

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD IN  
THE W. I. HALL, LONGDON, ON TUESDAY, JUNE 14TH, 2005

Present: Cllr. R. C. Hemmingsley (Vice-Chairman, who, in the absence of the Chairman, chaired the meeting); Cllr. J. R. Andrews; Cllr. N. J. Bird; Cllr. B. J. Butler; Cllr. A. J. Juxon; and Cllr. M. A. W. Parsons.

Also present were the Clerk; Councillor-elect H. M. P. Reynolds; and Cllr. N. J. Roberts, of Lichfield District Council.

Cllr. Hemmingsley welcomed Mr. Reynolds to the meeting. The Clerk explained that, while Mr. Reynolds had been returned unopposed at the recent by-election, he had not yet received the requisite form from the Returning Officer on which he needed to record his expenses and hand over, signed, to the Clerk before he could sign the Declaration of Acceptance of Office and take his place on the Council. It was agreed that, under the circumstances, he should take part in the deliberations of the Council but not vote on any of its resolutions.

1. APOLOGIES

Cllr. Mrs. H. A. Meere; Cllr. Mrs. M. G. Nichols; Cllr. N. Stanfield; Cllr. S. K. Welch; and County Councillor F. W. Lewis.

2. MINUTES OF THE ANNUAL MEETING

On a motion proposed by Cllr. Juxon and seconded by Cllr. Andrews, the minutes of the Annual Meeting, held in the W. I. Hall, Longdon on Tuesday, May 10th, 2005, were approved and signed.

3. MINUTES OF THE PREVIOUS MEETING

On a motion proposed by Cllr. Juxon and seconded by Cllr. Andrews, the minutes of the previous meeting, also held in the W. I. Hall, Longdon, on Tuesday, May 10th, 2005, were approved and signed.

4. PARISHIONERS' QUESTIONS AND COMMENTS

No parishioners were present.

5. MATTERS ARISING FROM THE MINUTES

(i) Invitation to Stephen Hill, Development Control Manager, Lichfield District Council

The Clerk reported that, to date, Mr. Hill had not replied to the Council's invitation. Cllr. Roberts assured the Council that Mr. Hill was very willing to attend one of the Council's meetings and said that he would remind him of the need to respond.

It was agreed that it would be better if Mr. Hill were to attend one of the meetings at Longdon.

(ii) Site Visit to Holly Farm, Chorley

The Clerk reported that he had received a telephone call from Marieke Tomlin, the District Council's Countryside Officer, in which she had read to him the contents of a letter which she had sent to the owner of Holly Farm concerning damage to the Gentleshaw Common Site of Special Scientific Interest.

After emphasising the importance of the heathland site, she had referred to the metalling of a public bridle way, the creation of a metalled access to an adjacent field and the gardening of part of the remaining SSSI, including the introduction of alien species and the changing of the nature of the heathland.

She had pointed out that these works were in breach of the Wildlife and Countryside Act of 1981, and she would be informing English Nature that these operations had taken place without the Council's consent. She expected English Nature to investigate and take appropriate enforcement action.

She would also be informing Staffordshire County Council that a gate now blocked a public right of way.

She had concluded her letter by inviting the owner to contact her as soon as possible to discuss the restoration to heathland of the affected areas.

Councillors hoped that the owner would respond positively to this invitation so that confrontation could be avoided.

Cllr. Andrews added that the triangle of land opposite Dodds Lane also needed to be restored, although this was in Chorley, not Gentleshaw.

(iii) Caravans in Field next to "The Windmill Inn" and in Field adjacent to Windyridge Nursery

Cllr. Hemmingsley reported that the two caravans in the field next to Windyridge Nursery had been removed, but the two in the field next to The Windmill Inn were still in place.

He added that Christine Hibbs, Principal Planning Officer, and Ron Smith, Enforcement Officer, had called at his home on June 7th to check up on the situation and had noticed a container parked at the side of the track next to Hollows Lodge on ground which was part of Gentleshaw Common.

At their request he had called on Ken Davis, at Hollows Farm, whose son, he believed, owned the container, and asked him to arrange for its removal. This had been done within the next three days.

