

	<p>It was agreed to pay £295.00 Clerk to advise if there was a dog bin at Gentleshaw</p> <p><u>Telephone Box</u> – Clerk to chase the removal of the box as soon as possible.</p> <p>Due to oversight, the July Highways and Open Spaces committee was unable to meet in the WI hall. As no members of public were in attendance, the committee met in the marquee at the back of the Swan with 2 Necks - thanks to Julie at the Swan for its use.</p>	Clerk to action.																
<p>441 441.1</p>	<p>Resignation The Council received the resignation of Cllr Kemp. Cllrs thanked her for her work. Clerk was instructed to advice LDC and publish the appropriate notice.</p>																	
<p>442 442.1</p>	<p>Planning Applications</p> <table border="1" data-bbox="272 685 1294 1272"> <tr> <td data-bbox="272 685 488 913">17/00773/FUL</td> <td data-bbox="488 685 719 913">7 Moor View, Common Side, Gentleshaw, Rugeley</td> <td data-bbox="719 685 1046 913">Two storey extension to side and rear to form utility and bathroom and extend lounge area and kitchen / diner at ground floor level to form 2 no bedrooms and ensuite at first floor</td> <td data-bbox="1046 685 1294 913">No comments were made on this application</td> </tr> <tr> <td data-bbox="272 913 488 1032">17/00849/FUL</td> <td data-bbox="488 913 719 1032">17 Brook End, Longdon, Rugeley</td> <td data-bbox="719 913 1046 1032">Two storey rear extension to form lounge, pantry, bedrooms and en suites</td> <td data-bbox="1046 913 1294 1032">No Comments were made on this application</td> </tr> <tr> <td data-bbox="272 1032 488 1122">17/00851/FUL</td> <td data-bbox="488 1032 719 1122">Tuthills Cottage, Stockings Lane, Upper Longdon</td> <td data-bbox="719 1032 1046 1122">Retention of stables and hardstanding</td> <td data-bbox="1046 1032 1294 1122">No Comments on this application.</td> </tr> <tr> <td data-bbox="272 1122 488 1272">17/00839/FUL</td> <td data-bbox="488 1122 719 1272">Brookfield Cottage, Lower Way, Upper Longdon, Rugeley</td> <td data-bbox="719 1122 1046 1272">Installation Single storey extension to rear to extend living room and form WC</td> <td data-bbox="1046 1122 1294 1272">Concern at the size but as similar development opposite, no comments.</td> </tr> </table>	17/00773/FUL	7 Moor View, Common Side, Gentleshaw, Rugeley	Two storey extension to side and rear to form utility and bathroom and extend lounge area and kitchen / diner at ground floor level to form 2 no bedrooms and ensuite at first floor	No comments were made on this application	17/00849/FUL	17 Brook End, Longdon, Rugeley	Two storey rear extension to form lounge, pantry, bedrooms and en suites	No Comments were made on this application	17/00851/FUL	Tuthills Cottage, Stockings Lane, Upper Longdon	Retention of stables and hardstanding	No Comments on this application.	17/00839/FUL	Brookfield Cottage, Lower Way, Upper Longdon, Rugeley	Installation Single storey extension to rear to extend living room and form WC	Concern at the size but as similar development opposite, no comments.	<p>Clerk to contact LDC to respond about the studs, ask for enforcement officer to look at rear of Byron Court,</p>
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442.2	<p>There was a discussion around how the comments are received on planning applications with LDC. Cllr Pritchard to be asked about the planning process at the next council meeting.</p>	Cllr Pritchard to comment.																
442.3	<p>There was discussion around the development at 1 The Grange, Upper Longdon. The plans had been approved by LDC. Any concerns from the residents concerning possible contraventions of the planning approval should be brought to the attention of LDC. Residents may find the Planning article on the Parish Council web site of use when considering objecting to a development.</p>																	
<p>443 443.1</p>	<p>Highways and Open Spaces Committee The quote for trees had been received for work at Berkeley Way and Church Hollow. A third quote would be obtained from another tree surgeon. It was agreed that Highways and Open Spaces Committee meet over the summer to look specifically at the Tree Survey quotes. Cllrs to arrange the meeting.</p>	Cllrs to action.																
443.2	<p>A copy of the tree survey was to be sent to all councillors. In future, work that is required to be done should be agreed by the committee involved and all tenders must be seen before being sent out so that they were fully aware of what was being asked. Due to this procedure not being followed the work</p>	Clerk to action.																

