

Longdon Parish Council

Minutes of Meeting of Longdon Parish Council held 7.30pm on Tuesday 12th April 2016 at WI Hall, Longdon.

Present: **Parish Councillors;** K Morgan (Chair), A. Fullwood, P Couchman, G Duckett, B Butler, K Taylor, H Meere.
Parish Councillor Apologies; C Webb
Other apologies:
Clerk; H Goodreid
Public Attendees; 14 members of public attended the meeting

Min No.	Item	Action
185 185.1	Apologies & Acceptance of Apologies Apologies were received and accepted from Cllr Chris Webb.	
186 186.1	Declarations of Interest None were declared.	
187 187.1	Chairman to close meeting for public session. <i>Sunny Corner, Upper Longdon:</i> there was concern and disappointment that the letters objecting to the development from residents and the parish council, did not amount to anything when the application was considered at Lichfield District Council. There was the apparent feeling that even if the planning application was refused, if the applicant appealed, the amount of money it would cost Lichfield to defend its point of view was too great so it was approved anyway.	
187.2	It was agreed that Longdon Parish Council would send a complaint to LDC voicing the concerns of the parishioners and councillors. It was also agreed that LDC planning Officers / Cllrs be invited to a future meeting to discuss the planning process etc. Parishioners requested that the PC obtain clarification regarding the use of petitions, e.g. if 30 people sign a petition is that registered/counted as one comment, compared to the same 30 people sending individual letters. Is one approach considered stronger than the other?	Clerk to write to LDC re decision and inviting to next meeting and request clarification regarding the use of petitions.
187.3	<i>Glebe Field / Glebe Land:</i> concerns that rumours in the village were that the Diocese were to put the land up for sale for development. The Neighbourhood Plan Working group had met with the owners but no plans were put forward from the Diocese at that time.	
187.4	<i>Land to the rear of Institute / Club:</i> Parishioners were looking for confirmation re the future of the land and possibility of it being offered up for development. Also wanted clarification on future of the club. The Chair of the parish council was to have a telephone call with the secretary of the club in the coming week.	
187.5	It was confirmed that all letters received by the parish council on the matter of the club / institute were being passed to the club secretary.	
187.6	<i>Windmill Farm:</i> concerns that the building activity currently taking place on the farm may not be related to an empty storage barn for cattle feed as too many traffic movements. Agreed that Longdon Parish Council write to planning officers expressing concern.	Clerk to write to Lichfield re concerns at development on Windmill Farm
188 188.1	Minutes of monthly parish council meeting held 8th March 2016. The minutes were read and agreed. Proposed: Cllr Taylor; Seconded: Cllr Duckett	
189 189.1	Matters Arising All matters arising were either on the agenda for discussion at the meeting	

Signed.....