(iv) Damaged Bus-stop outside "The Windmill Inn"

The Clerk reported that this had now been straightened.

(v) A51 Route Management Strategy

The Clerk reported that Cllr. Lewis had been advised that the detailed design work was well advanced and the necessary Road Traffic Orders would be advertised shortly.

Work was now expected to begin in January 2006.

(vi) Cast-Iron Roadside Direction Signs

The Clerk reported that he had still not received a quotation from Dorothea Restoration Limited.

It was agreed to extend for a further month the arrangement whereby the Chairman and Vice-Chairman could make the final choice of contractor if the third quotation was received before the next meeting of the Council.

(vii) Footpath Leaflets

The Clerk reported that he had, as instructed, delivered five hundred of each of the four footpaths leaflets to the Tourist Information Bureau at Lichfield.

(viii) Parish Website

Cllr. Hemmingsley reported that he had received a request to post details about the Cannock Wood Cricket Club on the parish web-site.

On balance he thought that he could do this, since the Club played several of its games on the sports field next to the Village Hall, which was run by the Beaudesert Sports Field and Recreation Trust, one of whose Trustees was a member of Longdon Parish Council, and some of its members came from Gentleshaw, but he had not wanted to do so before securing the consent of the Council.

No objection was raised, and it was agreed that the entry should be included.

Cllr. Hemmingsley agreed to provide the Council with a monthly synopsis of 'hits' on the website.

(ix) Play Area

Cllr. Andrews reported that he had spoken to Ross Podyme, of the Early Learning Unit, Department of Education, Staffordshire County Council, about the possibility of setting up a play area in Longdon.

Mr. Podyme's first conclusion was the designated play area behind "The Swan with Two Necks" was too near a main road and would be ruled out on the grounds of road safety.

He thought that a more suitable site might be in the grounds of the school, especially in view of the move to extend school hours, and he had suggested that the Council might consider starting negotiations with the Head Teacher.

£150m. was being made available nationally for such projects, and the Government would be releasing information on how this money might be accessed within the next three months. The Early Years Unit could provide information on other sources.

He warned that the capital cost of setting up such a play area would be in the region of £50,000; the best type of play area catered for children of all ages, though older and younger children should be kept apart.

Cllr. Hemmingsley suggested that local demand could be assessed as part of the proposed Parish Plan; it was agreed that, in the meantime, Cllr. Andrews should speak to Rob Davies, the Head Teacher at St. James School.

(x) Chairman's Badge of Office

Cllr. Butler informed the Council that he had a contact who would be prepared to make a Chairman's Badge of Office free of charge. and he asked to be provided with a sketch of the parish logo and specifications.

(xi) Longdon Churchyard

The Clerk reported that he had been asked how the Parish Council's grant of £500. 00 towards the cost of maintaining Longdon Churchyard was being spent.

Cllr. Juxon informed the Council that he had not yet been able to arrange a meeting with the Rev. Michael Jefferson, who was at present in hospital.

It was agreed that Cllr. Juxon and Cllr. Butler, a member of the Parochial Church Council, should seek a meeting with the Parochial Church Council to discuss the problems which were being faced over keeping the churchyard tidy.

6. DECLARATION OF COUNCILLORS' PERSONAL, PREJUDICIAL AND FINANCIAL INTERESTS

None was declared.

## 7. PLANNING

### (i) Report of Planning Working Group

Cllr. Hemmingsley reported that the Planning Working Group had considered the following planning applications:

05/00473/FUL: Mr. D. Harrison: Erection of chalet bungalow and vehicular access:  
Land adjacent to 23 Upper Way, Upper Longdon

It had been noted that outline planning permission had already been given.  
No objection would be raised provided that the footprint remained unchanged.

05/00534/COU: Mr. A. Rowe: Change of use and formation of all-weather exercise area  
for horses: Land opposite The Cottage, Dark Lane, Longdon

There had been no objection to this application, but it had been suggested that there should be an embargo placed on flood-lighting.

### (ii) For Consideration

There had been no further planning applications for consideration.

