

Longdon Parish Council

Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday 10th October 2017 at WI Hall, Longdon.

Present: **Parish Councillors;** G Duckett (Chair), K Taylor, H Meere, J Watkins, C Webb, A Fullwood, E Stevens, A Cliffe, Cllr Butler, P Couchman.
Clerk; H Goodreid
Public Attendees; Mrs D Howells. Mr N Vyse (Neighbourhood Plan Steering Group), SCC Cllr Tittley.
Apologies: LDC Cllr Ian Pritchard

Min No.	Item	Action
474 474.1	Apologies & Acceptance of Absence All Parish Councillors were in attendance.	
475 475.1	Declarations of Interest Cllr Watkins declared an interest in planning application 17/01292/FUL	
476 476.1	Chairman to close meeting for public session Mrs Howell informed the council that work to the footpath rear of Beech Walk has undergone improvements. However, in the week that the path has been cleared there was an enormous amount of dog faeces which were of concern to cattle farmers. There was a request for dog fouling signs to be placed along the footpath. Clerk to contact SCC for signs.	Clerk to ask SCC for dog signs.
477 477.1	Minutes of Monthly Full Council Meeting held 12th September 2017. The minutes were read and approved. <i>Proposed: Cllr Webb; Seconded: Cllr Watkins</i> It was resolved to approve and accept the minutes of 12th September 2017.	
478 478.1	Matters Arising All matters had been dealt with or were on the agenda except for: 424.1 – Cllr Meere still chasing solicitors regarding the land purchase at Gentleshaw 446.5 – future mowing contracts needed to be discussed at H and OS next meeting along with responsibility of SCC/LDC in mowing the highway verges. 466.2 – the tree work at Berkley Way was scheduled for end November 2017. 466.3 – Clerk awaiting information from Cllr Butler re the replacement speed gun. 469.3 – councillors had made individual responses on the Bus Consultation. 470.1 – Cllr Watkins has completed the mandate for bank signature and Cllr Stevens had received the forms to add her as signature.	Cllr Meere H and OS Committee Cllr Butler Cllr Stevens
479 479.1	Application for Co-opted Councillor An application had been received from Helen Hulme for the position of Co-opted Councillor at Longdon Parish Council. Cllrs agreed that Mrs Hulme be invited to become a Co-opted Councillors Proposed: Cllr Webb; Seconded: Cllr Duckett. It was agreed to invite Mrs Hulme to be a Co-opted Councillor.	Clerk to send induction pack.

