

## Longdon Parish Council

**Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday 12<sup>th</sup> September 2017 at Cannock Wood and Gentleshaw Village Hall.**

**Present:** **Parish Councillors;** G Duckett (Chair), K Taylor, H Meere, J Watkins, C Webb, A Fullwood, E Stevens  
**Clerk;** H Goodreid  
**Public Attendees;** Mr A Rowe - Longdon Memorial Hall  
**Apologies:** Cllr Couchman, Cllr Butler

Min No.	Item	Action
453 453.1	<b>Apologies &amp; Acceptance of Absence</b> Cllrs apologies were received and accepted from Cllrs Couchman and Butler.	
454 454.1	<b>Declarations of Interest</b> None	
455 455.1	<b>Chairman to close meeting for public session</b> No members of public were in attendance.	
456 456.1	<p><b>HS2 consultation</b></p> <p>The current parliamentary consultation for Phase 2A ends on 30<sup>th</sup> September at 11.45am. Timescales were:</p> <ul style="list-style-type: none"> <li>• an independent report will be heard by MP's (autumn 2017);</li> <li>• the petition process (end of 2016/early 2018);</li> <li>• Royal ascent anticipated end 2019;</li> <li>• Preliminary works start 2020</li> <li>• main civils work starts 2021;</li> <li>• testing of the line 2026</li> <li>• operation 2027.</li> </ul> <p>Community consultations will continue throughout the scheme where residents can book appointments to discuss key issues re design, mitigation planting, traffic etc.</p> <p>HS2 still looking at traffic which seems to be the greatest issue. A number of borrow pits will be created along the route in order to reduce the transportation of raw materials great distances. Four of these borrow pits were to be constructed around Kings Bromley.</p> <p>Issues raised by Councillors:</p> <ul style="list-style-type: none"> <li>• Can there be a curfew on works traffic to protect quality of life for local residents? <i>All works would comply with the code of conduction for construction traffic and any exceptions would be sought from the local authority</i></li> <li>• Will HS2 compensate for the wear and tear on the roads if HGVs increase? Will there be compensation to the villages/parishes for the inconvenience of the increase of the traffic? <i>During construction, the roads would be maintained as they are now. Not aware of anything specific for construction, but was aware that in phase 1 there had been a community fund. Details of this would be sent through to the Clerk.</i></li> <li>• What framework will exist for consultation while the development is taking place? As there are different principal contractors – this makes the consultation more difficult. Concerns that the rat runs around the villages will increase: need for improvements at Upper</li> </ul>	<p>Clerk to write comments and pass to all councillors for any additional comments before submission.</p>

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	<p>Longdon where speeding traffic and size of vehicles is an issue – the two junctions at Longdon onto the A51 are of concern as increased traffic will cause issue for residents getting out of the village – traffic speeding round the corner at the top of Brereton hill will be more of an issue. The increased traffic will come from construction traffic and from workers for the development. The point to stress is that these needs will be <u>immediate</u> once the green light on the development is taken rather than to be addressed after construction begins. Question around HOW the impact is going to be dealt with and offer solution ideas.</p> <ul style="list-style-type: none"> <li>• Question concerning the requirement of environmental clauses on any future contracts i.e. use of electric vehicles, minimise diesel vehicles etc. This would be of environmental benefit and also have an impact on the health problems of the local communities affected by the increase in traffic. The documents relating to this issue obtained for the Neighbourhood Plan will be passed on to HS2 to support the concerns of the local residents.</li> <li>• There are certain decisions which have taken already regarding the construction (phase 1) but the consultation around the <u>operation</u> of the works can still be affected (phase 2a).</li> <li>• Concern that the infrastructure works need to take place BEFORE construction takes place. This will not only ameliorate the effect on communities, but also will ensure that the works are not affected by the scheme running out of money should the scheme over spend.</li> <li>• Need for Longdon to copy their response to the consultation to Lichfield District Council and Staffordshire County Council.</li> <li>• It was stressed that Cllrs should take the opportunity to look through the maps associated with the consultation prior to responding.</li> </ul>	
<p><b>457</b> 457.1</p>	<p><b>Minutes of Monthly Full Council Meeting held 11<sup>th</sup> July 2017.</b> The minutes were read and approved. <i>Proposed: Cllr Taylor; Seconded: Cllr Fullwood</i> <b>It was resolved to approve and accept the minutes of 11<sup>th</sup> July 2017.</b></p>	
<p><b>458</b></p>	<p><b>Matters Arising</b> <u>424.1</u> The village sign for Longdon Green has now been installed on Church Hill.</p> <p>Solicitors have been engaged to draw up the contract for the land exchange for part of Gentleshaw Common from Lichfield District Council to Longdon Parish Council.</p> <p>The dog bin has been installed at Longdon Green adjacent to the bus stop.</p> <p><u>442.2</u> Cllr Ian Pritchard reported on the process of deciding planning applications. If any parish council writes in with any <i>strong planning objections</i>, the planning application will be heard by the planning committee rather than be decided by officer. The parish council should ensure that the district councillor is informed of any objections.</p> <p>The matter of the replacement cork board on the notice boards was to be dealt with by Highways and Open Spaces Committee.</p>	<p>Cllr Meere to chase</p> <p>Clerk to copy Cllr Pritchard in to all planning application objections</p> <p>H&amp;OS committee</p>

