

Longdon Parish Council

Minutes of Meeting of Longdon Parish Council held 7.30pm on Tuesday 14th June 2016 at Cannock Wood and Gentleshaw Village Hall.

Present: **Parish Councillors;** K Morgan (Chair), A. Fullwood, P Couchman, B Butler, H Meere, N Stanfield, C Webb, K Taylor (part)

Parish Councillor Apologies; Cllr G Duckett

Other apologies:

Clerk; H Goodreid

Public Attendees; 3 members of public attended the meeting, Cllr Martyn Tittley (LDC and SCC) and Ian Pritchard (LDC)

Min No.	Item	Action
229 229.1	Apologies & Acceptance of Apologies Cllr Duckett were received and accepted Proposed: Cllr Morgan; Cllrs Webb	
230 230.1	Declarations of Interest Cllr Meere declared a personal interest as her husband had undertaken the Land Registry work.	
231 231.1 231.2 231.3	Chairman to close meeting for public session 3 residents from Upper Longdon attended re planning application for Sunny Corner. The application was for the existing house to be converted into 4 x 2-bed apartments. Concerns re traffic, noise, over development of the site etc. Cllr Pritchard requested that any correspondence from LPC to LDC re planning applications, be copied to him. A parishioner had contacted Cllr Morgan but was unable to attend the meeting. He had requested answers to the issues around the Memorial Hall/Institute. This would be dealt with within the body of the meeting, and Cllr Morgan had already sent an email to update the parishioner and councillors.	
232 232.1	Minutes of Annual Parish Council Meeting held 10th May 2016. The minutes were read and agreed. Proposed: Cllr Fullwood; Seconded: Cllr Webb	
233 233.1	Minutes of Monthly Full Council Meeting held 10th May 2016 The minutes were read and agreed with the following amendments: 221.2: It should be noted that the Church also received £300 per year towards bin emptying. 222: BKV is for Longdon, Longdon Green and Upper Longdon only. 222.1: relates to tubs on Berkeley Way only. 222.3: Primary school refers to St James', Longdon 222.4: The £50 was for Book Tokens as prizes for the Children's Art competition. 225.3: The sentence starting Clerk to formally... should be a separate item marked 225.4. Proposed: Cllr Couchman; Seconded: Cllr Butler	

