

Longdon Parish Council

Including Longdon, Longdon Green, Upper Longdon & Gentleshaw



Finance and General Purposes Committee

March 2017

To: Members of Finance and General Purposes Committee

(Cllrs: Mrs G Duckett, B Butler, K R Morgan and C J Webb.) **cc: Other members of Council for information**

Dear Councillor

You are requested to attend a meeting of the **Finance and General Purposes Committee** to be held on **Friday 10th March 2017 at 11am** at **Longdon WI Hall**, at which the following business will be transacted.

Hilary Goodreid

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Parish Clerk
Longdon Parish Council

AGENDA

- 29 Apologies for absence**
- 30 Declarations of Interest**
- 31 Public Participation**
- 32 Minutes:** To confirm as a correct record the Minutes of the Finance and General Purposes Committee Meeting held on 7th February 2017 (copy attached)
- 33 Matters Arising on the Minutes** (items not otherwise on the agenda)
- 34 Small Grant Applications:** Cllrs to consider applications for grant aid.
- 35 Annual Audit:** Cllrs will consider preparations for the annual internal and external audit
- 36 Insurance:** Cllrs to consider the quotes for renewal of the annual insurance.
- 37 Risk Assessment:** too look through the risk assessment sections for F and GP
- 38 Payroll:** Cllrs to consider alternative payroll providers for the parish council.
- 39 Budget / Actual Expenditure:** Councillors to note the February bank reconciliation and budget spend.
- 40 Councillors reports:** To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).