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	<p>Clerk to secure additional cheque book for Chair and to make arrangements for changing the standing order for Clerks Salary.</p> <p>446.5 Copies of the mowing contracts operated by Staffs County Council and Lichfield District Council had been received. The 'key' areas of mowing are being undertaken i.e. visibility splays. There is an issue around the areas within the villages which are reputedly cut 8 times a year by LDC/SCC but are in fact are being cut by parish council contractors. It was agreed that the Chair and Clerk contact SCC/LDC with this information.</p>	<p>Clerk</p> <p>Clerk and Chair to contact LDC/SCC</p>																																																
<p><b>459</b> 459.1</p>	<p><b>Planning Applications</b></p> <table border="1"> <tr> <td>17/01120/TPO</td> <td>Brookfield House, Lower Way, Upper Longdon</td> <td>Cllr Ian Pritchard to look into application</td> </tr> <tr> <td>17/01089/PNH</td> <td>7 Moor View, Commonside, Gentleshaw</td> <td>WITHDRAWN</td> </tr> <tr> <td>17/01063/FUL</td> <td>2 Brook End, Longdon, WS15 4PA</td> <td>The plans were of a poor condition. and Cllrs unable to comment</td> </tr> <tr> <td>17/01070/TPO</td> <td>Brookfield House, Shavers Lane, Upper Longdon, Rugeley</td> <td>Cllr Ian Pritchard to look into application</td> </tr> <tr> <td>17/01026/LBC</td> <td>Broomy Fields, Smithy Lane, Longdon, Rugeley, WS15 4QQ</td> <td>No comments</td> </tr> <tr> <td>17/00971/ABN</td> <td>Land south of Tithe Barn Farm, Tithe Barn Lane, Gentleshaw</td> <td>No comments</td> </tr> <tr> <td>17/00963/TPO</td> <td>Land at Berkeley Way, Longdon, Rugeley</td> <td>Cllr Ian Pritchard to look into application</td> </tr> <tr> <td>17/00945/COU</td> <td>Land west of Hay Lane, Longdon Green, Rugeley</td> <td>REFUSED</td> </tr> <tr> <td>17/00948/FUL</td> <td>57 Brook End, Longdon</td> <td>APPROVED</td> </tr> <tr> <td>17/00986/FUL</td> <td>11 The Grange, Upper Longdon</td> <td>APPROVED</td> </tr> <tr> <td>17/00913/FUL</td> <td>The Cottage, Goosemoor</td> <td>APPROVED</td> </tr> <tr> <td>17/00892/FUL</td> <td>Hawcroft Grange Farm, Hood Lane</td> <td>APPROVED</td> </tr> <tr> <td>17/01130/COU</td> <td>Outbuilding at Cherry Orchard Farm, Church Hill, Longdon Green</td> <td>Request to LDC to look at condition of the access route which is in severe state of disrepair.</td> </tr> <tr> <td>17/01215/FUL</td> <td>61 Brook End</td> <td>No Comment</td> </tr> <tr> <td>17/01195/FUL</td> <td>Holly Farm, Chorley, Lichfield WS13 8DQ</td> <td>It is unclear as to the nature of the revision therefore objections would still stand</td> </tr> <tr> <td>17/01207/TRCA</td> <td>Woodside, Lysways Lane, Hanch, Lichfield WS15 4PZ</td> <td>No comment</td> </tr> </table>	17/01120/TPO	Brookfield House, Lower Way, Upper Longdon	Cllr Ian Pritchard to look into application	17/01089/PNH	7 Moor View, Commonside, Gentleshaw	WITHDRAWN	17/01063/FUL	2 Brook End, Longdon, WS15 4PA	The plans were of a poor condition. and Cllrs unable to comment	17/01070/TPO	Brookfield House, Shavers Lane, Upper Longdon, Rugeley	Cllr Ian Pritchard to look into application	17/01026/LBC	Broomy Fields, Smithy Lane, Longdon, Rugeley, WS15 4QQ	No comments	17/00971/ABN	Land south of Tithe Barn Farm, Tithe Barn Lane, Gentleshaw	No comments	17/00963/TPO	Land at Berkeley Way, Longdon, Rugeley	Cllr Ian Pritchard to look into application	17/00945/COU	Land west of Hay Lane, Longdon Green, Rugeley	REFUSED	17/00948/FUL	57 Brook End, Longdon	APPROVED	17/00986/FUL	11 The Grange, Upper Longdon	APPROVED	17/00913/FUL	The Cottage, Goosemoor	APPROVED	17/00892/FUL	Hawcroft Grange Farm, Hood Lane	APPROVED	17/01130/COU	Outbuilding at Cherry Orchard Farm, Church Hill, Longdon Green	Request to LDC to look at condition of the access route which is in severe state of disrepair.	17/01215/FUL	61 Brook End	No Comment	17/01195/FUL	Holly Farm, Chorley, Lichfield WS13 8DQ	It is unclear as to the nature of the revision therefore objections would still stand	17/01207/TRCA	Woodside, Lysways Lane, Hanch, Lichfield WS15 4PZ	No comment	<p>Clerk to make comments.</p> <p>Clerk to make comments</p>
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<p><b>460</b> 460.1</p>	<p><b>Co-opted Councillor</b></p> <p>All councillors had received an application from Andrew Cliffe, a local farmer in Gentleshaw. He is the Chair of Governors at Gentleshaw. It was unanimously agreed that he be appointed as Co-opted Councillor. Clerk to contact Cllr Cliffe with relevant paperwork.</p>	<p>Clerk to action</p>																																																
<p><b>461</b> 461.1</p>	<p><b>Committee Membership</b></p> <p>An email had been received from Bryan Sullivan concerning the care and maintenance of tubs in front of Gentleshaw school. The school caretaker was no longer going to undertake the care. Cllrs agreed that Andrew Cliffe to represent Longdon Parish Councils interests at Gentleshaw</p>																																																	

