

## Longdon Parish Council

### Minutes of the Meeting of the Highways and Open Space Committee held at 7.00pm on Tuesday 3<sup>rd</sup> April 2018 at Longdon WI Hall, Longdon.

**Parish Councillors;** H Meere, H Hulme, A Cliffe, P. Couchman, G Duckett and A Fullwood  
**Committee members;** -  
**Apologies;** Cllr. K. Taylor and Mr W.Rose  
**Clerk;** Ellen Bird  
**Public;** -

Min No.	Item	Action
156 156.1	<b>Apologies for Absence</b> Apologies were received and accepted from Mr Rose and Councillor K. Taylor.	
157 157.1	<b>Declarations of Interest</b> There were no declarations to receive	
158 158.1	<b>Chairman to close meeting for public session</b> No Members of the public were present.	
159 159.1 159.2	<b>Minutes from the Meeting held on 6<sup>th</sup> March 2018</b> It was noted that the minute 150.2 needed amending to read Bridleway 14 instead of Bridleway 9. Subject to the above amendment the minutes were agreed and accepted. <b>Proposed: Cllr A Cliffe; Seconded: Cllr H. Hulme</b>	
160 160.1	<b>Matters Arising from the Minutes</b> <u>138.4 Footpath alongside A51</u> The Clerk reported contact had been made with the Community Highway Liaison Officer at Staffordshire County Council (SCC). He reported that there was no funding to clear the footpath and that it was unlikely to be improved unless a working party could be set up by the Parish Council to complete the work.  <b>Resolved to ask the Clerk to contact AMEY to request a site meeting and a quote to clear the footpath and to add this to the next meeting's agenda</b>	EB to contact AMEY and add to next agenda
160.2	<u>151.Shavers Lane</u> Grit Bin - It was noted that a Grit Bin had been requested. Grass Verge – It was noted the Community Highway Liaison Officer (SCC) had suggested Oak Posts could be positioned around the area linked with Chains or rope if required. The Parish would have to fund the work or apply for a grant from Cllr Tittley.  <b>Resolved to monitor the situation and review in future if necessary.</b>	
160.3	<u>Response from Rights of Way Consultation</u>  The Committee were pleased that the comments made by Will Rose had been reflected in the response.  <b>Noted.</b>	
160.4	<u>149.1 Reflection Posts Dollymakers Lane</u>  It was noted that the posts that had been knocked down had been reported to the Community Highway Liaison Officer (SCC).  <b>Noted</b>	

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160.5	<p><u>Meeting with the Community Highway Liaison Officer</u> With regard to points 138.4, 151.4 and 149.1 the Community Highway Liaison Officer (SCC) indicated that he would be willing to attend a periodic meeting with the Clerk and Cllrs to discuss local issues. Councillors felt this would be helpful.</p> <p><b>Resolved to ask the Clerk to contact the Community Highway Liaison Officer to set up a meeting</b></p>	EB to contact Community Highway Liaison Officer to set up a meeting.
160.6	<p><u>149.1 Mowing Contract</u> It was noted that the Mowing Contract needed to be ratified by the full Council.</p>	EB
160.7	<p><u>150.1 Walk Leaflet Number 9</u> The Clerk reported that Mr Rose had sent an email update in his absence. This was to be circulated to all Committee Members. It was noted that</p> <ul style="list-style-type: none"> <li>• volunteers had been asked to walk the route and report back.</li> <li>• a site meeting had been arranged with Garry Jones, landowner of Redhill Forest Garden and FP 66 to discuss the installation of steps down the bank to the stream and a kissing gate. Paul Rochford had indicated the materials would be supplied by the County Ranger at Marquis Drive.</li> </ul> <p><b>Noted</b></p>	EB to circulate Mr Rose email to H&OS Committee
<b>161</b>	<b>Risk Assessment Review</b>	
161.1	<p>Councillors reviewed the risk register and discussed the 2 items scheduled for review:</p> <p><u>3.1 Mowing Contract</u></p> <p>A contract was now in place. This needed ratification at full Council.</p> <p><u>4. Highways and Footpaths</u> It was noted that the work specified in sections 4.1 and 4.4 were monitored and evaluated regularly.</p> <p><b>Noted</b></p>	
161.2	<p>It was noted correspondence had been received from a local resident stating that the stile leading into the Kennel's House Garden in Stockings Lane was broken and dangerous. The H&amp;OS Committee asked the Clerk to report this to Will Rose.</p> <p><b>Noted</b></p>	EB to contact Mr Rose regarding the broken stile.
161.3	<p>It was noted that Risk Policies were determined by the Finance and General Purposes Committee.</p>	
<b>162</b>	<b>Transfer of Land</b>	
162.1	<p>Councillor Meere reported she would be going to SCC on Thursday 04.04.18 to collect the documents.</p>	Cllr Mere

