

Longdon Parish Council

Including Longdon, Longdon Green, Upper Longdon & Gentleshaw



Finance and General Purposes Committee

May 2017

To: Members of Finance and General Purposes Committee

(Cllrs: Mrs G Duckett, B Butler, J Watkins-Smythe and C J Webb.) **cc: Other members of Council for information**

Dear Councillor

You are requested to attend a meeting of the **Finance and General Purposes Committee** to be held on **Monday 22nd May 2017 at 7.00pm** at **Longdon WI Hall**, at which the following business will be transacted.

Hilary Goodreid

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Parish Clerk
Longdon Parish Council

AGENDA

- 41 Apologies for absence**
- 42 Declarations of Interest**
- 43 Public Participation**
- 44 Minutes:** To confirm as a correct record the Minutes of the Finance and General Purposes Committee Meeting held on 10th March 2017 (copy attached)
- 45 Matters Arising on the Minutes** (items not otherwise on the agenda)
- 46 Reviews of the following documents:**
 - Standing Order**
 - Financial Procedures**
 - Grant Application Procedures**
- 47 Risk Assessment:** too look through the risk assessment sections for F and GP
- 48 Budget / Actual Expenditure:** Councillors to note the April bank reconciliation and budget spend.
- 49 Councillors reports:** To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).