

Longdon Parish Council

Longdon, Longdon Green, Upper Longdon, Gentleshaw

June 2016



To: Members of Longdon Parish Council, Press and Public

Dear Councillor

You are hereby summoned to attend a meeting of **Longdon Parish Council** to be held following the Longdon Parish Council Annual Meeting on **Tuesday 14 June 2016 at 7.30pm** at the Cannock Wood and Gentleshaw Village Hall at which the following business will be transacted.

Hilary Goodreid

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Parish Clerk

AGENDA

- 229 Apologies for absence:** To note apologies for absence, and to approve reasons for absence where appropriate.
- 230 Declarations of Interest**
- 231 Chairman to close meeting for public session** - this will be limited to 15 mins (3 minutes per speaker).
- 232 Minutes of Annual Parish Council Meeting held 10th May 2016:** To confirm as a correct record, the minutes of the Annual Parish Council Meeting 2016.
- 233 Minutes of Monthly Full Council Meeting held 10th May 2016:** To confirm as a correct record the Minutes of the Meeting of Council held on 10th May 2016.
- 234 Matters Arising:** To consider any matters arising from the Full Council meeting
- 235 Planning Applications:**

16/00421/FUL	Sunny Corner, 76 Upper Way, Upper Longdon, Rugeley, WS15 1QA	Single and first floor side and rear extensions and alterations to form 4 no. one bedroom apartments and associated works	Case Officer: Della Templeton PC Consultation Ends 13/6/16
16/00539/FUL	The Farm House, Lysways Lane, Hanch, Lichfield, WS15 4PZ	Demolition of pig sty and conversion of outbuildings to form annex comprising living room, dining room, kitchen, bedroom and bathroom	Case Officer: Lesley Bennett PC Consultation Ends 13/6/16
16/00541/FUL	Orchard Cottage, Church Hill, Longdon Green, Rugeley, WS15 4PU	Single and first floor side extensions to form bedroom and garden store	Case Officer: James Lloyd PC Consultation Ends 13/6/16
16/00555/FUL	Brook House, 24 Brook End, Longdon Rugeley, WS15 4PE	Single storey rear extension to form sitting room	Case Officer: James Lloyd PC Consultation Ends 13/6/16
16/00556/LBC	Brook House, 24 Brook End, Longdon Rugeley,	Works to listed building to enable	Case Officer: James Lloyd

	WS15 4PE	the erection of a single storey rear extension to form sitting room	PC Consultation Ends 13/6/16
16/00453/FUL	Land at Red Hill, Bardy Lane, Upper Longdon, Rugeley	Retention of storage container	Case Officer: Della Templeton PC Consultation Ends 6/6/16 Extension to 15/6/16

236 Finance and General Purposes Committee: to consider any items concerning the work of this committee which last sat on 24th May 2016.

That the Publication Scheme (Adopted 2011) be adopted again for 2016.

That the Standing Orders be approved.

That the Highways and Open Spaces Committee and as a special case in 2016 Neighbourhood Plan Working Group, has 50% of their agreed annual budget available to spend at the beginning of each financial year for agreed approved projects. Once that funding had been spent, H&OS would then request the drawing down of the remaining budget.

Any Contract over £1,500 and/or covering more than one financial year, should be referred to full council for approval.

Any Capital item of expenditure over £1,500 shall be referred to full Council.

All expenditure will be reported retrospectively to full council the month after it has been incurred by H&OS Committee.

237 Bank: to receive an update on progress surrounding updating bank details and signatures.

238 Budget: To receive the monthly update report and budget analysis for May 2016. Council to discuss an additional grass cut at Longdon Green to prepare the ground for the Queen's Birthday event.

239 Insurance: Zurich Insurance have advised that one year's renewal is requested at a cost of £545.56.

240 Clerks Salary: To note the nationally approved pay increase for Clerks with effect from April 2016.

241 Accounts for Payment: To consider the below payments:

Payee	Net	Vat	Total
H Goodreid for May salary, home allowance, leaflet holders, postage	£574.30	£3.59	£577.89
G C McCulloch for mowing of green spaces May 2016	£375.00	£ -	£375.00
Cannock Wood and Gentleshaw Village Hall – fee for meeting on 14 th June 2016	£30.00	£ -	£30.00
Alan Johnson – 4 flower tubs (£160 net £32 VAT) and 4 bags compost (£16.67 net and £3.33 VAT) for BKV	£176.67	£35.33	£212.00
G McCulloch for mowing of green spaces 1/6/2016	£375.00	£ -	£375.00

R Meere – land registry and copy fees	£50.00	£ -	£50.00
Zurich Insurance – One-year insurance fee	£545.56	£ -	£545.56
A Fullwood – costs associated with BKV (invoice awaited)	£50.00	£ -	£50.00
St James the Great – Payment of grant	£666.00	£ -	£666.00

242 Grants: To consider any grant applications received based on the Small Grants Terms and Conditions:

- Longdon Show have applied for £180 to pay for the rent of the Village Hall on 11 September and the WI Hall on 11 September in order to put on the Longdon Show

243 Best Kept Village: Cllrs to receive a verbal update from Cllr Fullwood on progress of this event.

244 Highways and Open Space Committee: to consider any items concerning the work of this committee which last sat on 17th May 2016.

- Cllrs to review the outcome of the recent Bus Survey
- Cllrs to consider tenders for the work to the cast iron signposts and noticeboards.

245 Communications: Feedback on communications through Lichfield Mercury, Longdon Life, Parish News etc.

246 Councillors reports: To hear any items of importance which councillors may wish to raise (no decisions will be taken in this item).

247 Date of upcoming meetings:

Tuesday 12th July 7.30pm – Longdon Parish Council Meeting at WI Hall, Longdon

Tuesday 2nd August 7.00pm – Highways and Open Spaces Committee at WI Hall, Longdon