### (iii) Approved by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notices of Approval of Planning Permission:

05/00391/FUL//05/00392/LBC: Leonora Whittome: Single-storey rear kitchen/dining  
room extension: Hill Top Farm, Hill Top, Longdon Green.

05/00404/FUL: Mr. & Mrs. R. Abrahams: Erection of single-storey dining extension:  
"The Chetwynd Arms", 57 Upper Way, Upper Longdon.

### (iv) Refused by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notice of Refusal of Planning Permission:

05/00255/COU: Ocean View Properties: Change of use with alterations and extensions to  
form offices: Coach House at Longdon Hall, Longdon.

### (v) Other Planning Matters

#### (a) Beaudesert Park Farm, Horsey Lane, Upper Longdon

The Clerk reported that he had received from Rob Duncan, Principal Planning Officer, Planning, Development, Building Control and Business Investment, Lichfield District Council, a letter dated 16th May 2005, enclosing a copy of a letter dated 30th April 2005, which he had received from Mary Cope, of Ebenezer Street, Hednesford, writing on behalf of D. W. Cope Partners in reply to the Parish Council's request that the two grain silos at the above farm be painted dark green.

Declining the request, she had pointed out that the silos would eventually be shielded from view by other buildings which would be coloured dark green in accordance with conditions

attached to the approval of the planning application.

The planting programme of trees and hedges, agreed as another of the conditions, had also been completed and when in full leaf would, she felt sure, make a real impact on the screening of the development.

Mr. Duncan had concluded that, since the applicant was unwilling to undertake any remedial work and the galvanised finish for the silos had already been approved, the District Council was unable to take any further action.

## 8. REPORTS OF MEETINGS

### (a) Annual General Meeting - Beaudesert Sports Field and Recreation Ground Trust: May 24th

The Clerk gave a report on the Annual General Meeting of the Beaudesert Sports Field Trust, which had taken place in the Conservatory of The Park Gate Inn, Cannock Wood, on Tuesday, May 24th, 2005 and which he and Cllr. Mrs. Meere had attended.

A Statement of Accounts had shown income of £9223. 46, of which £8128. 01 had been carried over from the previous year, and expenditure amounting to £2707. 80.

A Lotto grant of £24,350. 00 had enabled the Trust to proceed with a fully-equipped play area adjacent to the cricket pavilion, and arrangements were being made for an official opening ceremony.

Mrs. June Ball had been appointed a Trustee, and the officers of the Trust had been appointed as follows: Pat Ansell, Chair; Alan Blank, Vice-Chair; Sue Holliday, Secretary; and John Tonks, Treasurer.

It had been agreed to reduce the height of the hedge near the playground as a means of guarding against vandalism.

The next meeting of the Trustees would take place at The Park Gate Inn on Wednesday, 15th June.

## 9. NOTICE OF MEETINGS

The Clerk reported that he had received notice of the following meetings:

- (i) Community Council of Staffordshire - Parish Plan Promotional Events: Friars Mill 20th June; Abbots Bromley Village Hall 22nd June; Kings Bromley Village Hall 29th June; Wetley Rocks Village Hall 1st July; Codsall Village Hall 5th July; Madeley Village Hall 6th July.

Each event would run from 6. 00 p.m to 8. 00 p.m.

Cllr. Hemmingsley and the Clerk would attend the event at Kings Bromley.

- (ii) Society of Local Council Clerks Regional One-Day Conference for Clerks and Councillors: Friday, 1st July 2005, at the Macdonald Albrighton Hall Hotel, from 10. 30 a.m. to 3. 30 p.m.

The agenda (which would cover topics such as anti-social behaviour, vandalism, the conduct of meetings and risk assessment) would be similar to that of the Conference held at Loughborough on June 17th, although the speakers would be different.

The Clerk hoped to attend.

## 10. HIGHWAYS AND FOOTPATHS

### (i) Bradley Lakes

The Clerk reported that he had visited Bradley Lakes on the afternoon of Sunday, June 5th, when he had spoken to three residents about the re-locating of the post-box, which might be erected at the side of the street nameplate which stood on the grassed area

in front of the hedge which marked the front garden of No. 9, although this might still be within the curtilage of the property.

