

Longdon Parish Council



9 July 2015

To: Members of Longdon Parish Council - Finance and General Purposes Committee
(Cllrs: B Butler, R Clarke, D Dangerfield, Mrs G Duckett, K R Morgan and C J Webb.)

Dear Councillor

You are requested to attend a meeting of the **Finance and General Purposes Committee** to be held on **Thursday 16 July 2015** at **7.00pm** at **Longdon WI Hall**, at which the following business will be transacted.

Yours sincerely



Peter Young
Acting Parish Clerk

AGENDA

- 1 To appoint the Chairman of the Committee**
- 2 Apologies for absence**
- 3 Declarations of Interest and Dispensations**
- 4. Terms of Reference for the Committee**
- 5 Update on Audit Return, Internal Audit, External Audit and Risk Register**
- 6 Update on Asset Register**
All assets will be listed, but a policy decision will be required on the method of assigning the asset value.
- 6 The Meeting to adjourn for Public Participation Session**
- 7 Website Improvements and greater use of electronic communication**
To discuss methods and options for improving the Council website and making better use of electronic communication.
- 8 Any other urgent and necessary business at the discretion of the Chairman**