

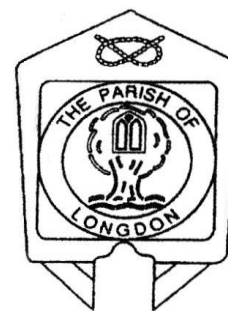
# Longdon Parish Council

Longdon, Longdon Green, Upper Longdon and Gentleshaw

## Highways and Open Spaces Committee

October 2017

AGENDA



**102 Apologies for absence**

**103 Declarations of Interest**

**104 Chairman to close meeting for public session** - this will be limited to 15 mins

**105 Minutes** - To confirm as a correct record the Minutes of the Highways and Open Spaces Committee Meeting held on 16<sup>th</sup> August 2017 (there are no minutes from September H and OS was not quorate and did not take place).

**106 Matters Arising on the Minutes** (items not otherwise on the agenda)

**107 Risk Assessment** Cllrs to monitor parish councils the risk assessment

**108 Risk Assessment policy for volunteers and template letter to Landowners** Cllrs to consider these standard documents for use in H and OS.

**109 Transfer of Land:** Cllrs to discuss the costs associated with transfer of land at Gentleshaw Common.

**110 Update on current projects:**

- Footpath across Glebe Field
- Planting around directional signposts
- Information Board / Map
- Gateway Signs
- Conditions of footpath along A51
- Reflector posts on Borough Lane
- Update on district council mowing contract

**111 Project Development** Cllrs to consider projects to be undertaken in 2017/2018 and 2018/2019

**112 Update on Footpaths and Bridleways:**

- Works to footpaths
- Repairs of stiles

**113 Correspondence:** Cllrs to receive details of any related correspondence

- Email from Mrs Rogers concerning traffic and parking in Upper Longdon
- Email from Mrs Ford re overhanging vegetation in Longdon and delivery of the Lichfield Mercury

**114 Finance:** Cllrs to consider approval of the following items of expenditure

Payee	Net	VAT	Total
Dennis Wood – weed killer treatment for Longdon Church car park	50.00	-	50.00
GC McCulloch – mowing for 7 Sept 2017	350.00	-	350.00

**115 Councillors reports:** To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).

**116 Date of Next Meeting**