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<p>480</p> <p>480.1</p> <p>480.2</p> <p>480.3</p> <p>480.4</p>	<p>Neighbourhood Plan</p> <p>Mr Neil Vyse was in attendance at the meeting to answer councillors and the public's questions about the Neighbourhood Plan (NP).</p> <p>The following points were made:</p> <ul style="list-style-type: none"> • Neighbourhood Planning is the opportunity for the local community to add its mark on the local planning process. • The NP must be in conformity with national and local planning policy. • Every attempt has been made to mould residents' comments and views into planning policy. • Consultations have taken place with individuals and groups including three public consultation days. • A conformity document and consultation statement have been created to support the NP. • Subject to the parish council's approval, the NP will be passed to Lichfield District Council (LDC) who will then undertake 6 weeks formal consultation. • Any observations to the plan will be catalogued and passed to the Examiner. These comments will be taken into account to check that the plan is sound, and the Examiner will then make a recommendation whether or not to proceed to Referendum. • LDC and Longdon Parish Council (LPC) will be able to have an input into the choice of planning Examiner. • The Examination is likely to be done by written representation. • The Examiner will submit report to Lichfield, LDC will then contact LPC regarding any alterations. • The plan will then go to Referendum. If it is passed at the Referendum, it then becomes part of Lichfield's Local Planning system. • It is hoped that the Examination will take place in early 2018 with a Referendum in March 2018. • The cost of the Referendum is met by LDC. <p>Councillors were then advised about the amount of Community Infrastructure Levy which would come to the parish council should new build take place in the parish. If a parish holds a NP, the percentage to the council is higher than if the parish does not have a NP.</p> <p>It was proposed that the Neighbourhood Plan be accepted and submitted to Lichfield District Council.</p> <p>Proposed: Cllr Taylor; Seconded: Cllr Meere It was agreed that the Neighbourhood Plan be accepted and submitted to Lichfield District Council.</p>													
<p>481</p> <p>481.1</p> <p>481.2</p> <p>481.3</p>	<p>Planning Applications</p> <table border="1"> <tr> <td data-bbox="272 1619 485 1854">17/01203/FUL</td> <td data-bbox="485 1619 719 1854">Timbers, High Street, Longdon</td> <td data-bbox="719 1619 954 1854">Single storey extensions to side and rear to form utility and family room and extend kitchen, lounge and dining room</td> <td data-bbox="954 1619 1289 1854">In design terms large areas of flat roof is inappropriate in the settlement</td> </tr> <tr> <td data-bbox="272 1854 485 1944">17/01209/FUL 17/01210/LBC</td> <td data-bbox="485 1854 719 1944">2 Old Barnhouse Mews, Hill Top</td> <td data-bbox="719 1854 954 1944">Retention of 2 no. replacement windows</td> <td data-bbox="954 1854 1289 1944">No Comment</td> </tr> <tr> <td data-bbox="272 1944 485 2056">17/01264/FUL</td> <td data-bbox="485 1944 719 2056">79 Upper Way, Upper Longdon</td> <td data-bbox="719 1944 954 2056">Installation of brick façade, raising ridge height and</td> <td data-bbox="954 1944 1289 2056">No comment as long as planning officer undertaking the site visit is satisfied that</td> </tr> </table>	17/01203/FUL	Timbers, High Street, Longdon	Single storey extensions to side and rear to form utility and family room and extend kitchen, lounge and dining room	In design terms large areas of flat roof is inappropriate in the settlement	17/01209/FUL 17/01210/LBC	2 Old Barnhouse Mews, Hill Top	Retention of 2 no. replacement windows	No Comment	17/01264/FUL	79 Upper Way, Upper Longdon	Installation of brick façade, raising ridge height and	No comment as long as planning officer undertaking the site visit is satisfied that	<p>Clerk to submit comment but no objections.</p> <p>Clerk to submit comments.</p>
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				neighbours are not going to be compromised by the proposed extensive development.	
481.4	17/01281/PND	Hanch Farm, Lysways Lane	Change of use from agricultural building to for 3 no. residential dwellings.	Whilst councillors were not keen to see the building converted into residential, there did not seem to be planning reasons to object to the planning application.	Clerk to submit comments.
481.5	17/01292/FUL	The Hartlands, 15 Brook End, Longdon	Erection of 1 no. three bedroom bungalow.	Objection to the development as: invasion of privacy, access over private road, flooding issues as increased hard landscaping, footprint of the new build is now closer to the main road and residents which is overdevelopment of the site, disturbance of the roots of the TPO trees.	Clerk to submit comments
481.6	17/01396/COU	Land rear of Tuthills Cottage, Stockings Lane	Change of use from agricultural land to equestrian.	No Comments	
481.7	<p>Cllr Webb raised the matter of the Smithy Lane bungalow application. The owners had installed a high boundary fence which planning enforcement asked to be reduced in height. This was done but a trellis work was placed on top of the shorter fence. The trellis has now been filled with wire and mesh which has sharp edges which is affecting the safety of horse riders. Clerk was asked to report the safety of the trellis to enforcement officers but individuals were also asked to report safety issues around the trellis.</p>				Clerk to comment to enforcement at Lichfield.
481.8	<p>16/00453/FUL A letter had been received from Lichfield DC re Red Hill, Bardy Lane application. It was a response to the parish council's concerns and objection to the planning application. Cllrs felt that if it is inappropriate to have the development in the green belt – it is inappropriate – painting it green is not an improvement. There is no appropriate development. 3 years is not temporary. Shouldn't be a business. Clerk to respond to the District.</p>				Clerk to respond to the planning officer.
482	Highways and Open Spaces Committee				
482.1	<p>The matter of Planters to be bought for the parish was discussed. Cllrs had looked at the tubs that are in need of replacement which now totals 15 – 20 tubs at £50 per tub plus compost. Approval had been given to 6 being bought at a previous meeting. The council approved the maximum spend of up to £1,000 to purchase tubs and compost for tubs around the parish. Cllr Watkins to see if replacement tubs can be sourced cheaper.</p> <p>Proposed: Cllr Butler; Seconded: Cllr Webb It agreed that H and OS be authorised to spend up to £1,000 on planters and compost.</p>				Cllrs Watkins and Fullwood to purchase the planters.
482.2	<p>The planting around the new proposed gateway features will need maintenance. Local workers are to be approached to give quotes for the care and upkeep of the gateway feature planting.</p>				
482.3	<p>Questions about the delivery of Longdon Life and the fact that some parts of the far reaches of the parish were not getting copies. Unfortunately, the council were unable to get a deliverer who would do the outreaches of the</p>				Cllr Duckett to