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	<p>Cllrs discussed Cllr representation on committees in light of recent appointments of co-opted councillors. It was agreed that:</p> <p>Finance Committee: Cllrs Duckett; Watkins, Webb, Butler, and Stevens</p> <p>Highways and Open Spaces Committee: Cllrs Meere, Fullwood, Taylor, Duckett, Couchman, Cliffe.</p>	
462	<p><b>Longdon Website</b></p> <p>It was proposed that an amount of no more than £250 be spent on updating the Longdon Parish Council website in order to accommodate a page for planning applications which would include a link straight to LDC planning page.</p> <p><i>Proposed: Cllr Duckett; Seconded: Cllr Stevens</i></p> <p><b>It was agreed that no more than £250 be allocated to improvements to the website to include links to planning applications.</b></p>	
463	<p><b>Longdon Memorial Hall</b></p> <p>Alan Rowe, Jeff March and Jenny Smith from the Memorial Hall to meet with Cllr Duckett and Richard Meere.</p>	Clerk to contact club to seek suggested dates.
464	<p><b>Neighbourhood Plan</b></p> <p>The plan was not yet available for councillors for this final consultation and the background documentation. This would be available next week. Cllr Duckett will hold the statistics and supporting documentation should councillors wish to look through any element.</p>	
465	<p><b>Conclusion of Audit</b></p> <p>Grant Thornton had returned the Annual Return for 2016/2017 signed and approved with no comments identified.</p>	
466	<p><b>Highways and Open Spaces Committee</b></p> <p>Tree work: Three quotes had been received for tree work:  Woodman: £900 for Berkley Way and £470 for Church car park  Lichfield trees: £1,440 for Berkeley Way and £540 for Church car park  Oxby: £950 for part of work on Berkley Way and £280 for Church car park</p>	
466.1		
466.2	<p>It was proposed that quote from Woodman Tree Services be accepted.</p> <p><i>Proposed: Cllr Meere; Seconded: Cllr Fullwood</i></p> <p><b>It was agreed that the tree work contract be let to Woodman Tree Services.</b></p>	Clerk to let contract
466.3	<p>Speed Gun: it was proposed that a replacement speed gun be purchased at a price of £199.00.</p> <p><i>Proposed: Cllr Fullwood; Seconded: Cllr Stevens</i></p> <p><b>It was agreed that the gun be purchased at a price of £199.00.</b></p>	Clerk to action
466.4	<p>Cllrs questioned the process when people had been caught speeding. Cllr Pritchard offered to seek clarity.</p>	Cllr Pritchard to address
467	<p><b>Outside Body Representatives Feedback</b></p>	
467.1	<p>Cllr Stevens: Steering group meeting for Gentleshaw Common – discussed the ways to consult with the main users on the common about the possible introduction of cows to manage the common land. Cllr Stevens will stay on the steering group.</p>	
467.2	<p>Cllr Fullwood, Duckett and Taylor - Best Kept Village winners event – congratulations to Longdon Green/Longdon and Upper Longdon.</p>	

