricted; extending boundary; general inappropriate development.
151.2	16/00005/ABN	Windmill Farm, Stockings Lane, Upper Longdon, Rugeley	Erection of building for storage of cattle feed and bedding.	Cllrs had concerns over the size of the barn. There was already large store on site so need to demonstrate need for additional building. Clerk to invite applicant to talk at future meeting.
<b>152</b> 152.1	<b>Traffic Calming in Upper Longdon</b> Staffs CC have gone put to public consultation for the proposed scheme in Upper Longdon. It would appear that as comments have been received, the plans have changed. Parish Council were keen to clarify the current plan proposed and the costs associated with this. The scheme would be discussed at H&OS.			For H&OS committee
<b>153</b> 153.1	<b>Neighbourhood Plan (NP)</b> An update was provided by the Chair of NP Working Group, Cllr G Duckett. The next meeting of the Neighbourhood Plan Working Group would be on 18 <sup>th</sup> February 2016. The meeting would look at the responses received to date, address the responses, revisit the plan and see how / if words could be changed. The group would look at the possibility of meeting with some of the landowners who have expressed an interest.			
<b>154</b> 154.1	<b>Correspondence</b> Letter from Phillip training company who were advertising their ability to do in house training for parish councils.			
154.2	Letter from local resident regarding hedges along High Street – these need to be cut back to improve visibility. Clerk to call LDC regarding how this could be processed.			Clerk to contact LDC
154.3	Letter from resident re regular delivery of Lichfield Mercury – the parish council understood that extra copies were put in the shop at Gentleshaw and Wishing Well.			
154.4	Cllr Pritchard spoke about the cinema development as part of Friars Gate development. LDC continues to support Lichfield Garrick.			
154.5	Discussion around distribution of Community Infrastructure Levy (CIL) from neighbouring developments. Cllr Pritchard confirmed that the majority of CIL will go to Highways Authority. Cllrs urged Cllr Pritchard to consider the need to support Longdon Parish with the CIL and when HS2 gets developed and traffic will be diverted along the A51.			
154.6	The PC have received the formal resignations of both Cllrs Cherry and			

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	Clarke and their positions have now been advertised. The work undertaken by the Cllrs Cherry and Cllr Clarke had been invaluable over the years, and Councillors wished to formally register their thanks for all their work. Chair and Clerk to send letters.	Chair and Clerk																									
<b>155</b> 155.1	<b>Budget</b> A verbal update was given but formal documents outlining expenditure was not available as Clerk and Internal Auditor were working though the format.																										
<b>156</b> 156.1	<p><b>Finance</b> The following payments were agreed and approved:</p> <table border="1"> <thead> <tr> <th>Main Account</th> <th>Cheque</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Cannock Wood and Gentleshaw Village Hall for room bookings for 2016</td> <td>2030</td> <td>£180.00</td> <td>£ -</td> <td>£180.00</td> </tr> <tr> <td colspan="5">Agreed to hold cheque pending clarification on dates and need to pay in advance.</td> </tr> <tr> <td>Eric Roy – hosting website for 12 months (£130), work for period of no clerk (£40) and training session for clerk (£25)</td> <td>2031</td> <td>£195.00</td> <td>£ -</td> <td>£195.00</td> </tr> <tr> <td>Clerk for January salary, home allowance and stationery</td> <td>2032</td> <td>£444.44</td> <td>£0.85</td> <td>£445.29</td> </tr> </tbody> </table> <p><b>Proposed: Cllr Duckett, Seconded: Cllr Morgan</b></p>	Main Account	Cheque	Net	VAT	Total	Cannock Wood and Gentleshaw Village Hall for room bookings for 2016	2030	£180.00	£ -	£180.00	Agreed to hold cheque pending clarification on dates and need to pay in advance.					Eric Roy – hosting website for 12 months (£130), work for period of no clerk (£40) and training session for clerk (£25)	2031	£195.00	£ -	£195.00	Clerk for January salary, home allowance and stationery	2032	£444.44	£0.85	£445.29	
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<b>157</b> 157.1	<b>Councillors Reports</b> Cllr Morgan: discussion re Gentleshaw Village Hall and Beaudesert Field Trust Committee meetings. An invitation to attend a future parish council meeting should be extended to them so that they could clarify their work.	Clerk to write to groups																									
157.2	Cllr Webb: Had met with Longdon Community Group and 2 events were planned – Spring Ball on April 23 <sup>rd</sup> in the Village Hall; Queens Official 90 <sup>th</sup> Birthday in June in partnership with the Cricket Club – picnic on the cricket field and in front of Red Lion PH with stalls etc. Clerk to invite them to the March PC meeting.	Clerk to invite Longdon Community Group to March meeting.																									
157.3	Cllr Taylor: informed parish council that he had attended the pancake day race at Longdon School.																										
157.4	Cllr Duckett: Had looked into the distribution of future copies of Longdon Life. Cllr Fullwood agreed to deliver Longdon Life in future.																										
157.5	Cllr Couchman: mentioned the future of Memorial Hall / Longdon Institute.																										
<b>158</b> 158.1	<b>Date of Next Council Meeting</b> Tuesday 8 <sup>th</sup> March 2016 at Cannock Wood and Gentleshaw Village Hall.																										

**The next meeting closed at 9.35pm.**

Signed.....

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Date:.....