

Longdon Parish Council

Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday, 12 February 2019 at WI Hall, Longdon

Present: **Parish Councillors:** G Duckett, C Stevens, H Hulme, K Taylor and B Butler
Other Councillors: Councillor M Tittley, Staffordshire County Council
Clerk: Mrs E. Bird.
Public Attendees: 0
Councillor Apologies: C Webb, J Watkins-Smythe, H Meere, A Fullwood.

Min No.	Item	Action
107 107.1	<p>Apologies & Acceptance of Absence Councillors C Webb, J Watkins-Smythe, H Meere and A Fullwood submitted apologies for the meeting.</p> <p>Noted</p>	
108 108.1	<p>Declarations of Interest There were none.</p>	
109 109.1	<p>Chairman to close meeting for public session</p> <p>There were no members of the public present.</p>	
110 110.1	<p>Minutes of Monthly Full Council Meeting held on 8 January 2019.</p> <p>The minutes of the 8 January meeting were approved as a correct record.</p> <p>Proposed: Councillor K Taylor seconded: Cllr H Hulme</p> <p>It was resolved to approve and accept the minutes of the full Parish Council meeting held on 8 January 2019.</p>	
111 111.1	<p>Matters Arising</p> <p>All matters had been dealt with or were to be/had been discussed on the agenda apart from:</p> <p><u>Cannock Chase ANOB Grant</u></p> <p>Noted that there was no update on the request for a grant from Cannock Chase ANOB. Councillor Tittley believed that the group that dealt with this had ceased.</p> <p>Noted</p> <p><u>Bridleway – Development near Sunny Corner</u></p> <p>A response from the enforcement officer at Lichfield District Council (LDC) regarding the positioning of a fence at a development at the back of Sunny Corner was read to the Council.</p>	

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	<p>The report stated that the build had not contravened any of the planning permission.</p> <p>Noted</p>	
112	Outside Bodies Feedback	
112.1	There was no feedback to report.	
113	Environment Issues	
113.1	<p><u>Walk 9</u></p> <p>Councillor Duckett reported that the leaflets for walk 9 would be ready by the end of the week.</p> <p>Noted</p>	
113.2	<p><u>BKV Banner</u></p> <p>The Chair had requested a quote from the leaflet publishers for a banner for the Best Kept Village competition.</p> <p>Noted</p>	
113.3	<p><u>Gentleshaw Common</u></p> <p>The purchase of Gentleshaw Common was ongoing. The wrong plans had been sent to the solicitors which had caused delay.</p> <p>Noted</p>	
113.4	<p><u>Post Box</u></p> <p>Now that the Post Office in the village had closed there was no post box in Longdon village. The Chair had written to the Post Office to ask if a Post box could be put in the village.</p> <p>Noted</p>	
113.5	<p><u>Drop Kerbs – Accessibility to the Church</u></p> <p>A Parishioner had brought to the Chair’s attention that accessibility to the Church was limited as there was no drop kerbs. Councillor Duckett agreed to look around the site and see if that was the case and whilst doing so check to see if they were required elsewhere.</p> <p>Resolved to ask the Chair to write to Councillor Tittley, SCC to request drop kerbs if necessary.</p>	
113.6	<p><u>Notice Boards/Bus Shelters/Sign Quote</u></p> <p>The Chair had received a quote from an officer at LDC for the following jobs which were discussed at a site meeting:</p>	

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	<p><u>Noticeboard outside the old Post Office</u></p> <p>To cut the noticeboard off at ground level and make safe, weld on replacement ground supports, prepare and re-paint metal frame, rub down and re-stain main notice board, re-erect in grass area by the old bus shelter. Total cost; £325.00 + vat</p> <p><u>Bus Shelters</u></p> <p>a) To prepare and re-stain 2x bus shelters inside and out. Total cost; £225.00 + vat</p> <p>b) Remove old felt and Re-felt roof of 1 x bus shelter, Total cost; £135.00 + vat</p> <p><u>Bus Stop</u></p> <p>Cut off at ground level and dispose of old concrete bus stop post, Total cost; £10.00 + vat</p> <p>Resolved to approve the quotes detailed above.</p>	
113.7	<p><u>Dangerous branch Malthouse Road</u></p> <p>Councillor Stevens reported that following recent winds, a dangerous branch was now overhanging the road on Malthouse Road. Discussion also took place regarding a dangerous tree that had been reported to SCC in Church Hollow which Council had been informed had been dealt with but in fact had not.</p> <p>Resolved to ask the clerk to report the branch copying in Councillor Tittley and the request for Church Hollow so that he could follow it up.</p>	
113.8	<p><u>Gentleshaw Hedge Sign</u></p> <p>It was reported that the sign on Malthouse Road (just past Windmill Bank) was being obscured by overgrowth. It was also noted that it required securely fixing into the ground and that an officer from LDC would be contacted to do so. Councillors were asked to check all local signs and advise if any others required attention.</p> <p>Resolved to ask the Clerk to</p> <p>a) contact Mr Fullwood to request that the overgrowth around the sign being cleared and</p> <p>b) to contact LDC regarding the sign.</p>	
113.9	<p><u>Tree Protection Orders (TPO) – The Grange</u></p> <p>Councillors had received a notification of the removal of 2 trees at a property at The Grange. Councillor Taylor was very concerned about their removal and had contacted the arboriculture officer at LDC about the trees.</p>	