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	<b>Noted</b>	
<b>163</b> 163.1	<p><b>Update on current projects</b> <u>Footpath – Glebe Field</u></p> <p>Two quotes had been received for the proposed work on Glebe Field.</p> <ul style="list-style-type: none"> <li>- Mr McCarthy £2800</li> <li>- Mr Healey £620.</li> </ul> <p>The quotes were not like for like in the work that would be completed, however, Councillors felt that the proposed work in the Healey quote would be sufficient to meet their needs. The Chair agreed to speak with Mr Rose and Mr Healey to ensure that the path would be widened to 1m width.</p> <p><b>Resolved to ask the Chair to speak to Mr Rose and Mr Healey. Subject to agreement that the path be widened to 1m, Mr Healey’s quote to be accepted.</b></p>	Cllr Meere to speak with Mr Rose/Mr Healey
163.2	<p><u>Gateway Features / information Board</u></p> <p>Councillor Duckett updated the Committee on the Gateway Features. It was noted that</p> <ul style="list-style-type: none"> <li>- an advertising licence would be required for the gateways.</li> <li>- The Gateways would cost £3861.68 plus fitting costs.</li> <li>- Longdon Green also required a new sign and the cost would be £879.58 plus fitting costs.</li> <li>- If AMEY were asked to do the job they would remove the old signs and they are permitted to work on the A51 which would reduce the fitting costs significantly.</li> <li>- Money had been allocated in the budget last year towards the costs of this project.</li> <li>- Councillor Duckett was hoping to apply for a grant from Councillor Tittley to help assist with funding.</li> </ul> <p><b>Resolved to put this on the next Parish Council Agenda for consideration, and:</b></p> <p><b>To ask Councillor Duckett to speak to Councillor Tittley about potential grants to help with this project.</b></p>	EB
163.3	<p><u>Planters around directional signposts</u></p> <p>Placing planters under directional signposts was discussed.</p> <p>Councillors felt this was a good idea but that in order for them to look effective a local gardener should be asked to maintain their upkeep.</p> <p>Councillor Fullwood had 6 planters that the Parish Council could use.</p> <p>It was agreed that any planters placed by directional signposts that weren’t adopted by local residents should be looked after by the Parish.</p> <p><b>Resolved to ask Mr Fullwood to quote for maintenance of the</b></p>	Cllr Duckett