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<p>234 234.1</p> <p>234.2</p>	<p>Matters Arising</p> <p>All matters arising were either on the agenda for discussion at the meeting or had been dealt.</p> <p>227.2: Cllr Webb informed the meeting the event for the Queen’s birthday had unfortunately been cancelled owing to bad weather. There was a small party for children which did take place but unfortunately the main event was rained off. Cllr Webb requested that a letter of appreciation be written to the organisers by the Clerk.</p>				<p>Clerk to write to the organisers</p>								
<p>235 235.1</p> <p>235.2</p>	<p>Planning Applications</p> <table border="1" data-bbox="272 521 1292 2045"> <tr> <td data-bbox="272 521 499 1783">16/00421/FUL</td> <td data-bbox="499 521 743 1783">Sunny Corner, 76 Upper Way, Upper Longdon, Rugeley, WS15 1QA</td> <td data-bbox="743 521 1007 1783">Single and first floor side extensions and alterations to form 4 no. two bed apartments and associated works</td> <td data-bbox="1007 521 1292 1783"> <p>The PC have Significant Png Objections to the application: Cars (insufficient parking and access is off a Bridleway); increased traffic; sewerage pipes are inadequately sized to cope with increased capacity; water pressure is low in the village; privacy is reliant on line of trees remaining – TPO?</p> <p>PC to request that the application is called in by the District Council.</p> <p>Other issues include: dangerous corner; speeds increasing; visibility restricted; out of keeping with the feel of Upper Longdon; amenity of the neighbouring residents are affected.</p> </td> </tr> <tr> <td data-bbox="272 1783 499 2045">16/00539/FUL</td> <td data-bbox="499 1783 743 2045">The Farm House, Lysways Lane, Hanch, Lichfield, WS15 4PZ</td> <td data-bbox="743 1783 1007 2045">Demolition of pig sty and conversion of outbuildings to form annex comprising living room, dining room, kitchen,</td> <td data-bbox="1007 1783 1292 2045">No Objections</td> </tr> </table>				16/00421/FUL	Sunny Corner, 76 Upper Way, Upper Longdon, Rugeley, WS15 1QA	Single and first floor side extensions and alterations to form 4 no. two bed apartments and associated works	<p>The PC have Significant Png Objections to the application: Cars (insufficient parking and access is off a Bridleway); increased traffic; sewerage pipes are inadequately sized to cope with increased capacity; water pressure is low in the village; privacy is reliant on line of trees remaining – TPO?</p> <p>PC to request that the application is called in by the District Council.</p> <p>Other issues include: dangerous corner; speeds increasing; visibility restricted; out of keeping with the feel of Upper Longdon; amenity of the neighbouring residents are affected.</p>	16/00539/FUL	The Farm House, Lysways Lane, Hanch, Lichfield, WS15 4PZ	Demolition of pig sty and conversion of outbuildings to form annex comprising living room, dining room, kitchen,	No Objections	<p>Clerk /Cllr Stanfield to send Cllrs comments to LDC by 15/6/16</p>
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			bedroom and bathroom		
235.3	16/00541/FUL	Orchard Cottage, Church Hill, Longdon Green, Rugeley, WS15 4PU	Single and first floor side extensions to form bedroom and garden store	No Objections	
235.4	16/00555/FUL	Brook House, 24 Brook End, Longdon, Rugeley, WS15 4PE	Single story rear extension to form sitting room	No Objections	
235.5	16/00556/LBC	Brook House, 24 Brook End, Longdon, Rugeley, WS15 4PE	Works to listed building to enable the erection of a single storey rear extension to form sitting room	No Objections	
235.6	16/00453/FUL	Land at Red Hill, Bardy Lane, Upper Longdon, Rugeley	Retention of storage container	Objection: Site in Green Belt and inappropriate development for that reason. Next to footpath, incongruous feature.	Clerk to send full response to LDC for all Planning Applications.
236	Finance and General Purposes Committee				
236.1	It was resolved that:				
236.2	That the Publication Scheme (Adopted 2011) be adopted again for 2016. Proposed: Cllr Stanfield; Seconded: Cllr Morgan				
236.3	That the Standing Orders be approved Proposed: Cllr Webb; Seconded: Cllr Butler				
236.4	That the Highways and Open Spaces Committee and as a special case in 2016 the Neighbourhood Plan Working Group, has 50% of their agreed annual budget available to spend at the beginning of each financial year for the agreed approved projects. Once that funding has been spent, H&OS would then request the drawing down of the remaining budget. Proposed: Cllr Fullwood; Seconded: Cllr Meere				
236.5	Any contract over £1,500 and/or covering more than one financial year, should be referred to full council for approval Proposed: Cllr Fullwood; Seconded: Cllr Meere				
236.6	Any Capital item of expenditure over £1,500 shall be referred to full Council. Proposed: Cllr Fullwood; Seconded: Cllr Meere				
236.7	All expenditure will be reported retrospectively to full council the month after it has been incurred by H&OS Committee. Proposed: Cllr Fullwood; Seconded: Cllr Butler				