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467.3	Cllr Fullwood, Duckett and Taylor – Best Kept Village poster competition event – certificates have been awarded for winners of children’s poster competition. The winner received a cheque for £25 and the highly commended received £10.																																									
467.4	Cllr Fullwood said that she would write a thank you note to all of the parishioners who had looked after the flower tubs on behalf of the parish council.	Cllr Fullwood to action.																																								
<b>468</b>	<b>Communications by the Parish Council</b>																																									
468.1	None																																									
<b>469</b>	<b>Correspondence</b>																																									
469.1	An email had been received from Longdon Club and Institute. This was dealt with in item 463																																									
469.2	Longdon Show had written a thank you letter for the grant received.																																									
469.3	<p>Bus consultations – Clerk to make comments on this consultation. Cllrs comments were:</p> <ul style="list-style-type: none"> <li>• Vital service and much needed in the parish</li> <li>• If you were going to lose the service, how much would you need to get to continue the service.</li> <li>• What are the statistics for the use of the service.</li> </ul> <p>It was agreed that more responses would have more impact so all Councillors would respond to the questionnaire individually in addition to a Parish Council response, the clerk would send a copy of the Parish Councils response to all Councillors to help with their comments.</p>	Clerk to write comments and all councillors to respond.																																								
<b>470</b>	<b>Budget</b>																																									
470.1	Councillors had all received copies of the Bank Reconciliations. Cllr Watkins confirmed that he had an appointment with the bank on Friday 15 <sup>th</sup> Sept to add his signature to the bank account. Cllr Stevens was advised that she would need to take a bank mandate with her to the bank which could be downloaded from the internet.	Cllr Watkins and Cllr Stevens to action.																																								
<b>471</b>	<b>Accounts for Payment</b>																																									
471.1	The following payments were agreed and approved:																																									
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Proposed; Cllr Webb; Seconded; Cllr Watkins

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<p><b>472</b> 472.1</p>	<p><b>Councillors Reports</b> Budgets Precepts and Annual Returns training from SPCA - on 16th October 7pm - 9.00pm Cllrs Watkins, Fullwood, Stevens to see if they could attend.</p>	
<p><b>473</b> 473.1</p>	<p><b>Date of Upcoming Meetings</b> Highways and Open Spaces Committee Monday 2<sup>nd</sup> October Finance and General Purposes Committee - Wednesday 27<sup>th</sup> September 2017 (TBC) Tuesday 10<sup>th</sup> October 2017 - 7pm - Longdon WI Hall Tuesday 14<sup>th</sup> November 2017 - 7pm - Longdon WI Hall</p>	

Ended 9.45pm

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