

Longdon Parish Council



February 2016

To: Members of Longdon Parish Council, Press and Public

Dear Councillor

You are hereby summoned to attend a meeting of **Longdon Parish Council** to be held on **Tuesday 9 February 2016** at **7.30pm** at the WI Hall, Longdon, at which the following business will be transacted.

Hilary Goodreid
Hilary Goodreid
Parish Clerk

AGENDA

- 144 Apologies for absence:** To note apologies for absence, and to approve reasons for absence where appropriate.
- 145 Declarations of Interest**
- 146 Chairman to close meeting for public session** - this will be limited to 15 mins (3 minutes per speaker).
- 147 Council Minutes and Matters Arising:** To confirm as a correct record the Minutes of the Meeting of Council held on 12th January 2016 and consider any matters arising.
- 148 Communications:** to consider ongoing items including update of the website, items for the parish newsletter and Longdon Life delivery.

97. 12. Parish Council Communications Strategy and delivery plan

The PC had previously received the strategy and delivery plan from the Communications team. The document was accepted by the PC without challenge or development. Cllr Mrs Cleaver and Cllr Morgan led the PC through the document highlighting opportunities for immediate actions. The actions were:

1. create a rota of directly invited representatives from local organisations to attend, observe and raise issues with the PC.
2. Longdon Life – consider wider editorial contributions
3. The Parish Annual Assembly – engage with local organisations to focus on the design and arrangement for the 2016 Assembly
4. PC Newsletter – continue to develop as per suggestions
5. Local Press – ensure that Jo Owens receives regular items for inclusion in the Lichfield Mercury

- 149 Statement of Community Involvement:** Consultation document received from Lichfield District Council. Consultation runs until 14th March 2016.
- 150 Bank Account:** Update for Cllrs on progress of changing the bank account for the parish council.
- 151 Planning Applications:**

15/01206/FUL Revised application submitted	Sunny Corner, 76 Upper Way, Upper Longdon, WS15 1QA	This is an amended plan and has altered since the previous consultation. The proposed dwelling has been reduced in size (both height and footprint) and is now proposed to be 3 rather than 4 bedroom; it has been set back slightly from the front of
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		the existing dwelling; the side windows in the existing property are to be removed/blocked up; and there is increased separation both to the side of the existing dwelling and to the adjacent bridleways
16/00005/ABN	Windmill Farm, Stockings Lane, Upper Longdon, Rugeley	Agricultural Determination: erection of building for storage of cattle feed and bedding (straw)

152 Traffic Calming in Upper Longdon: To discuss the scheme proposals submitted by Staffs County Council.

153 Neighbourhood Plan: To receive verbal update from the NP Working Group

154 Correspondence: All communications received have been related to general business.

- Phillip Training
- Resignation of Cllr R Clarke

155 Budget: To receive the monthly update report, consider budgets and receive the Bank Reconciliations for January 2016.

156 Accounts for Payment: To consider the below payments:

Payee	Cheque No	Net	Vat	Total
Cannock Wood and Gentleshaw Village Hall for room bookings for 2016		£180.00	£ -	£180.00
Eric Roy – hosting website for 12 months (£130) work for period of no clerk (£40) training session for new clerk (£25)		£195.00	£ -	£195.00
Clerk for January salary (£422.87) allowance (£17.33) stationery (£5.09)		£444.44	£0.85	£445.29

157 Councillors reports: To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).

158 Date of next Council meetings:

Full Council: Tuesday 8th March 2016 at 7.30pm in Cannock Wood and Gentleshaw Village Hall

Finance and General Purposes Committee: Monday 15th February 2016 7pm in Longdon WI Hall

Highways and Open Spaces Committee: Tuesday 16th February 2016 7pm in Longdon WI Hall