Concern had been expressed about over-night parking in the service road in front of the houses.

Cllr. Butler said that he had spent that very afternoon talking to a number of the residents, who had supported the re-location of the post-box at the north end of the pavement running in front of the houses.

It was agreed that the Clerk should arrange a site meeting between Cllr. Butler and Cheryl Matthews, Collection & Network Support Manager, Royal Mail North West Midlands, some time after July 1st, when Cllr. Butler would have returned from holiday.

#### (ii) Roadworks - Brook End

The Clerk reported that he had received a complaint from a parishioner living in Brook End close to the site where work was currently being carried out to replace kerb stones that insufficient notice had been given to neighbouring householders.

The work had begun on Monday, June 5th, and she herself had received notice by letter only on the previous Friday. She had also pointed out that work had started on the first day that the School had returned from its half-term holiday, and she thought it unlikely that the School had been given the opportunity to advise parents of possible parking problems (although it later emerged that the contractors had been instructed not to start work before 9.00 a.m.).

While there had been no reports of the predicted confusion, it was pointed out that two large containers had been laid on the grassed area included in the Parish Council's mowing contract and that the Parish Council had not been given the opportunity of warning the mowing contractor, and it was agreed that the Clerk should take the opportunity of speaking to the District Engineer about the inconvenience this had caused.

#### (iii) Notice of Inquest

The Clerk reported that the inquest into the death of the late Maureen Alice Rolls, killed in a road traffic accident on the A51 at Longdon Green on 18th October 2004, had been re-scheduled and would now take place on Wednesday, May 15th at 11.45 a.m.

### 11. GREENS AND OPEN SPACES

#### (i) Parish Council Agreement - Mowing of Highway Verges

The Clerk reported that he had received from K. R. Owen, Divisional Engineer, Development Services Directorate, Staffordshire County Council, a letter dated 10th May 2005, enclosing Order number 6500055793 for the Parish Highway Maintenance Agreement for the 2005/2006 financial year.

#### (ii) Bus Shelter - Longdon Green

The Clerk reported that he had received from Alan Johnson, of Aqua Jet Services, Longdon, a letter dated 13th May 2005 in which he had enclosed a quotation for replacing the roof of the above bus shelter with wainey edged tanalized timber to match the existing woodwork.

He had quoted the cost of materials as £152.00 and of labour as £200.00.

To board the inside of the roof to prevent vandalism would cost a further £45.00 in materials and £60.00 in labour.

On a motion proposed by Cllr. Andrews and seconded by Cllr. Butler, it was unanimously agreed that Mr. Johnson's quotation should be accepted and that he should be invited to carry out the work at his earliest convenience.

#### (iii) Request for Installation of Kissing-Gates on Footpaths 28 & 74 (Hill Top to Brook End)

The Clerk reported that he had received from Mr. Peter Hannen, of Beech Walk, Longdon, a letter dated 31st May 2005, asking if the Parish Council would install kissing-gates at locations on the above footpath where there were at present stiles.

He had sent a copy of Mr. Hannen's letter to Cllr. Mrs. Meere, Convenor of the Highways and Footpaths Working Group, and it was agreed that the matter should be placed in her hands.

(iv) Management of Verge alongside Footpath between Berkeley Way and Beech Walk

The Clerk reported that he had received from Mr. Antony Gee, of 13 Beech Walk, Longdon, a letter dated 14th May 2005, in which he asked the Council if it would maintain the verge alongside his fence, since it was already maintaining the verge where it ran alongside Mrs. Cauldwell's at 12 Berkeley Way.

The Council agreed to accede to Mr. Gee's request, and the Clerk was instructed to advise him accordingly.

(v) Bleak House Wind Farm

The Clerk reported that he had received from Fiona MacGregor, Principal Environmental Planner, RPS Planning, Transport & Environment Ltd., Abingdon, Oxfordshire, a letter dated 17th May 2005, informing the Council that her Company had been appointed by Harworth Power to undertake the scoping of Bleak House Wind Farm, Heath Hayes, a development which would consist of six turbines and enclosing a Scoping Form on which she had invited the Council to give an opinion.

