

Longdon Parish Council

Minutes of Meeting of Longdon Parish Council held 7.30pm on Tuesday 12th July 2016 at WI Hall, Longdon.

Present: **Parish Councillors;** K Morgan (Chair), P Couchman, B Butler, G Duckett
H Meere, N Stanfield, C Webb, K Taylor

Parish Councillor Apologies; A Fullwood

Clerk; H Goodreid

Public Attendees; 2 members of public attended the meeting

Min No.	Item	Action
252 252.1	Apologies & Acceptance of Apologies Cllr A Fullwood and Cllr Ian Pritchards apologies were received and accepted	
253 253.1	Declarations of Interest None	
254 254.1	Chairman to close meeting for public session Resident from Stockings Lane opposite Windmill Farm was concerned at ongoing development on the site for a number of years. Over past 3 months there has been continuous work 7 days a week and bank holidays of general building work. Has spoken to LDC Planning and Env Health. They have spoken to owner who agreed to do something about it but there is no change.	
254.1.1	The parish council have received concerns about development on this site in the past and requested Enforcement officers visit site. The council have been advised that work is in accord with planning permission.	
254.1.2	It was agreed that the parish clerk contact LDC and confirm the rules related to work on sites e.g. hours of work.	Clerk to write to LDC
254.2	Resident from Stockings Lane concerned about traffic along Stockings Lane speeding at more than 30mph in the restricted area. Parish Council do have continued issue with speeding throughout the parish and requests have been made for restrictions. Enforcement re speeding is a continuing issue though.	
254.2.1	Agreed that parish council write to Staffs County Council re temporary mobile speed indicators for the road.	Clerk to write to SCC
254.3	A resident was seeking an update on the Longdon Institute and Memorial Hall. The club has requested that any enquiry to the parish council should be passed direct to them. The club / trustees of the building are currently refusing to meet with the parish council to discuss matters.	
254.3.1	Parish Council agreed that they would write to one of the trustees and ask for a meeting and explanation of the current state of play and details of all the trustees.	Cllr Taylor to write to Trustees
254.3.2	Parish Council agreed to publish the letter received from the Secretary which states that all enquiries should be made direct to the Secretary.	To go in Parish News
255 255.1	Minutes of Monthly Full Council Meeting held 14th June 2016. The minutes were read and agreed Proposed: Cllr Taylor; Seconded: Cllr Butler	
256 256.1	Matters Arising All matters have been done.	

Signed.....

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Date:.....

257 257.1	Minutes of Special Parish Council Meeting held 5th July 2016 The minutes were read and agreed Proposed: Cllr Duckett; Seconded: Cllr Meere			
258 258.1	Matters Arising No matters arising			
259	Planning Applications			
259.1	16/00663/FUL	Land at Lichfield Road, Armitage, Rugeley, Staffordshire	Widening of existing agricultural access	No Objections
259.2	16/00674/COU	Churchfield Cottage Smithy Lane Longdon Rugeley WS15 4QH	Change of Use from agricultural land to horse paddock and erection of stable block comprising of 5 no stable rooms and a store room.	Object: The development of the stable block is in the green belt and as it affects the openness of the green belt it is inappropriate development. Separate letter to ask if Churchfield Cottage is an agricultural dwelling rather than residential.
259.3	16/00156/FUL	Woodside, Lysways Lane, Hanch, Lichfield, WS15 4PZ	Single and two storey extensions and alterations to form kitchen, utility, living room, porch and balcony, conversion of coach house to form a 2 bedroom annexe and erection of a detached double garage and store.	Object: Reservations as this is a new dwelling in a conservation area. The application further proposes the building of a new garage as existing garage would become part of new building. If it was the conversion of the existing building only, that is one matter, but the building of an extra garage makes a larger development. The issue of the trees integrity is also in question.
259.4	Previously Discussed Planning Applications			
	16/00411/FUL	High Street Longdon	Extension of existing agricultural building for storage of fodder.	Letters have been exchanged with Planning Officer. Proposed to write to planning officer to further look at this cc Cllrs

Clerk to write to LDC stating objection.

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Signed.....

Date:.....