<p>163.4</p>	<p><b>Planters not adopted by local residents.</b></p> <p><u>Information Boards/Map</u></p> <p>Councillors looked at the samples prepared by Councillor Hulme for the information Boards.</p> <p>It was noted that the Web address, walks that could be seen on the proposed maps and further information needed adding about sites of interest but the draft designs were well received by the Committee.</p> <p>The next steps were to complete the draft designs and share them with stakeholders.</p> <p>The total cost for the 3 Boards was expected to be £1500 (incl VAT)</p> <p><b>Resolved to note the update.</b></p>	
<p><b>164</b> 164.1</p>	<p><b>Update on Footpaths and Bridleways</b></p> <p>Mr Rose was unable to attend the meeting but submitted a report for consideration it covered the following Footpaths and Bridleways:</p> <p><u>Bridleway 7</u></p> <p>Mr Rose reported the path was narrow and winding with many trees having grown up over the years restricting the width.</p> <p>There were three places where overhanging branches might inconvenience a horse rider though not prevent passage. Towards Briertey Hill Lane end the path was narrow &amp; ran close to a stream with a steep bank down to the stream. He felt this was a potential hazard to walkers and particularly horse riders. He estimated that to clear the Bridle Way to the full required width of 3 metres to comply with the Highways Act would cost many hundreds of pounds. It would necessitate the felling many trees and clearing much undergrowth. It would unfortunately destroy the nature of the area.</p> <p>Mr Rose reported he had cleared undergrowth and overgrowth with loppers to about 8 feet all along the path. It was noted that the land was common land and owned possibly by Lichfield District Council</p> <p><u>Bridleway 9</u></p> <p>Mr Rose reported Bridleway 9 had no significant problems although it was very muddy.</p> <p><u>Bridleway 14 Farewell &amp; Chorley</u></p> <p>Mr Rose reported this has limited headroom and was narrow in places and winding. For most of its length it is bounded by fields containing pigs. He had emailed the Farewell &amp; Chorley clerk and he suggested the Committee may also wish to do so.</p> <p><b>Resolved</b></p> <p><b>a) to thank Mr Rose for his report and progress with these issues. It was noted that a copy of the report had also been sent to the Rights of Way Officer, and;</b></p> <p><b>b) to ask the Clerk to contact Farewell and Chorley regarding Mr</b></p>	<p>EB to contact the Farewell and Chorley Clerk regarding Mr Rose's concerns.</p>

<b>Rose's concerns on Bridleway 14</b>		
<b>165</b>	<b>Correspondence</b>	
165.1	<p><u>Litter Campaign</u></p> <p>It was noted that letters had gone to all local pubs regarding the litter campaign but no response had been forthcoming.</p> <p>The Clerk reported that Lichfield District Council would assist local residents with the provision of bin bags and litter pickers and would also collect rubbish from a designated area at an agreed time.</p> <p><b>Noted</b></p>	
165.2	<p><u>Representative on the Beaudesert Sports Field and Recreational Field Committee, Gentleshaw and Cannock Wood</u></p> <p>The Clerk reported receipt of a request for a Parish representative on the above Committee.</p> <p><b>Resolved to take this to the next Parish Council meeting.</b></p>	
165.3	<p><u>Potholes</u></p> <p>It was reported that Staffordshire had been given a £2.2 million grant from National Government to deal with potholes.</p> <p>Councillors reported that the 'My Staffs App' was very easy to use and that this should be publicised on the Website.</p> <p><b>Resolved</b></p> <p style="padding-left: 20px;"><b>a) to ask Councillor Duckett to provide the clerk with details of the Pothole funding, and;</b></p> <p style="padding-left: 20px;"><b>b) to ask the clerk to put this information and information about the 'My Staffs App' on the Parish Website.</b></p>	Councillor Duckett EB
165.4	<p><u>Neighbourhood Plan</u></p> <p>Councillor Duckett reported that the Neighbourhood Plan had now been through the consultation period and that the Examiner had seen it. She was aware he had visited the Parish and had a number of questions following the visit.</p> <p>The questions and answers had to be completed by 05.04.18 and had to go on the Website. She reported this had been done.</p> <p><b>Noted.</b></p>	
165.6	<p><u>Best Kept Village (BKV)</u></p> <p>It was noted that the Parish's application to this year's BKV competition had now been submitted.</p> <p>The judges could arrive in the village from 1 May 2018 onwards.</p> <p>Councillor Fullwood said she would be working with Councillor Taylor and inviting children from St James Academy, Longdon Hall School and Longdon Pre-school to submit entries to the poster competition.</p> <p><b>Resolved to note the update and approve £250 towards the BKV</b></p>	

	<b>costs.</b>	
<b>166</b> 166.1	<b>Councillors Reports</b> <u>Dark Lane</u>  Councillor Cliffe asked whether there was any further information regarding the Dark Lane consultation.  <b>Noted no further update</b>	
166.2	<u>Bus Service</u>  Councillor Couchman requested that the bus service be added to the next Parish Council Agenda.  <b>Resolved to ask the Clerk to add bus service to the next Parish Council Agenda.</b>	EB
<b>167</b> 167.1	<b>Date of Next Meeting</b> To be confirmed	

**There being no further business the Chair declared the meeting closed at 9pm**

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