It was agreed that the Council should make known its objection to this proposal on the grounds of noise, its visual impact (which would make it a blot on the landscape at the edge of the Cannock Chase Area of Outstanding Natural Beauty) and danger to wildlife.

It was also suggested that its claims of energy efficiency were overstated and that the existing road infrastructure would be inadequate.

(vi) Gentleshaw Common - Need for By-laws

It was pointed out that Gentleshaw Common was not covered by its own by-laws. However, it was concluded, however, that existing national legislation already provided the Common sufficient protection in law.

## 12. BEST KEPT VILLAGE COMPETITION

The Clerk reported that both Longdon & Longdon Green and Upper Longdon were looking well; all the flower tubs had been planted, and both villages were generally litter-free.

However, he had noticed that the oak seat at the junction of Swan Close and Brook End had developed cracks and that notices on the notice-board in Stockings Lane were quickly affected by wet weather, even when they had been laminated.

It was agreed that Alan Johnson should be asked to treat the seat with a good teak oil and that the Clerk should seek the views of local residents on the possible re-location of the notice-board.

## 13. VACANCY IN THE OFFICE OF COUNCILLOR FOR LONGDON WARD

The Clerk reported that he had received from Nina Dawes, Returning Officer, Lichfield District Council, notice dated 8th June 2005 of the result of the un-contested election scheduled for 30th June 2005 in which Hugh Michael Peter Reynolds, of Forge Cottage, 38 Brook End, Longdon, had been returned.

He had also received from Mrs. Dawes a letter dated 27th May 2005 in which she had set out the reason for her decision that an election had been requested, even though the procedure to be followed which he been set out in the public notice advertising the vacancy had not conformed to it precisely.

The Clerk added that Mrs. Dawes had agreed to put her reason in writing at the request of the Clerk, made to her during an earlier telephone conversation.

She had not, however, acceded to his request to make available to the Council copies of the original document signed by ten electors and received by her on May 6th, which nominated a candidate, or of the e-mail confirming that an election was being sought, though she had not refused the request when it was made.

It was agreed that the Clerk should now put this request in writing and send a copy of his letter to Cllr. Roberts.

#### 14. CRIME AND DISORDER

The Clerk reported that he had received from Graham Liddiard, Director of Resources, Staffordshire Police, a letter dated 10th May 2005, in reply to the Council's letter of 4th April 2005, regarding the level of funding for Staffordshire Police.

Mr. Liddiard had stated that the police funding settlement for 2005/2006 had, at 3½ per cent, been higher than anticipated and had been enough to sustain police numbers for the coming year but had not allowed for any expansion. Raising further monies through Council Tax had been effectively prevented by Central Government's indicative capping criteria.

However, additional monies had been made available to fund an increase in the number of police community support officers to 66, and these would be deployed throughout the county.

#### 15. FINANCIAL MATTERS

##### (i) Accounts for Payment

On a motion proposed by Cllr. Juxon and seconded by Cllr. Andrews, payment of the following accounts, received since the last meeting, was approved:

*G. C. McCulloch	Mowing - May	£200. 00
*Acme Tree Services	Crown-cleaning robinia at side of 12 Berkeley Way, Longdon	£193. 97
Longdon W. I.	Hire of Hall	£ 12. 00
Lichfield District Council	Hire of Eurobin (Longdon churchyard)	£156. 24
	Hire of Eurobin (Gentleshaw churchyard)	£237. 82
		£394. 06
W. B. Sullivan	Clerk's Salary:	£187. 50
	Photocopying:	£ 92. 40
	Postage:	£ 35. 28
	Printing Annual Assembly Reports:	<u>£ 28. 50</u>
		£343. 68
	<b>•BKV Expenses</b>	
	Gift Vouchers:	£ 45. 00
	Flower Tubs:	£ 20. 00
	Plants:	£ 50. 22
	Compost:	<u>£ 10. 00</u>
		£125. 22

£468. 90



●Mrs. Ann Anson	Plants	£ 25. 00
G. C. McCulloch	Mowing - June	£200. 00
●Open Spaces Society	Annual Subscription	£ 30. 00
	(* Confirmation	●Section 127)

(ii) Payments Received

The Clerk reported that no payments had been received since the last meeting.

