

Longdon Parish Council

Minutes of Meeting of Longdon Parish Council held 7.30pm on Tuesday 11th October 2016 at WI Hall Longdon.

Present: **Parish Councillors;** K Morgan (Chair), N Stanfield, C Webb, K Taylor, P Couchman, C Kemp
Parish Councillor Apologies; G Duckett, B Butler, A Fullwood, H Meere
Clerk; H Goodreid
Public Attendees; SCC Cllr Tittley, LDC Cllr Pritchard, 2 members of public

Min No.	Item	Action				
290 290.1	Apologies & Acceptance of Apologies Cllrs Duckett, Butler, Fullwood and Meere’s apologies were accepted.					
291 291.1	Declarations of Interest None					
292 292.1	Chairman to close meeting for public session <i>Longdon Club:</i> The following points were made: <ul style="list-style-type: none"> • The public requested an update on the progress of the Club. • The public stated that the Club is being rented out for functions and two new committee members have been appointed. • The PC stated that the land and the hall is vested in the Charity Commission so should anyone seek to do something with the land, the Charity Commission would need to be involved. • The public believe that the Club is not a registered charity. • The Parish Council are still awaiting a meeting with the Club. • The field to the rear of the Memorial Hall is owned by the Club and not the Memorial Hall. 					
292.2	<i>Action:</i> Clarity is still required regarding these matters and the parish council will again ask Club for a meeting. Cllr Tittley recommended speaking to LDC monitoring officer.	Clerk to write to the Club and Chair to contact LDC				
293 293.1	Minutes of Monthly Full Council Meeting held 13th September 2016. The minutes were read and agreed. Proposed: Cllr Stanfield; Seconded: Cllr Morgan					
294 294.1	Matters Arising 254.1 Hours of operation on building sites – Environmental Health advised that 7.30am – 7pm Monday to Friday, 8am – 1pm Saturday, and no working on Sundays and Bank Holidays but individual restrictions may be applicable to individual planning applications. 263.2 Details of Phase 2 of the Upper Longdon traffic calming are still awaited which may be delayed until after the local election. 264.3 Alan White, Chair of Governors for St James School, will be attending Novembers Parish Council meeting. 277.2 On agenda for H and OS on 18 th October 2016.					
295 295.1	Planning Applications <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">16/01005/FUL</td> <td style="width: 25%;">13 Brook End, Longdon,</td> <td style="width: 25%;">Single storey extension to rear to form Orangery, replacing</td> <td style="width: 25%;">No Objection</td> </tr> </table>	16/01005/FUL	13 Brook End, Longdon,	Single storey extension to rear to form Orangery, replacing	No Objection	Clerk to comment
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Signed.....

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Date:.....

	Rugeley, WS15 4PB	existing conservatory	
296 296.1	Timing of Meetings Cllrs considered the fact that currently Committee meetings start at 7pm and full council starts at 7.30pm. It was agreed that ALL meetings will start at 7pm as a rule. Proposed: Cllr Stanfield; Seconded: Cllr Taylor		Clerk to amend website
297 297.1	Vacancies An application has been received from John Watkins-Smythe. Councillors unanimously agreed to accept the application and appoint him as co-opted councillor. Proposed: Cllr Webb; Seconded: Cllr Stanfield		Clerk to send Cllr Watkins-Smythe induction information.
298 298.1	Small Grant Awards At the F and GP committee in July where the original application for the Pet Show was first considered prior to full council, a request for additional financial information was made. F and GP were minded to suggest that should a grant application not be made as the application was incomplete, the parish council could pay up to £200 to cover any losses providing a statement of account was produced.		
298.2	Councillors had concerns that a grant payment would be retrospective which was against the terms and conditions of the grant application. It was generally felt that as the applicant had now provided the missing financial information, it could be considered as a grant payment.		
298.3	With one abstention, the council agreed. that a payment of up to £138 be made to cover the loss as the group Proposed: Cllr Stanfield; Seconded: Cllr Couchman		Clerk to write to applicant
299 299.1	Bus Services A new ring and ride service is available for the parish. Bus passes are able to be used on this service. More information is placed at various points around the parish and are available via the parish council website: www.longdon-staffs/info		
299.2	The parish council thanked Cllr Tittley and the officers at SCC for their work in getting this brought in.		
300 300.1	Outside Body Representation Feedback Cllr Taylor attended the Harvest Festival at St James School.		
300.2	No information was available on other groups which were between meetings or Cllrs were not present to make a report.		
301 301.1	Communications by the Parish Council Cllr Webb was taking notes for the Parish News. Longdon Life is due out soon and a number of parish council matters are being placed in this.		
302 302.1	Highways and Open Spaces Cllr Stanfield spoke re Gentleshaw Common – building had taken place on part of the common in exchange for other land some time ago and clarity had been received re the land exchange.		
302.2	Finger posts: one has not been touched and others have been removed to be worked on off site.		

