

Longdon Parish Council

Finance and General Purposes Committee



February 2016

To: Members of Finance and General Purposes Committee

(Cllrs: Mrs G Duckett, B Butler, K R Morgan and C J Webb.) **cc: Other members of Council for information**

Dear Councillor

You are requested to attend a meeting of the **Finance and General Purposes Committee** to be held on **Monday 15th February 2016 at 7pm** at **Longdon WI Hall**, at which the following business will be transacted.

Hilary Goodreid

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Parish Clerk
Longdon Parish Council

AGENDA

- 1 Apologies for absence**
- 2 Declarations of Interest**
- 3 Public Participation**
- 4 Minutes** To confirm as a correct record the Minutes of the Finance and General Purposes Committee Meeting held on 4th January 2016
- 5 Matters Arising on the Minutes** (items not otherwise on the agenda)
- 6 Clerks Review**
- 7 Clerks Calendar**
- 8 Internal Audit:** feedback from Cllr Duckett and Clerk on recent Internal Audit
- 9 External Audit:** Discussion about possible external auditors for the parish council post 2016/2107.
- 10 Small Grant Awards:** To discuss grant applications made to the parish council – Longdon Over 60's Club requesting £95 towards cutlery – Longdon Parish Church requesting £1,700 for grass cutting and maintenance of churchyard.
- 11 Risk Assessment**
- 12 Budget / Actual Expenditure:** Bank reconciliation for January 2016 and cash reconciliation.
- 13 Councillors reports:** To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).