(iii) Current Balances

The Clerk reported that, currently, the Council's balances stood as follows:

NatWest c/a: £1342. 89                      The Halifax s/a: £18968. 65

(iv) Appeals for Grant Aid

(a) St. James School Parent, Teacher and Friends Association

The Clerk reported that he had received from Miss Sue Boston, of Forge Cottage, Brook End, Longdon, a letter dated 29th May 2005, in which she informed the Council that the School's Parent Teacher Association had been re-named the Parent, Teacher and Friends Association and had elected a Committee, of which she was the member responsible for publicity.

The Association had decided that they would like to publish a magazine so that everyone knew about the good things that were happening at the school. She pointed out that many parents did not live in the village, so did not receive a copy of "Longdon Life".

She had enclosed a draft copy of the new magazine and asked if the Parish Council would consider sponsoring it, adding that a donation of £200. 00 would help the publication get off the ground.

Cllr. Juxon reminded the meeting that the School were regularly invited to contribute to "Longdon Life", while the parish web-site provided a further vehicle for publicity.

He thought that the cost of printing would be high and wondered how long the publication would run for.

Mr. Reynolds, who told the Council that he was Miss Boston's partner, said that it was intended to publish the magazine eight times a year and that it would be written and edited by pupils. His firm had agreed to underwrite the initial cost of the production, so it would certainly appear.

It was acknowledged that one of the functions of a parish council was to encourage initiatives of this sort, and on a motion proposed by Cllr. Juxon and seconded by Cllr. Andrews, it was agreed to make a grant of £100. 00 towards the cost of launching the magazine.

However, the Clerk was instructed that he should, when sending Miss Boston the cheque, ask her to ensure that the Association would continue to support both the Parish Newsletter and the Parish Web-Site,

## 16. CORRESPONDENCE SINCE LAST MEETING

(i) The Clerk reported that he had received from Lyn Jones, LPU Administration, Staffordshire Police, Burntwood & District LPU, Police Station, Chasetown, a letter dated 13th May 2005, in which she had enclosed the minutes of a meeting of the public Police Authority Community Consultation Meeting held at St. John's Community Church Hall on 15th March 2005, together with a request that they be made available to the public.

As on past occasions, he had placed the minutes in the Parish Council's folder kept in Longdon Post Office.

(ii) The Clerk reported that he had received from Stephen Hill, Development Control Manager, Planning, Development, Building Control and Business Investment, Lichfield District Council, a letter dated 19th May 2005, in which he had asked that comments on planning applications submitted by e-mail should be sent via the Development control generic e-mail: devcontrol@lichfielddc.gov.uk.

(iii) The Clerk reported that he had received from Colin Dempsey, County Ranger Service, Staffordshire County Council, an undated letter enclosing posters detailing forthcoming walks and events in the Staffordshire countryside which he had copied and displayed on the parish notice-boards.

(iv) The Clerk reported that he had received from Nigel Evans, Regional Corporate Manager, Staffordshire Wildlife Trust, an undated letter giving details of a new partnership with Speeds Volvo which brought great offers to members, their family and friends and tremendous benefits to the Trust.

## 17. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above correspondence, he had received the following communications:

- (i) From The Corporate Director - Democratic and Legal Service,  
Lichfield District Council:

Report of Corporate Director of Development Services for meeting of Council on Monday, 6th June 2005 (Draft Supplementary Planning Document - "Trees and Development" attached);  
Minutes and Reports for the Annual Meeting of the Council to be held on Tuesday, 17th May 2005;  
Portfolios 2005/2006;  
Composition of Committees;  
Executive Arrangements - Forward Plan 2005/2006 - May - Version 1 (to take effect on 1st June 2005);  
Calendar of Meetings, fortnight ending 29th May 2005;  
Calendar of Meetings, fortnight ending 26th June 2005;  
Council Diary 2005-2006.