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Date:.....

302.3	High Street notice board will be delivered 30 th October 2016.	Clerk to contact SCC																									
302.4	Cllr Couchman requested that speed on the A51 be raised for discussion. Cllr Tittley advised that the parish council contact Road Safety Partnership officer be approached to see about speed cameras on this stretch of road.																										
303	Finance and General Purposes Committee																										
303.1	The next meeting has been called for Wednesday 19 th October at 11am in WI Hall, Longdon																										
304	Neighbourhood Plan Working Group																										
304.1	Last meeting was held on 27 th September and focussed on 13 feedbacks to the draft plan. Volunteers are now working on the feedback which when completed, will be sent to LDC.																										
305	Correspondence																										
305.1	<ul style="list-style-type: none"> • Future of English parishes – Cllrs to note as this would be sent in email to all. • Cannock Chase Country Park – consultation document • Planning for Real training was available on 2nd and 3rd November. 																										
306	Budget																										
306.1	The accounts and budget were considered by Councillors and agreed. Proposed: Cllr Morgan; Cllr Seconded: Cllr Taylor.																										
307	Accounts for Payment																										
307.1	The following payments were agreed and approved:																										
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Cheque</th> <th>Net</th> <th>Vat</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>H Goodreid – Sept salary</td> <td>2083</td> <td>£551.20</td> <td>£ -</td> <td>£551.20</td> </tr> <tr> <td>Grant Thornton – external audit</td> <td>2084</td> <td>£100.00</td> <td>£20.00</td> <td>£120.00</td> </tr> <tr> <td>G C McCulloch – mowing on 14th Sept, ground maintenance at Gentleshaw</td> <td>2085</td> <td>£375.00</td> <td>£ -</td> <td>£375.00</td> </tr> <tr> <td>H Goodreid - postage</td> <td>2086</td> <td>£18.89</td> <td>£ -</td> <td>£18.89</td> </tr> </tbody> </table>	Payee	Cheque	Net	Vat	Total	H Goodreid – Sept salary	2083	£551.20	£ -	£551.20	Grant Thornton – external audit	2084	£100.00	£20.00	£120.00	G C McCulloch – mowing on 14 th Sept, ground maintenance at Gentleshaw	2085	£375.00	£ -	£375.00	H Goodreid - postage	2086	£18.89	£ -	£18.89	
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308	Councillors Reports																										
308.1	Cllr Taylor concerned at smoke moving over Upper Longdon and settling. This is coming from a burning pile of refuse at Oak Tree Farm, Rugeley. Staffs County Council and fire service are looking at this. Concerns that the lorries which were turning up to tip, could possible move to fly tip elsewhere in the area.																										
308.2	Cllr Taylor concerned re possible building taking place on land backing onto 'the kennels', Upper Longdon. Neither Cllrs Pritchard or Tittley are aware of approval for work on this site. Cllr Stanfield to look at plans and come back to the parish council. It was noted that the land was outside the settlement boundary, was in AONB and in Green Belt, which are major obstacles to overcome for any development.																										
308.3	Cllr Tittley mentioned the issues with constraints on future finance in SCC.																										
308.4	Cllr Webb Parish News items: Welcome to Cllr Kemp																										

Signed.....

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	Public Session – ongoing session re Memorial Hall Approved John Watkins as co-opted councillor Bus Service / ring and ride Update on Rugeley farm fire	
309	Date of Next Council Meeting	
309.1	Longdon Parish Council Meeting – 7.00pm 8 th November in WI Hall, Longdon	
309.2	Upcoming meetings for your diary Highways & Open Spaces Committee – 7pm 18 th October in WI Hall, Longdon Finance & General Purposes Committee – 11am 19 th October in WI Hall, Longdon Finance & General Purposes Committee – 7pm 22 nd November in WI Hall, Longdon	

The meeting closed at 9.12pm

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