

LONGDON PARISH COUNCIL

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

HELD ON MONDAY 25th NOVEMBER AT LONGDON WI HALL

1 In Attendance Councillor Duckett (Chair), Councillor Butler, Councillor Morgan, Councillor Webb.

2 Apologies for Absence

Apologies were received from Councillor Clarke, it was noted that Councillor Dangerfield had resigned at full Council 10th November

3 Declaration of Interest

There were no declarations of interest

4 Public Participation

There were no members of the public present

5 Minutes

It was proposed by Councillor Webb and seconded by Councillor Morgan that the Minutes of the Finance and General Purposes Committee held on 26th October 2015 should be confirmed as a correct record. The proposal was approved unanimously. There were no matters arising.

6 Grants

The Grant criteria and application form were now on the Councils website. Further discussion regarding policy and procedure were to be added to the agenda for the meeting 4 January 2016.

7 Asset Register

The asset register had been adopted by full Council. Committee agreed to check that it was on the website and properly recorded as accepted in full council minutes.

8 Transparency Code

The Clerk was to apply for the grant in Councillor Dangerfields stead.

9 Website

It was agreed that the Councils website required updating and in order to facilitate that a meeting with Eric our current provider would be a wise, he had already provided some ideas which required some thought. It was also pointed out that the new Clerk had some experience concerning websites and would be a valuable contributor to these discussions.

- **It was recommended that a fee quoted by Eric of £25 for training with the Clerk regarding accessibility to the website etc asap be accepted.**

10 Any other business

Councillor Morgan reminded the committee that the Precept for the next year and budgeting was urgently required. It was agreed to ask H & OS for their budgetary requirements at their next meeting and that the item be put on the next agenda and discussed in full so that a budget could be put before full Council on 12th January 2016.

11 Date of next meeting

Monday 4th January 2016 at London WI Hall at 7pm