

## Longdon Parish Council Annual Parish Council Meeting

**Minutes of the Annual Meeting of Longdon Parish Council held 7.00pm on Tuesday 10<sup>th</sup> May 2016 at WI Hall, Longdon.**

**Present:** **Parish Councillors;** K Morgan (Chair), A. Fullwood, P Couchman, G Duckett, B Butler, K Taylor, H Meere, C Webb  
**Parish Councillor Apologies;** None  
**Other apologies:**  
**Clerk;** H Goodreid  
**Public Attendees;** 1 member of public attended the meeting

Min No.	Item
<b>1</b>	<b>Election of Chair for Longdon Parish Council</b>
1.1	It was agreed that Cllr Kevin Morgan be elected as Chair of Longdon Parish Council <b>Proposed: Cllr Taylor; Seconded: Cllr Couchman</b>
1.2	<b>Election of Vice Chair for Longdon Parish Council</b> It was agreed that the role of Vice Chair be revisited later in the year.
<b>2</b>	<b>Apologies for Absence</b>
2.1	All parish councillors were in attendance. LDC Cllrs Ian Pritchard and M Tittley sent apologies.
<b>3</b>	<b>Minutes of Annual Meeting of Longdon Parish Council held May 2015</b>
3.1	These had not been separately minuted and approved in June 2015. The council approved them and they were duly noted.
<b>4</b>	<b>To Receive and Approve the Statement of Account for 1<sup>st</sup> April 2015 – 31<sup>st</sup> March 2016</b>
4.1	This was agreed and approved. <b>Proposed: Cllr Duckett; Seconded: Cllr Morgan</b>
<b>5</b>	<b>Membership of Committees and Working Groups</b>
5.1	<u>Finance and General Purposes Committee</u> It was agreed that the following Councillors sit on this committee: Cllr G Duckett Cllr B Butler Cllr K Morgan Cllr C Webb
5.2	<u>Highways and Open Spaces Committee</u> It was agreed that the following Councillors sit on this Committee: Cllr N Stanfield Cllr A Fullwood Cllr K Morgan Cllr H Meere Cllr K Taylor Cllr P Couchman
5.2.1	It was further agreed that Mr Steve Welch and Mr Will Rose be accepted as co-opted members to this committee.
5.3	<u>Neighbourhood Plan Working Group</u> Cllr G Duckett Cllr K Morgan Cllr C Webb

Signed.....

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5.4	<p><u>Systems Working Group</u> (a new group to look at planning and communications)</p> <p>Cllr C Webb  Cllr K Morgan  Cllr G Duckett  Cllr N Stanfield  Cllr K Taylor</p>
<b>6</b>	<b>Representation on Outside Bodies</b>
6.1	<p><u>Management Committee of Longdon Village Hall</u>  Cllr G Duckett</p>
6.2	<p><u>Management Committee Cannock Wood and Gentleshaw Village Hall</u>  It was agreed that a representative would not be nominated as this was a group for primary users of the village hall. Should a representative be required for occasional meetings, Cllrs would agree one then.</p>
6.3	<p><u>Trustees of Beaudesert Sports Field and Recreation Ground</u>  Cllr N Stanfield was selected to attend a meeting and then report back on whether there was a need for ongoing representation.</p>
6.4	<p><u>Board of Trustees – Cotton Almshouses</u>  Cllr H Meere and Mrs A Juxon</p>
6.5	<p><u>Lichfield District Parish Forum</u>  Information would be distributed to all councillors</p>
6.6	<p><u>Cannock Chase AONB Advisory Partnership</u>  Cllr K Taylor</p>
6.7	<p><u>Staffordshire Parish Councils Association</u>  Cllr K Morgan</p>
<b>7</b>	<b>Chairman’s Allowance</b>
7.1	<p>It was agreed that this be £250.  <b>Proposed: Cllr Duckett; Seconded: Cllr Meere</b></p>

**The meeting closed at 7.25pm.**

Signed.....

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