

## Longdon Parish Council

### Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday, 12 March 2019 at Cannock Wood and Gentleshaw Village Hall

**Present:**           **Parish Councillors:** G Duckett, C Stevens, H Hulme, A Fullwood, J Watkins-Smythe and B Butler  
**Other Councillors:** Councillor M Tittley, Staffordshire County Council  
**Clerk:** Mrs E. Bird.  
**Public Attendees:** 0  
**Councillor Apologies:** C Webb, H Meere and Ken Taylor.

Min No.	Item	Action
<b>119</b> 119.1	<p><b>Apologies &amp; Acceptance of Absence</b></p> <p>Councillors C Webb, H Meere and K Taylor submitted apologies for the meeting.</p> <p>It was noted that Councillor H Meere’s absence was likely to be extended and her absence was formally accepted.</p> <p>Councillor A Cliffe had submitted his resignation and this was accepted by the Parish.</p> <p><b>Noted</b></p>	
<b>120</b> 120.1	<p><b>Declarations of Interest</b></p> <p>Councillor Stevens declared an interest in Planning Application 19/00258/FULH – 1 Malthouse Road as this was his property. He did not take part in discussion of this item.</p> <p><b>Noted</b></p>	
<b>121</b> 121.1	<p><b>Chairman to close meeting for public session</b></p> <p>There were no members of the public present.</p>	
<b>122</b> 123.1	<p><b>Minutes of Monthly Full Council Meeting held on 12 February 2019.</b></p> <p>The minutes of the 12 February 2019 meeting were approved as a correct record. It was noted that there was a typing error in the time the meeting finished. This was amended to 20:35. In addition the acronym ANOB was amended to AONB (Area of Outstanding Natural Beauty).</p> <p>Proposed: Councillor B Butler seconded: Councillor C Stevens</p> <p><b>It was resolved to approve and accept the minutes of the full Parish Council meeting held on 12 February 2019 as a correct record subject to the amendments detailed above.</b></p>	

Signed.....

Date:.....

<p><b>124</b></p> <p>124.1</p>	<p><b>Matters Arising</b></p> <p>All matters had been dealt with or were to be/had been discussed on the agenda apart from:</p> <p><u>Cannock Chase AONB Grant</u></p> <p>Noted that the Cannock Chase AONB had approved a grant of £700 to the Council as a contribution towards the noticeboards. The Council had been given approval to spend the money in the next financial year.</p> <p><b>Noted</b></p> <p><u>Walk 9 Leaflets</u></p> <p>The leaflets had now been published and collected. The Council asked Will Rose and Allan Juxon for their involvement in the development of the leaflets.</p> <p><b>Noted</b></p> <p><u>Gentleshaw Common</u></p> <p>No further progress had been achieved on this as Lichfield District Council had submitted incorrect paperwork.</p> <p><b>Noted</b></p> <p><u>Post Box</u></p> <p>No response had been received from the Post Office regarding an additional Post Box in Longdon village.</p> <p><b>Noted</b></p> <p><u>Drop Kerbs</u></p> <p>The Chair had looked at access issues raised by a Parishioner. She reported that she had investigated the issues raised but felt there were sufficient drop kerbs in the area.</p> <p><b>Noted</b></p> <p><u>Tree Issues</u></p> <p>It was noted that Staffordshire County Council had reported that the tree issues at Church Hollow had been resolved.</p> <p>It was noted that the tree issues at Malthouse Road had been addressed by Staffordshire County Council.</p> <p><b>Resolved to ask the Clerk to inform the Parishioner who raised the issues at Church Hollow of Staffordshire County Council's response.</b></p>	<p>EB</p>
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Date:.....

<p><b>125</b></p> <p>125.1</p>	<p><b>Outside Bodies Feedback</b></p> <p>There was no feedback to report.</p>	
<p><b>126</b></p> <p>126.1</p> <p>126.2</p> <p>126.3</p> <p>126.4</p>	<p><b>Environment Issues</b></p> <p><u>Work by Lichfield District Council Quote</u></p> <p>The Chair had received a quote from Lichfield District Council Officers to move a Noticeboard, refurbish the Bus Shelters and complete other maintenance work in the Parish. The Chair had met with local Parishioners regarding the relocation of one of the noticeboards. Local residents were unhappy with the new location of the notice board. The Chair had agreed with Parishioners that inside the bus shelter would be a better position for the noticeboard. Councillors were also happy with this proposal.</p> <p><b>Resolved to request the noticeboard be moved inside the bus shelter and approve the quote for £1117.50 + VAT for the work on the noticeboards.</b></p> <p><b>Noted</b></p> <p><u>Information Boards</u></p> <p>It was noted that the quote received for the Information Boards was a year out of date and the Chair had requested a new quote</p> <p><b>Resolved to reserve in the Accounts £1305 + VAT for the Information Boards</b></p> <p><u>Bench Repairs</u></p> <p>Lichfield District Council Officers had quoted to repair and refurbish 11 benches in the Parish at a cost of £990 + VAT</p> <p>They had agreed to complete the work by 1<sup>st</sup> May (prior to the Best Kept Village inspection)</p> <p><b>Resolved to</b></p> <p><b>a) Ask Councillor Fullwood to contact the residents at the bottom of the Grange to check that they want their private bench to be included in the upgrade, and;</b></p> <p><b>b) Approve the quote for the refurbishment of the benches.</b></p> <p><u>Best Kept Village Competition (BKV)</u></p> <p>It was noted that the Community Foundation now run the BKV Competition.</p> <p>The entry forms had to be completed by 24<sup>th</sup> March and it was agreed that Councillor Fullwood would submit the following entries:  Small Village – Upper Longdon  Large Village – Longdon</p>	<p>Councillor Fullwood</p> <p>Councillor Fullwood</p>

Signed.....