			Pritchard and Marshall.	
259.5	It was agreed that previous planning application where decisions have been made should feature on future minutes.			
260 260.1	Bus Service A summary of the survey was discussed. 16 responses had been received from the questionnaire that went in Longdon Life and the questionnaire which was available on line. There is a skeleton service currently available on Tuesday (Rugeley) and Friday (Lichfield).			Parish News/website to report outcome
260.2	Clerk to liaise with Cllr Tittley regarding possible ways forward with public transport in the parish.			Clerk to speak with M Tittley
261 261.1	Programme of Works Two quotes had been received for the repairs to the notice boards and the finger posts. The cheapest quote was recommended. The works to be undertaken would need to be prioritised: High Street notice board and Longdon Post office notice board priority. Cllr Stanfield declared to the meeting that he knew the successful contractor as he employed him on a casual basis			Clerk to commission work
261.2	It was agreed to approve the quote from NJP. Proposed: Cllr Butler; Seconded: Cllr Taylor			
261.3	Cllrs Duckett and Stanfield will look at the replacement board for High Street and order as soon as possible.			
262 262.1	Mill Way The work has now been completed			
263 263.1	Grass Cutting SCC have asked the parish council for an additional grass cut along the A51 / Church Way. PC not to be involved – financial transaction to be dealt with directly with McCulloch. Clerk to commission McCulloch to do the work asap.			Clerk to write to SCC
263.2	Upper Longdon Speed Calming: Clerk to write to SCC to see when works will begin.			
264 264.1	School Crossing A letter has been received from SCC regarding the withdrawal of school crossing facility from September 2016. The Parish Council have written to the school and discussed possible works to the road surface that would identify the need for drivers to take extra care when children crossing.			Clerk to write to SCC Cllr Morgan to meet Mr A White
264.2	Parish Council will write to SCC to say that we are in agreement with the school that enhanced road markings would be an advantage to the safe crossing of the children.			
264.3	Cllr Morgan is to meet with the Chair of Governors of St James school to ask that he attend a future meeting of the parish council.			
265 265.1	Bank Clerk currently has no access to the bank account to seek updates on transactions / set up direct debits etc.			
265.2	It was agreed that Clerk be set up as a signatory on the account to allow her to access information and enable on line banking. Proposed: Cllr Butler; Seconded: Cllr Taylor			

Signed.....

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Date:.....

266 266.1	Budget Reconciliation shown to Cllrs and agreed by all.																																									
267 267.1	<p>Accounts for Payment The following payments were agreed and approved:</p> <table border="1"> <thead> <tr> <th>Main Account</th> <th>Cheque</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Lichfield District Council – annual charge for dog bins</td> <td>002071</td> <td>£780.00</td> <td>£156.00</td> <td>£936.00</td> </tr> <tr> <td>G C McCulloch – additional mow for summer fair and mowing of all sites end June 2016</td> <td>002072</td> <td>£500.00</td> <td>£ -</td> <td>£500.00</td> </tr> <tr> <td>H Goodreid – salary and home allowance for June 2016, postage</td> <td>002073</td> <td>£555.18</td> <td>£ -</td> <td>£555.18</td> </tr> <tr> <td>K Dovey – preparation and revision of Neighbourhood Plan drafts</td> <td>002074</td> <td>£480.00</td> <td>£ -</td> <td>£480.00</td> </tr> <tr> <td>Print & Digital – printing of draft Neighbourhood Plan</td> <td>002075</td> <td>£1,000.00</td> <td>£ -</td> <td>£1,000.00</td> </tr> <tr> <td>Open Spaces Society – annual Subscription</td> <td>002076</td> <td>£45.00</td> <td>£ -</td> <td>£45.00</td> </tr> <tr> <td>Printing and delivery costs associated with Longdon Life</td> <td>Actual costs to be reported in September</td> <td>£650.00</td> <td>£ -</td> <td>£650.00</td> </tr> </tbody> </table> <p>Proposed: Cllr Duckett, Seconded: Cllr Butler</p>	Main Account	Cheque	Net	VAT	Total	Lichfield District Council – annual charge for dog bins	002071	£780.00	£156.00	£936.00	G C McCulloch – additional mow for summer fair and mowing of all sites end June 2016	002072	£500.00	£ -	£500.00	H Goodreid – salary and home allowance for June 2016, postage	002073	£555.18	£ -	£555.18	K Dovey – preparation and revision of Neighbourhood Plan drafts	002074	£480.00	£ -	£480.00	Print & Digital – printing of draft Neighbourhood Plan	002075	£1,000.00	£ -	£1,000.00	Open Spaces Society – annual Subscription	002076	£45.00	£ -	£45.00	Printing and delivery costs associated with Longdon Life	Actual costs to be reported in September	£650.00	£ -	£650.00	This figure was given in light of the fact that council do not meet until September.
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268 268.1	Communications Parish News went out around 1 week following the meeting. Cllr Webb summarized the key points from the current meeting. Cllr Webb to write to Lichfield Mercury re Consultation for Neighbourhood Plan.	Cllr Webb to action																																								
269 269.1	Councillors Reports Cllr Taylor and Cllr Fullwood to liaise with St James School re gift vouchers re Best Kept Village. BKV have written advising the presentation of winners will take place on 1 st August 2016. Cllr Taylor and Cllr Fullwood to attend.	Cllrs Taylor and Fullwood																																								
269.2	Cllr Taylor attended May Day celebrations last week at St James School																																									
269.3	Cllr Taylor – Sunny Corner development is creating issues with making trenches to link to mains services.																																									
270 270.1	Date of Next Council Meeting Longdon Parish Council Meeting – 13 th September in WI Hall, Longdon																																									
270.2	Upcoming meetings for your diary Highways and Open Spaces Committee – 2 nd August in WI Hall, Longdon.																																									

The meeting closed at 9.42pm.

Signed.....

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Date:.....