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189.2	or had been dealt except for: All councillors to receive Parish News																					
189.3	40 copies of the Annual Parish report would be printed and placed in folders for distribution on the evening. A separate poster should be placed on the notice boards.	Clerk to issue poster and do printing																				
189.4	An email would be sent to councillors confirming ward representation.	Clerk to action																				
189.5	The bank signature changeover was still ongoing see Minute 203.1.	Clerk to chase																				
190	Planning Applications																					
	<table border="1"> <tr> <td>16/00145/FUL And 16/00146/LBC</td> <td>The Coach House, brook End, Longdon, Rugeley, Staffordshire, WS15 4BP</td> <td>Planning application and listed building consent for erection of single detached garage</td> <td>No Comment</td> </tr> <tr> <td>16/00221/FUL</td> <td>Park House, Lower Way, Upper Longdon, Rugeley, Staffs, WS15 1QG</td> <td>Single storey extension to form orangery, swimming pool and associated facilities.</td> <td>Cllrs had no comments but were aware that a local resident had concerns. Cllr Duckett to investigate issues and council would respond depending on the issues.</td> </tr> <tr> <td>16/00288/ABN</td> <td>Hill Top Farm Buildings, Hill Top, Rugeley, Staffordshire</td> <td>Erection of an agricultural building for the storage of straw.</td> <td>Cllrs to check the public footpath to ensure it is not compromised by the development before deadline of 5th May 2016.</td> </tr> <tr> <td>16/00285/FUL</td> <td>White Cottage, Chapel Lane, Gentleshaw, Rugeley, Staffs, WS15 4ND</td> <td>Demolition of existing garage and erection of 2 storey rear extension to form kitchen, wc, utility, breakfast area, bedrooms and ensuite.</td> <td>Cllrs to check the site and feedback response to Clerk prior to 5th May 2016</td> </tr> <tr> <td>16/00348/FUL</td> <td>Land at Smithy Lane, Longdon Rugeley, Staffs.</td> <td>Construction of a gateway into the field</td> <td>No Objection</td> </tr> </table>	16/00145/FUL And 16/00146/LBC	The Coach House, brook End, Longdon, Rugeley, Staffordshire, WS15 4BP	Planning application and listed building consent for erection of single detached garage	No Comment	16/00221/FUL	Park House, Lower Way, Upper Longdon, Rugeley, Staffs, WS15 1QG	Single storey extension to form orangery, swimming pool and associated facilities.	Cllrs had no comments but were aware that a local resident had concerns. Cllr Duckett to investigate issues and council would respond depending on the issues.	16/00288/ABN	Hill Top Farm Buildings, Hill Top, Rugeley, Staffordshire	Erection of an agricultural building for the storage of straw.	Cllrs to check the public footpath to ensure it is not compromised by the development before deadline of 5 th May 2016.	16/00285/FUL	White Cottage, Chapel Lane, Gentleshaw, Rugeley, Staffs, WS15 4ND	Demolition of existing garage and erection of 2 storey rear extension to form kitchen, wc, utility, breakfast area, bedrooms and ensuite.	Cllrs to check the site and feedback response to Clerk prior to 5 th May 2016	16/00348/FUL	Land at Smithy Lane, Longdon Rugeley, Staffs.	Construction of a gateway into the field	No Objection	<p>Comments to be with Clerk before 25 April 2016</p> <p>Comments to be with Clerk before 5 May 2016</p> <p>Comments to be with Clerk before 5 May 2016</p>
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191	Co-option of Councillors																					
191.1	One application had been received for the Gentleshaw position from Norman Stanfield. Norman had previously sat on Longdon Parish Council and on a parish council in Cheshire. As a former development control	Clerk to send																				

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	<p>officer for Lichfield District Council it was felt that his planning knowledge would be a particular asset to the parish council. It was also considered beneficial to the PC that Norman is a resident of Gentleshaw.</p> <p>Proposed: Ken Taylor; Seconded: Heather Meere</p>	<p>relevant papers to Cllr Stanfield.</p>
<p>192 192.1</p>	<p>Best Kept Village It was agreed that Clerk submit the BKV applications for Longdon/Longdon Green and Upper Longdon. A request for x25 A4 posters should also be made to allow for full publicity to take place.</p>	<p>Clerk to submit application</p>
<p>192.2</p>	<p>Clerk had been contacted regarding the broken tub in Longdon. It was agreed that a replacement tub be purchased on a like for like basis providing that they cost no more than £150 in total. Proposed: Cllr Morgan; Seconded: Cllr Butler</p>	<p>Tubs to be bought before BKV inspection</p>
<p>192.3</p>	<p>Cllr Couchman had undertaken a survey of the condition of the noticeboards around the village. It was agreed that 3 needed replacements. The first priority was to be the one on High Street. Clerk to get this replaced as soon as possible.</p>	<p>Clerk to see to repair / replacement of notice boards.</p>
<p>193 193.1</p>	<p>Staffs County Council Neighbourhood Highways Team Staffs NHT had been in touch to say that they would be able to give 2 days work: one on 18th May and one on 17th August. They required details of the work to be undertaken in advance of those dates. It was agreed that the following be brought to their attention:</p>	
<p>193.2</p>	<ul style="list-style-type: none"> • Dog walkers path from the last house in Upper Way, Upper Longdon to the A51 road – this is very overgrown and needs cutting back. • The layby on the A51, when travelling to Rugeley, sited on the left hand side, on the brow of the hill and before the bend, just after Bradley lakes. • The drainage problems in Batesway. • Clear the footpath down from Church Hill, Longdon. • Horsey Lane – the chevrons has been destroyed and needed replacement. 	
<p>193.3</p>	<p>It was agreed that Clerk pass these ideas back to SCCNHT.</p>	<p>Clerk to contact the NH team.</p>
<p>194 194.1</p>	<p>Finance and General Purposes Committee This had not sat since the last meeting so there were no items to be considered. The next meeting would be Monday 18th April at 7pm in the WI Hall, Longdon.</p>	
<p>195 195.1</p>	<p>Highways and Open Spaces Committee This had not sat since the last meeting so there were no items to be considered. The next meeting would be Monday 17th May at 7pm in the WI Hall, Longdon.</p>	
<p>196 196.1</p>	<p>Communications Following on from the publication of the last Parish News, an article had appeared in the Lichfield Mercury. Cllr Webb had been advised that they were to run another article on Longdon in the following weeks issue too. Clerk to email the next edition of Parish News asap.</p>	<p>Clerk to send Parish News to Lichfield Mercury contact.</p>
<p>196.2</p>	<p>Cllrs were pleased that so many members of public had attended the council meeting.</p>	