Date:.....

	<p>Councillor Fullwood agreed to enquire whether Gentleshaw could be included in the competition this year and Councillor Stevens to make enquiries in Gentleshaw regarding the interest in being involved.</p> <p>Councillor Stevens agreed to try to produce new Maps with the Key on the Map as had been requested by judges last year,(to include Gentleshaw).</p> <p>A quote had been received for the BKV banner and Councillor Fullwood agreed to request that the banner had the following design features:</p> <ul style="list-style-type: none"> <li>• Colours – Purple and Yellow</li> <li>• Slogan – Best Kept Village – Working together to improve the local environment</li> <li>• Banner to have daffodils/flowers</li> </ul> <p>Councillor Fullwood also agreed to request leaflets regarding BKV to be displayed on the notice boards etc</p> <p>Councillor Fullwood agreed to visit the schools in Longdon and in Gentleshaw regarding the posters they created.</p> <p>Councillor Duckett agreed to contact Longdon Hall School regarding problems with parking on the verge. She volunteered to ask the Pre-School if they wished to take part in the Poster Competition and she agreed to source bunting to go around the Parish for the BKV competition.</p> <p>Councillor Watkins- Smythe agreed to contact the local farmer who had, in previous years, trimmed local hedges prior to the competition.</p> <p>The Clerk was asked to request recycling notices and dog fouling notices from Lichfield District Council.</p> <p><b>Resolved to</b></p> <p><b>a) Ask Councillors and the Clerk to complete all the actions detailed above, and;</b></p> <p><b>b) To approve a budget of £500 for the tasks detailed above.</b></p>	<p>Councillors Fullwood/Stevens</p> <p>Councillor Stevens</p> <p>Councillor Fullwood</p> <p>Councillor Fullwood</p> <p>Councillor Duckett</p> <p>Councillor Watkins- Smythe</p> <p>EB</p>
<b>127</b>	<b>Policing Issues in The Parish</b>	
	The report had not been received.	
<b>128</b>	<b>Annual Parish Meeting</b>	
128.1	<p>It was agreed that Parish Meeting would take place on 1<sup>st</sup> May 2019.</p> <p><b>Resolved to ask the Clerk to write to the community groups to ask them to contribute reports by 20 April 2019.</b></p>	EB
<b>129</b>	<b>Clerk Vacancy</b>	
129.1	Councillors agreed to hold the interviews on a Wednesday or Friday Evening in the last 2 weeks of March.	

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Date:.....

	<b>Resolved to ask the Clerk to contact the applicants to find a suitable date.</b>	EB
<b>130</b>	<b>Correspondence Report</b>	
130.1	<p>The Clerk reported receipt of the following letters:</p> <ul style="list-style-type: none"> <li>• Cllr Ian Pritchard – Feedback on enforcement enquiries <b>Noted</b></li> <li>• Lichfield District Parish Forum <b>Noted</b></li> <li>• Cllr Martyn Tittley – Elm Tree Damage response. <b>Resolved to ask the Clerk to forward response to the Parishioner</b></li> <li>• HS2 updates <b>Noted</b></li> <li>• Letter of thanks regarding condolence letter to Mrs Clark. <b>Noted.</b></li> <li>• Cannock Chase Shed Initiative. <b>Noted</b></li> <li>• Mr Rose informing the Parish that the Maps on the Website were not working. The Clerk had reported this to the Web Administrator and this issue had been resolved. <b>Noted</b></li> </ul>	
<b>131</b>	<b>Planning Applications</b>	
131.1	<p><u>19/00247/FULH - (Full Application (Householder)) 39 Upper Way, Upper Longdon</u></p> <p>No objections</p>	
131.2	<p><u>19/00258/FULH - (Full Application (Householder)) 1 Malhouses, Malthouse Road, Gentleshaw, Rugeley</u></p> <p>No objections</p>	
131.3	<p><u>18/01053/FUL Inspectorate Appeal Reference No: APP/K3415/D/18/3217970</u></p> <p>Noted</p>	
131.4	<p><u>19/00276/FULH - (Full Application (Householder))9 Brook End, Longdon</u></p> <p>The Chair agreed to review the plans.</p>	Councillor Duckett
131.5	<p><u>19/00076/FULH - (Full Application (Householder)) Cringleford, Lower Way, Upper Longdon</u></p> <p>The Chair agreed to review the plans.</p>	Councillor Duckett
131.6	<p><u>19/00295/FULH - (Full Application (Householder)) 18 The Grange, Upper Longdon</u></p> <p>No objections.</p>	

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Date:.....

131.7	<u>19/00313/ABN - (Agricultural Building) Windmill Farm, Stockings Lane, Upper Longdon</u>  No objections.	
131.8	<u>19/00343/FULH – The Hollies, Gentleshaw</u>  <b>Resolved to ask the Clerk to submit the following comments:</b> <b>We cannot see any difference between the plans in this application and the plans previously submitted on this site which was refused by Lichfield District Council and the refusal was upheld on appeal.</b>	EB
<b>132</b>	<b>Items for Future Meetings</b>	
132.1	<b>Resolved to add the items above to future agendas and to contact the Clerk with any further items for future meetings.</b>	
<b>133</b>	<b>Dates of future meetings</b>	
133.1	<b>The following meeting dates were agreed:</b> <ul style="list-style-type: none"> <li>• 9 April at 7pm, Longdon Parish Council – WI Hall, Longdon</li> <li>• 1<sup>st</sup> May – Annual Parish Meeting</li> </ul>	

**The meeting ended at 20.40pm**

Signed.....

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Date:.....