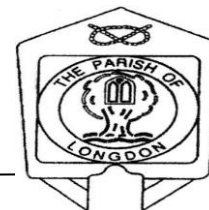


# Longdon Parish Council

Longdon, Longdon Green, Upper Longdon, Gentleshaw

January 2017



To: Members of Longdon Parish Council, Press and Public

Dear Councillor

You are hereby summoned to attend a meeting of **Longdon Parish Council** to be held on **Tuesday 10 January 2017 at 7.00pm** at the WI Hall, Longdon at which the following business will be transacted.

*Hilary Goodreid*  
Hilary Goodreid  
Parish Clerk

## AGENDA

- 328 Apologies for absence:** To note apologies for absence, and to approve reasons for absence where appropriate.
- 329 Declarations of Interest**
- 330 Chairman to close meeting for public session** - this will be limited to 15 mins (5 minutes per speaker).
- 331 Council Minutes:** To confirm as a correct record the Minutes of the Meeting of Council held on 8<sup>th</sup> November 2016.
- 332 Matters Arising:** To consider any matters arising.
- 333 Planning Applications:** To consider the recently submitted planning applications (below) and any other planning matters i.e. previous objections.

16/01462/PND	Barn at Cherry Orchard Farm, Church Hill, Longdon Green	Prior Notification: Change of Use from agricultural building to form a 2 bedroom dwelling	
16/01423/FUL	1 The Grange, Upper Longdon, Rugeley WS15 1PG	Conversion of bungalow into a two-storey dwelling with a single storey extension to the kitchen and garage block – Amendment to application 16/01134/FUL	
16/01374/FUL	Land At Lichfield Road Armitage Rugeley Staffordshire	Retention of water storage tank for agricultural purposes.	
16/00951/LBC	5 Old Barnhouse Mews Hill Top Rugeley Staffordshire WS15 4QA	Works to listed building to enable the replacement of all external windows and doors.	
16/01277/FUL	Holly Farm, Chorley, Lichfield, WS13 8DQ	Single and two storey extensions and alterations to form kitchen, breakfast area, lounge, store/utility, and two bedrooms with en suite.	
16/01329/FUL	15a Brook End, Longdon, Rugeley, WS15 4PB	Formation of a new detached garage and conversion of existing triple garage to form lounge.	
<b>Progress on previously considered applications</b>			
16/01134/FUL	1 The Grange, Upper Longdon, Rugeley WS15 1PG	Conversion of bungalow into a two-storey dwelling with a single storey extension to the kitchen	<i>Approved 8 Dec 2016</i>

		and garage block.	
16/01075/COU	212 Chorley Road, Burntwood, Staffordshire, WS7 2PQ	Conversion and extension of workshop to form a 2no bedroom dwelling and associated works	<i>Awaiting Decision</i>
16/01161/COU	Land West Of, Hay Lane, Longdon Green, Rugeley	Change of use of agricultural land to a mixed agricultural and equestrian use, the erection of an equestrian barn containing 10 stables, tack room, feed store and the construction of hard standing.	<i>Refused 15 Dec 2016</i>

**334 Outside Body Representatives Feedback:** Cllrs to report back where they have attended meetings.

**335 Communications by the Parish Council:** Feedback on communications through Lichfield Mercury, Longdon Life, Parish News etc.

**336 Highways and Open Spaces:** Update on projects and work of this committee and outcomes from meeting held 3<sup>rd</sup> January 2017.

**337 Finance and General Purposes Committee:** The following proposals are to be put to the Full Council for their consideration and decision:

1. It was agreed to recommend to full council that £650 be vired from Neighbourhood Plan Working Group to cover Salaries. This would leave £407 in the NPWG budget.

2. It was agreed to recommend to full council that £100 be spent on improvements to the website by creation of a flat background texture, updating the local walks and creating an extra tab for Most Used Documents.

3. It was agreed to recommend to full council that £130 be spent on the fees associated with the work to the website.

4. It was agreed to recommend to full council that F and GP have responsibility for the Administration budget and Longdon Life Budget.

5. It was agreed to recommend to full council that the attached budget be considered as the Precept application to Lichfield District Council (see paper at end of agenda).

**338 Internal Audit:** Cllrs to receive the report from Internal Audit for the Parish Council.

**339 Correspondence:** All items of correspondence received are to do with ongoing matters except for:

- Email from local resident concerning mobile phone services

**340 Budget:** To receive the monthly update report and to receive the budget profile for 2016/2017.

**341 Accounts for Payment:** To consider the below payments:

Payee	Net	Vat	Total
Terry Clifton – delivery of Longdon Life	£50.00	£ -	£50.00

South Staffordshire College – printing Longdon Life	£534.63	£ -	£534.63
Toplis Associates Ltd – internal audit and mileage	£136.60	£27.32	£163.92
G C McCulloch – removal of hollies and cutting back tree in Longdon	£200.00	£ -	£200.00
B Silvester – planter and compost	£56.99	£ -	£56.99
H Goodreid – Salary <i>Direct Debit</i>	£551.20	£ -	£551.20

**342 Councillors reports:** To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).

**343 Date of upcoming meetings:**

Tuesday 31<sup>st</sup> January 2017 – Finance and General Purposes Committee – 11am at WI Hall, Longdon

Tuesday 14<sup>th</sup> February 2017 – Longdon Parish Council – 7pm at WI Hall, Longdon

<b>Precept Discussions 2017 - 2018</b>			
		<b>2016/2017</b>	<b>2017/2018</b>
<b>Admin</b>		£1,095.00	£2,100.00
Including room hire/audit fees /insurance			
<b>Salaries</b>		£6,505.00	£6,680.00
including home allowance			
<b>Publicity</b>		£1,500.00	£1,350.00
including Longdon Life			
<b>Neighbourhood Plan Working Group</b>		£3,000.00	£1,500.00
<b>Speed Calming</b>		£0.00	£2,000.00
<b>Highways and Open Spaces</b>		£7,350.00	£15,850.00
Mowing			£5,000.00
LDC dog bins			£850.00
Best Kept Village			£500.00
Street Furniture		£6,049.00	£1,000.00
footpaths			£2,000.00
Arborial Maintenance			£1,500.00
Cycle Path			£2,500.00
meattalled footpaths			£2,500.00
<b>Community Halls</b>		£0.00	£0.00
<b>Churchyards</b>		£600.00	£650.00
including bin emptying			
<b>Grants</b>		£2,000.00	£2,000.00
<b>Training and Development</b>		£650.00	£650.00
<b>Website</b>		£600.00	£500.00
annual costs for hosting website			£130.00
change to background / update walks / add another tab			£100.00
<b>TOTAL</b>		<b>£29,349.00</b>	<b>£33,280.00</b>