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197 197.1	Small Grants The terms and conditions for the grants programme was currently being reviewed by the Finance and General Purposes Committee and would be sent to councillors for consultation.											
197.2	The outstanding application for St James Church, Longdon would be considered against the new Terms and Conditions.											
197.3	The application from Cannock Wood and Gentleshaw Village hall and Beaudesert Play fields had not been found and requests had been made to have a new application submitted. Clerk to write to the group.	Clerk to write to group										
198 198.1	Annual Parish Assembly All arrangements were in hand, see also Minute 189.3. Details: Wednesday 27 th April 2016 at 7.30pm in Longdon Village Hall.											
199 199.1	Cannock Wood and Gentleshaw Village Hall The CWAG Village Hall Committee wanted the parish council to appoint a representative for the AGM. Cllr Taylor agreed to attend the AGM but not necessarily to be the ongoing representative.	Cllr Taylor to attend AGM										
199.2	The parish council will address this at its Annual Meeting in May.											
199.3	The parish council still need to resolve who will be the representative on the Cannock Wood and Gentleshaw Recreation Ground also known as Beaudesert Sports Field and Recreation Ground but this will be done at the May parish council Annual Meeting.											
200 200.1	Neighbourhood Plan The Neighbourhood Plan Working Group were in the final throws of pulling the plan together with minor adjustments being made.											
200.2	The group were now looking at the most effective way of getting the plan to all residents.											
201 201.1	Cotton Almshouses Cllr Meere reported back on the recent AGM of the Cotton Almshouses. Chair is Mrs A Juxon. Small rent increase from £75 - £79 per week. All 3 units are now filled and a new car park was completed to the rear of the buildings.											
202 202.1	VAT Return This was submitted to the council and approved. Clerk to send the return off for a value of £1,040.93.	Clerk to complete and send										
203 203.1	Bank Another mandate had been received which may need to be completed before the signatures could be changed. Clerk to chase.	Clerk to chase										
204 204.1	Budget The bank reconciliations and statement of account were handed to councillors. This would be seen by the Internal Auditor the next day. The accounts for the year would be approved in the May meeting prior to sending off with the Annual Return.											
205 205.1	Accounts for Payment The following payments were agreed and approved:											
	<table border="1"> <thead> <tr> <th>Main Account</th> <th>Cheque</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>H Goodreid for salary,</td> <td></td> <td>£477.59</td> <td>£5.52</td> <td>£483.11</td> </tr> </tbody> </table>	Main Account	Cheque	Net	VAT	Total	H Goodreid for salary,		£477.59	£5.52	£483.11	
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H Goodreid for salary,		£477.59	£5.52	£483.11								

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	home allowance, stamps and ink for printer.				
	Staffordshire Parish Councils Association – Annual Subs		£383.00	£ -	£383.00
	Staffordshire Parish Councils Association for training in October 2015		£35.00	£ -	£35.00
	H Crosbie – delivery of Longdon Life Spring edition		£75.00	£ -	£75.00
	G Beveridge – printing costs associated with Longdon Life		£32.00	£ -	£32.00
Proposed: Cllr Duckett, Seconded: Cllr Morgan					
206	Councillors Reports				
206.1	Cllr Taylor wished to back up the concerns of the local residents re the disappointment that the Sunny Corner application had been approved.				
206.2	Richard Meere was leading the Land Registry search on the x 2 plots of land at Longdon Green and the Memorial Hall.				
207	Date of Next Council Meeting				
207.1	Tuesday 10 th May 2016 at WI Hall, Longdon. The Annual Parish Council meeting will start at 7pm and will be followed by the monthly parish council meeting.				
207.2	Upcoming meetings for your diary				
	Finance and General Purposes Committee – 18 th April in WI Hall, Longdon				
	Longdon Annual Parish Assembly – 27 th April in Longdon Village Hall				
	Highways and Open Spaces Committee – 17 th May in WI Hall, Longdon.				

The meeting closed at 9.45pm.

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