- (ii) From The Electoral Registration Officer, Lichfield District Council:

Register of Electors - Monthly Applications for 3rd May and 1st June 2005.

- (iii) From The Passenger Transport Unit, Development Services Directorate,  
Staffordshire County Council:

Public Transport News - June 2005 (2 copies).

- (iv) From The Staffordshire Parish Councils' Association:

Chief Executive's Circular 27;  
CiCLA Portfolio and "Working with Your Council" Monitoring Evenings  
- Community Action 24 May; Law 8 June; Roles & Responsibilities 22 June;  
General Issues 6 July;  
Annual Training Day for Parish and Town Clerks: Tuesday, 28th June 2005,  
at The White Eagle Club, Riverway, Stafford, from 10.30 a.m. to 3.30 p.m.  
Fee: £37.50 per person (including background papers, lunch and drinks);  
NALC Policy and Parliamentary Affairs Update;  
NALC Legal Update: The Freedom of Information and Data Protection

(Appropriate Limit and Fees) Regulations 2004;  
“Speaking Out”: Issue 8, Spring 2005.  
“Pointers to Good Practice - a guide for town and parish councils”;  
Expression of interest - NALC National Conference and AGM:  
joint SPCA travel/accommodation arrangements.

(v) From The Community Council of Staffordshire:

Rural News and Views: Summer 2005;  
StaffFORWARDshire: Issue 7, Summer 2005.

(vi) From The Chief Executive, Staffordshire County Council:

“Looking Forward Together”: Draft Sustainable Staffordshire Strategy  
(response by 31st July 2005).

(vii) From The Deputy Corporate Director (Finance), Resources Directorate,  
Staffordshire County Council:

Budget Book 2005/06;  
Statement of Accounts 2003/05  
(CD versions).

(viii) From The Development Services Directorate, Staffordshire County Council:

Staffordshire Minerals and Waste Development Framework - “Have Your Say”  
Statement of Community Involvement.

(ix) From Diana Wylie, Early Years and Childcare Unit, Staffordshire County Council:

Leaflet: “This is YOUR chance to have YOUR say in play...”

(x) From The Staffordshire and Stoke-on-Trent Archive Service:

“from Time 2 Time”: Issue 9, Summer 2005.

(xi) From The Chief Constable, Staffordshire Police:

“saferstaffs”: June 2005.

(xii) From The Open Spaces Society:

“Open Space”: Summer 2005, Vol. 28, No. 23;  
Annual Report and Accounts 2004;  
Notice and Agenda of Annual General Meeting to be held at The Friends’ House,  
Euston Road, London NW1, on Tuesday, 5th July 2005, at 11. 00 a.m.

(xiii) From Shaw & Sons Ltd., Crayford, Kent:

Catalogue: Books, Forms and Records.

(xiv) From GOPAK, Hythe, Kent:

Brochure: Folding Tables and Chairs.

(xv) From Signs & Labels, Stockport:

Catalogue; Safetyshop.

#### 18. ANY OTHER URGENT BUSINESS

(i) The Clerk reported that the street nameplate at the top of Giddywell Lane had been replaced but the name of the street had been incorrectly spelt "Giddeywell".

He would be writing to the District Council's Operational Services Department asking for it to be corrected.

(ii) Cllr. Hemmingsley reported that there was still water lying at the bottom of Shaw Lane, the result, he thought of a blocked gully.

The Clerk was instructed to write to the Divisional Engineer at the Lichfield Highways Depot, asking him to arrange for it to be cleared.

(iii) Cllr. Hemmingsley reported that parking at the beginning and end of the school day was still causing problems outside Gentleshaw.

The Chairman of Governors was hoping to make contact with the Community Beat Officer with a view to have the problem resolved.

(iv) Cllr. Juxon said that he would like to prepare the next issue of "Longdon Life" for publishing at the end of July.

It was agreed that the Clerk should write to correspondents inviting them to submit material by the middle of the month.

#### 19. DATE OF NEXT MEETING

Tuesday, July 12th, 2005, in The Meeting Room, Christ Church, Gentleshaw, commencing at 7.30 p.m.