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	<p>The Chair had already contacted Cllr Pritchard at LDC and received a comprehensive reply from explaining the need to remove one of the trees as it was rotten and in removing this tree a neighbouring tree would be destabilised so this would be removed too.</p> <p>The Council accepted the reasons given for the removal of the trees. Councillor Taylor still had some reservations about their removal, he decided to pursue this issue as an individual and not on behalf of the Council. Councillors would monitor the tree removal to ensure a replacement tree was planted.</p> <p>Resolved to note the report regarding the TPOs</p>	
<p>114</p> <p>114.1</p> <p>114.2</p>	<p>Correspondence Report</p> <p>The Clerk reported receipt of the following correspondence:</p> <ul style="list-style-type: none"> • Vehicle Prohibition Order – Dark Lane; vehicles not being able to access Dark Lane any longer • Lichfield Local Plan Review Consultation; available to review • Common Land St James’ Church – Greg Owens; notice in Glebe field Parishioner wanted to know what it meant, Council to find out. • Police Partnership Manager – Proposal for new police report to the Parish and attendance at meetings • Mowing Contract Confirmation • County bus contracts tender; not available to Longdon area • Public Sector Website Accessibility – Eric Roy; report from Website manager outlining changes to website protocol by government which he was looking into on our behalf to ensure that our website was compliant and if not what changes would be necessary. • Server Move – Eric Roy; PC server has been moved • HMRC Codes for Longdon staff • Tender for mowing contract requesting feedback as to why they didn’t win the bid. <p>All noted, Clerk to enquire into Glebe field and Chair to reply to feedback question.</p> <p><u>Resignation of Councillor P Couchman</u></p> <p>Councillors noted the receipt of an email from Councillor P Couchman informing the Council of his resignation for personal reasons. Council accepted and understood the reasons given for the resignation and asked the Clerk to write to Councillor Couchman to express their thanks formally.</p> <p>Resolved to ask the Clerk to write to Councillor P Couchman.</p>	

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Accounts for Payment

The Council are asked to approve the following accounts for payment at their meeting on 12 February 2019:

Payee	Invoice No	Cheque Number	Net	VAT	Total
WCAVA (Payroll and HMRC Payment February)	2090280	2388	£172.66	£1.10	£173.76
EB Expenses (Jan/Feb)	-	2389	£28.14	-	£28.14
EB Wages February	-	2390	£635.37	-	£635.37
Staffordshire Parish Council Association	18/309	2391	£35	-	£35
Eric Roy (Web hosting/support/maintenance)	547	2392	£140	-	£140

It was noted that there was no income to report.

The Parish Council were asked to re-write the cheque addressee for 2386 from Longdon Produce Show to Longdon Show Committee to reflect their bank account.

Resolved to approve the accounts for payment, note there was no income to report and agree to alter the payee on chq 2386.

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Planning Applications

116.1

The Council considered the following applications:

- 19/00032/FULH - Bankside Cottage, Lower Way, Upper Longdon, Rugeley
No comment
- 19/00153/FULH - Park House, Lower Way, Upper Longdon Rugeley Staffordshire WS15 1QG
No comment
- 19/00177/FULH - L'Allegro, Chapel Lane, Gentleshaw, Rugeley
No comment
- 19/00213/FUL – Tithe Barn

Councillors noted that this application was a resubmission of an application which had previously been refused.

Councillors had supported the reasons for rejection to the first application and did not feel this application was substantially different.

Resolved to ask the Clerk to object to this application.

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<p>117</p> <p>117.1</p> <p>171.2</p>	<p>Items for Future Meetings</p> <p>Councillors were aware that the County Council would reduce the work undertaken in the Parish in future. Councillor Duckett felt that at future meetings, the Council should start to consider what work needed to be taken on by the Council that the County Council had previously undertaken.</p> <p>Resolved to add the items above to future agendas and to contact the Clerk with any further items for future meetings.</p>	
<p>118</p> <p>118.1</p>	<p>Dates of future meetings</p> <p>The following meeting dates were agreed:</p> <ul style="list-style-type: none"> • 12 February 2019 at 7pm, Longdon Parish Council – WI Hall, Longdon • 12 March 2019 at 7pm, Longdon Parish Council – Cannock Wood and Gentleshaw Village Hall • 9 April at 7pm, Longdon Parish Council – WI Hall, Longdon <p>It was noted that the venues had been reported incorrectly on the agenda for the March and April meetings – these have been rectified above.</p>	

The meeting ended at 22.35pm

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