	<p>on the trees, which was authorised in April, had still not been completed because Councillors were now not satisfied that they were aware of what was being asked. As a result H & OS were to be given a copy of the tree survey, the tender, the quotes received and another quote was to be obtained from a local tree surgeon, when all quotes were in H & OS were to hold an extra meeting to discuss and approve the work to be done.</p>	
443.3	<p>Funding for the Highways and Opens Spaces – the first 50% of the budget - £4,750 is available to be spent providing that no more than £1,500 was spent on any one contract.</p>	
443.4	<p>Projects identified for consideration include:</p> <ul style="list-style-type: none"> • Corking of all the notice boards where cork was not in place (bus shelter at Longdon Green and boards at Gentleshaw and at Upper Longdon). It was agreed to buy 1 roll at 10mx5mm board at £168 plus the cost for installing. It was proposed that the cork be purchased and installed at a cost of no more than £200. <i>Proposed: Cllr Taylor; Seconded: Cllr Stevens</i> The purchase and installation of the cork board at a cost of no more than £200 was agreed. • Flower Tubs to be purchased for Longdon Green 	
444	Clerks Calendar	
444.1	<p>This needed to be changed to reflect that the notice of audit needs to be changed to a different month and that the grant applications can be heard any month. <i>Proposed: Cllr Butler; Seconded: Cllr Couchman</i> It was agreed that these changes be made to the clerk’s calendar.</p>	
445	Finance	
445.1	<p>Bank Reconciliation for June was noted by councillors. There were three outstanding cheques which included £65 to Cllr Fulwood to recompense for purchase of gift vouchers for the Best Kept Village. It was agreed that a replacement cheque be written as the original had been mislaid.</p>	
445.2	<p>A motion was passed to say that the cheques to be approved later in the evening would be written and signed outside of the meeting. This was done as the Clerk was off sick and not able to write the cheques and the next council meeting wasn’t until September 2017. <i>Proposed: Cllr Meere; Seconded: Cllr Fullwood</i> The motion was carried.</p>	
445.3	<p>It was agreed that Cllr Duckett hold a spare cheque book.</p>	
445.4	<p>The Clerks salary was currently paid by standing order. This standing order need to be corrected as the monthly salary payable had changed. <i>Proposed: Cllr Fullwood Seconded: Cllr Stevens</i> It was agreed to correct the standing order as soon as possible.</p>	
446	Outside Body Representatives Feedback	
446.1	<p>Cllr Taylor attended St James school Fete.</p>	
446.2	<p>Cllr Fulwood has received correspondence from Community Council of Staffordshire advising that 2 of the posters which had been submitted to the BKV Staffordshire competition had won a 1st Place age 8 – 11 category (Ellie) and Highly Commended (Jacob). They would be invited to a formal presentation evening in September. It was suggested that Cllrs Fullwood and Taylor attend with Eva Overton. The council have also been invited to</p>	

Signed.....

Date:.....

446.3	the BKV presentation evening in September. Cllr Meere would be attending a meeting of Colton Almshouses and would report back at the next meeting.																																				
446.4	Cllr Stevens and Cllr Taylor will be attending the Gentleshaw Wildlife Steering Committee on the 19 th July 2017. It was suggested that Irene Kemp and Will Rose may wish to attend the meeting as well.	Clerk to confirm																																			
446.5	Cllr Duckett attended LDC Parish Forum. Discussion was around the cut backs forecast at LDC and SCC. It was suggested that the council get in touch with Gary Brownridge to get the schedule of the grass cutting in the parish. Clerk to action.	Clerk to action.																																			
447	Communications by the Parish Council																																				
447.1	Cllr Duckett drew to the attention to all present that no action can be taken under Councillors reports and that they were for information purposes only, if a Councillor had an issue they required or hoped for action on they must bring that item to the Clerks attention at least 10 days before the next meeting so that it can be added to the agenda which is distributed the week before the meeting takes place.																																				
447.2	Longdon Life has gone out. We are a few copies short which may mean additional copies should be ordered of the next edition.																																				
447.3	Parish News was published for June. Clerk to write Julys as soon as possible.																																				
447.4	Cllr Meere to give information to the contact for the Lichfield Mercury in order to raise the profile of the parish. Proposed to submit article re the BKV competition winners.																																				
448	Correspondence																																				
448.1	<ul style="list-style-type: none"> High Speed Rail (West Midlands – Crewe) – consultation documents will be available in Rugeley library and representatives from HS2 are invited to September parish council meeting. Police and Crime Commissioner consultation. Various residents had contacted the parish council regarding the overspill of builders materials at The Grange, Upper Longdon. 																																				
449	Budget																																				
449.1	No Comments were made.																																				
450	Accounts for Payment																																				
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Page 4 of 5

Date:.....

	gun					
	Lichfield DC – provision and installation of Dog Bin at Longdon Green	Awaiting invoice	295.00			
	Staffs CC -replacement and installation of Longdon Green Sign	Awaiting invoice	363.00			
<i>Proposed; Cllr Duckett; Seconded; Cllr Stevens</i>						
451	Councillors Reports					
451.1	Cllr Butler reported that the radar gun had broken but was approx. £600 to repair although a new one would be £800. The discussion around repair or replacement will be discussed in Septembers meeting.					
451.2	Cllr Taylor brought up concerns about the impassable nature of the footpaths around Upper Longdon by the windmill.					
452	Date of Upcoming Meetings					
452.1	Monday 4 th September 2017 – Finance and General Purposes Committee, 7pm in WI Hall, Longdon					
452.2	Tuesday 5 th September 2017 – Highways and Open Spaces Committee, 7pm in WI Hall, Longdon					
452.3	Tuesday 12 th September 2017 – Longdon Parish Council Meeting 7pm Cannock Wood and Gentleshaw Village Hall.					

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Page 5 of 5

Date:.....