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237 237.1	Bank July meeting to consider Clerks access to on line banking at Nat West.	For July Meeting																																																		
238 238.1	Budget The bank reconciliation was noted by Councillors. The overall draft budget would be discussed next month.	For July Meeting																																																		
238.2	Additional cut and collection of grass at Longdon Green was approved in preparation of the Queens 90 th birthday celebrations using McCulloch for the work. Proposed: Cllr Morgan; Seconded: Cllr Webb																																																			
239 239.1	Insurance It was agreed to insurance with Zurich Insurance for one year only. Proposed: Cllr Stanfield; Seconded: Butler																																																			
240 240.1	Clerks Salary The amounts were noted and the matter would be taken to Employment Committee to amend the clerks contract and Finance and General Purposes Committee for consideration.	For F&GP and Employment Committee																																																		
241 241.1	Accounts for Payment The following payments were agreed and approved: <table border="1"> <thead> <tr> <th>Main Account</th> <th>Cheque</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>H Goodreid for May salary, home allowance, leaflet holders, postage</td> <td>002061</td> <td>£574.30</td> <td>£3.59</td> <td>£577.89</td> </tr> <tr> <td>G C McCulloch for mowing of green spaces in May 2016</td> <td>002062</td> <td>£375.00</td> <td>£ -</td> <td>£375.00</td> </tr> <tr> <td>Cannock Wood & Gentleshaw Village Hall – fee for meeting on 14th June 2016</td> <td>002063</td> <td>£30.00</td> <td>£ -</td> <td>£30.00</td> </tr> <tr> <td>Alan Johnson – 4 flower tubs and 4 bags compost for BKV</td> <td>002064</td> <td>£150.00</td> <td>£30.00</td> <td>£180.00</td> </tr> <tr> <td>G C McCulloch for mowing of green spaces on 1st June 2016</td> <td>002065</td> <td>£375.00</td> <td>£ -</td> <td>£375.00</td> </tr> <tr> <td>R Meere – land registry and copy fees</td> <td>002066</td> <td>£50.00</td> <td>£ -</td> <td>£50.00</td> </tr> <tr> <td>Zurich Insurance</td> <td>002067</td> <td>£545.56</td> <td>£ -</td> <td>£545.56</td> </tr> <tr> <td>A Fullwood – costs associated with BKV bedding plants and compost</td> <td>002068</td> <td>£46.00</td> <td>£ -</td> <td>£46.00</td> </tr> <tr> <td>St James the Great Church – payment of grant</td> <td>002070</td> <td>£666.00</td> <td>£ -</td> <td>£666.00</td> </tr> </tbody> </table> Proposed: Cllr Butler, Seconded: Cllr Webb	Main Account	Cheque	Net	VAT	Total	H Goodreid for May salary, home allowance, leaflet holders, postage	002061	£574.30	£3.59	£577.89	G C McCulloch for mowing of green spaces in May 2016	002062	£375.00	£ -	£375.00	Cannock Wood & Gentleshaw Village Hall – fee for meeting on 14 th June 2016	002063	£30.00	£ -	£30.00	Alan Johnson – 4 flower tubs and 4 bags compost for BKV	002064	£150.00	£30.00	£180.00	G C McCulloch for mowing of green spaces on 1 st June 2016	002065	£375.00	£ -	£375.00	R Meere – land registry and copy fees	002066	£50.00	£ -	£50.00	Zurich Insurance	002067	£545.56	£ -	£545.56	A Fullwood – costs associated with BKV bedding plants and compost	002068	£46.00	£ -	£46.00	St James the Great Church – payment of grant	002070	£666.00	£ -	£666.00	
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242 242.1	Grants There was one application for grant received from Longdon Show. This had been a request for £180.00 to pay for rent of the Village Hall and WI Hall on 11 th September for the Longdon Show.																																																			

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242.2	It was agreed to support the application and the cheque would be issued. Proposed: Cllr Butler; Seconded: Cllr Webb	
243	Best Kept Village (Longdon Green, Longdon and Upper Longdon)	
243.1	Initial judging took place for Large Village category on 15 th May 2016. Initial judging for Small Village took place on 3 rd June 2016.	
243.2	Cllrs Fullwood and Meere have developed a list of which parishioners have adopted which tubs in Longdon, High Street and Upper Longdon. Children's Poster competition and pre-school competition have taken place. 14 posters were done by St James School and have been judged by Cllr Fullwood. K Taylor to arrange a presentation assembly at St James school to award the book tokens.	
243.3	Thanks to Cllr Couchman for cleaning the phone boxes and bus shelters.	
244	Highways and Open Spaces Committee	
244.1	Bus Survey to be discussed in July. Martyn Tittley and all councillors to receive copy of the bus survey.	For July meeting
244.2	No quotes have been received for the package of works. Clerk and Cllr Stanfield to consider way forward before next meeting.	For July meeting
244.3	Wall at Mill Way still not repaired. Cllr Stanfield and Clerk to work on this.	For July meeting
245	Communications	
245.1	Item went in Lichfield Mercury working with Longdon Communities Group.	
245.2	Parish News went out on the notice board and on the web site.	
245.3	Longdon Life – full details are with Glenys for the next edition.	
246	Councillors Reports	
246.1	Cllr Taylor had received a letter re 6 Brook End which had also been emailed to Cllr Morgan (see 231.3) - Has the PC met with Longdon Institute; Need for reinstatement of trustees of 6 Brook End; wants update in minutes of parish council meetings. A response to this had been dealt with electronically.	
246.2	Cllr Morgan attended Staffs Parish Council Association Executive. Among items discussed included details of meeting with SCC re what was being delegated down to various lower tiers of government. Gary Brownridge at LDC orchestrates the cutting of the grass in the parish – currently 8 cuts (paid for by SCC) plus typically 4 cuts by LDC. LPC need to get the costs for this work in order to negotiate in future when LDC/SCC possibly stop cutting the grass.	Clerk to contact LDC
247	Date of Next Council Meeting	
247.1	Tuesday 12 th July 2016 at WI Hall, Longdon, starting at 7.30pm.	
247.2	Upcoming meetings for your diary Highways and Open Spaces Committee – 19 th July in WI Hall, Longdon.	

The meeting closed at 9.27pm.

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