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482.4	<p>parish in which case residents will need to get copies from the Longdon Post Office. It was agreed that Cllr Duckett approach the current deliverer to see if they will include the outlying areas. If this was unsuccessful then an advert would be placed for local residents to undertake the delivery of 620+ issues. In the interim, Cllrs would deliver locally.</p> <p>An email had been received from Mrs Rogers in Upper Longdon concerning traffic issues along Upper Way. Mrs Rogers was concerned about speeding and the very large lorries that pass along Upper Way. Cllr Tittley stated that the traffic has been monitored and the vehicles are not excessive and tended to be associated with pub deliveries. Issues of contractors vehicles at Sunny Corner was discussed but as this was temporary and the development will eventually be finished, it was felt that Cllrs interventions were not appropriate. The suggestion of bollards was discussed to stop traffic mounting the kerbs/grass verges but SCC were not the owners of the land and would not be willing to pay for the bollards. Councillors were minded to revisit the issue of the traffic inconvenience when the development of Sunny Corner has been completed. When the work is complete, SCC will install another radar box to monitor traffic. The current radar box has only just been removed and data from this will be forwarded to the parish council as soon as it is available.</p>	<p>approach local delivery man.</p> <p>Clerk to respond to local resident.</p>																														
<p>483 483.1</p> <p>483.2</p>	<p>Outside Body Representatives Feedback</p> <p>Cllr Taylor attended St James School for lunch as part of a day for grandparents to attend the lunch.</p> <p>Cllr Duckett reported back on a meeting at the Memorial Hall with Richard Meere, Jenny Smith, Alan Rowe and Jeff March re application made for adverse possession of the memorial hall. No decisions were taken. It was the parish councils view that the hall was for the benefit of the whole community. Further investigation into the situation was being undertaken.</p>	<p>Cllr Duckett to report back</p>																														
<p>484 484.1</p> <p>484.2</p>	<p>Communications by the Parish Council</p> <p>Parish News were placed on the notice boards.</p> <p>Thank you letters had been purchased by Cllr Fullwood and sent to volunteers to say thank you for their support in managing the planters.</p>																															
<p>485 485.1</p>	<p>Correspondence</p> <p>No correspondence had been received which was in addition to matters that had already been discussed.</p>																															
<p>486 486.1</p>	<p>Budget</p> <p>Cllrs were informed about the discrepancy in the Clerks pay had arisen over the home allowance. It was noted that all finances were in order and there had been no overpayment.</p>																															
<p>471 471.1</p>	<p>Accounts for Payment</p> <p>The following payments were agreed and approved:</p> <table border="1" data-bbox="272 1715 1294 2051"> <thead> <tr> <th>Payee</th> <th>Cheque</th> <th>Net</th> <th>Vat</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Dennis Wood – weed killer treatment on church car park</td> <td>2171</td> <td>50.00</td> <td>-</td> <td>50.00</td> </tr> <tr> <td>GC McCulloch – 7th September mowing</td> <td>2172</td> <td>350.00</td> <td>-</td> <td>350.00</td> </tr> <tr> <td>Longdon WI – hall fees</td> <td>2173</td> <td>12.00</td> <td>-</td> <td>12.00</td> </tr> <tr> <td>WCAVA – payroll fees for September</td> <td>2174</td> <td>5.50</td> <td>1.10</td> <td>6.60</td> </tr> <tr> <td>GC McCulloch – mowing</td> <td>2175</td> <td>390.00</td> <td>-</td> <td>390.00</td> </tr> </tbody> </table>	Payee	Cheque	Net	Vat	Total	Dennis Wood – weed killer treatment on church car park	2171	50.00	-	50.00	GC McCulloch – 7 th September mowing	2172	350.00	-	350.00	Longdon WI – hall fees	2173	12.00	-	12.00	WCAVA – payroll fees for September	2174	5.50	1.10	6.60	GC McCulloch – mowing	2175	390.00	-	390.00	
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	30 th September					
	H Goodreid – postage expenses	2176	11.04	-	11.04	
	A Fullwood – thank you notelets	2177	3.75	-	3.75	
	Proposed; Cllr Meere; Seconded; Cllr Taylor It was agreed to approved the payments.					
472	Councillors Reports					
472.1	Budget and Precept training to be delivered in house as councillors were unable to attend the SPCA training. Clerk to ask Alan Toplis if this was possible.					
472.2	Following the resignation of the Clerk, it was agreed that the employment panel would interview shortlisted candidates on Friday 10 th November 2017. The Interview panel would be made from Cllrs Duckett, Webb, Meere.					
473	Date of Upcoming Meetings					
473.1	Highways and Open Spaces Committee - Tuesday 7 th November – 7pm – Longdon WI Hall. Longdon Parish Council meeting - Tuesday 14 th November 2017 – 7pm – Longdon WI Hall					

The meeting ended at 9.25pm

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